



HILLINGDON
LONDON



CABINET

To all Members of the Cabinet:

Date: THURSDAY, 13 DECEMBER
2018

Time: 7.00 PM

Venue: COMMITTEE ROOM 6 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE

**Meeting
Details:** Members of the Public and
Media are welcome to attend
this meeting and observe the
public business discussed.

This meeting will also be
broadcast live on the
Council's YouTube Channel.

Ray Puddifoot MBE (Chairman)
Leader of the Council

David Simmonds CBE (Vice-Chairman)
Deputy Leader / Education & Children's Services

Jonathan Bianco
Finance, Property & Business Services

Keith Burrows
Planning, Transportation & Recycling

Philip Corthorne
Social Services, Housing, Health & Wellbeing

Douglas Mills
Community, Commerce & Regeneration

Richard Lewis
Central Services, Culture & Heritage

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at www.hillingdon.gov.uk or use a smart
phone camera and scan the code below:



Published:
Wednesday, 5 December 2018

Contact:
Mark Braddock
Tel: 01895 250470
Email: mbraddock@hillington.gov.uk

Putting our residents first

Lloyd White
Head of Democratic Services
London Borough of Hillingdon,
Phase II, Civic Centre, High Street, Uxbridge, UB8 1UW

Useful information for residents and visitors

Watching & recording this meeting

You can watch the public part of this meeting on the Council's YouTube channel, live or archived after the meeting. Residents and the media are also welcome to attend in person, and if they wish, report on the public part of the meeting. Any individual or organisation may record or film proceedings as long as it does not disrupt proceedings.

Watch a **LIVE** broadcast of this meeting on the Council's YouTube Channel: *Hillingdon London*

Those attending should be aware that the Council will film and record proceedings for both official record and resident digital engagement in democracy.



It is recommended to give advance notice of filming to ensure any particular requirements can be met. The Council will provide seating areas for residents/public, high speed WiFi access to all attending and an area for the media to report. The officer shown on the front of this agenda should be contacted for further information and will be available to assist.

When present in the room, silent mode should be enabled for all mobile devices.

Travel and parking

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Please enter from the Council's main reception where you will be asked to sign-in and then directed to the Committee Room.

Accessibility

For accessibility options regarding this agenda please contact Democratic Services. For those hard of hearing an Induction Loop System is available for use.

Emergency procedures

If there is a FIRE, you will hear a continuous alarm. Please follow the signs to the nearest FIRE EXIT and assemble on the Civic Centre forecourt.

Lifts must not be used unless instructed by a Fire Marshal or Security Officer. In the event of a SECURITY INCIDENT, follow instructions issued via the tannoy, a Fire Marshal or a Security Officer. Those unable to evacuate using the stairs, should make their way to the signed refuge locations.



Notice

Notice of meeting and any private business

The London Borough of Hillingdon is a modern, transparent Council and through effective Cabinet governance, it seeks to ensure the decisions it takes are done so in public as far as possible. Much of the business on the agenda for this Cabinet meeting will be open to residents, the wider public and media to attend. However, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. Such business is shown in Part 2 of the agenda and is considered in private. Further information on why this is the case can be sought from Democratic Services.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to confirm that the Cabinet meeting to be held on:

13 December at 7pm in Committee Room 6, Civic Centre, Uxbridge

will be held partly in private and that 28 clear days public notice of this meeting has been given. The reason for this is because the private (Part 2) reports listed on the agenda for the meeting will contain either confidential information or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. An online and a hard copy notice at the Civic Centre in Uxbridge indicates a number associated with each report with the reason why a particular decision will be taken in private under the categories set out below:

- (1) information relating to any individual
- (2) information which is likely to reveal the identity of an individual
- (3) information relating to the financial or business affairs of any particular person (including the authority holding that information)
- (4) information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- (6) Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- (7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Notice of any urgent business

To ensure greater transparency in decision-making, 28 clear days public notice of the decisions to be made both in public and private has been given for these agenda items. Any exceptions to this rule are the urgent business items on the agenda marked *. For such items it was impracticable to give sufficient notice for a variety of business and service reasons. The Chairman of the Executive Scrutiny Committee has been notified in writing about such urgent business.

Notice of any representations received

No representations from the public have been received regarding this meeting.

Date notice issued and of agenda publication

5 December 2018
London Borough of Hillingdon

Agenda

- 1 Apologies for Absence
- 2 Declarations of Interest in matters before this meeting
- 3 To approve the minutes of the last Cabinet meeting 1 - 8
- 4 To confirm that the items of business marked Part 1 will be considered in public and that the items of business marked Part 2 in private

Cabinet Reports - Part 1 (Public)

- 5 Monthly Council Budget Monitoring Report: Month 7 (Cllr Jonathan Bianco) 9 - 52
- 6 The Council's Budget - Medium Term Financial Forecast 2019/20 - 2023/24 (Cllr Ray Puddifoot MBE & Cllr Jonathan Bianco) **REPORT TO FOLLOW**
- 7 Assistance to Hillingdon's local voluntary organisations (Cllr Douglas Mills) 53 - 142
- 8 Quarterly Planning Obligations Monitoring Report (Cllr Keith Burrows) 143 - 178

Cabinet Reports - Part 2 (Private and Not for Publication)

- | | | |
|-----------|---|-----------|
| 9 | Award of Contract: Leader's Initiative for Older People - Free Burglar Alarm Scheme (Cllr Ray Puddifoot MBE) | 179 - 190 |
| 10 | Award of Contract: Council Leaseholder Buildings Insurance (Cllr Jonathan Bianco & Cllr Philip Corthorne) | 191 - 200 |
| 11 | Award of Contract: Provision of Official Veterinary Services for the Imported Food Office, Heathrow (Cllr Douglas Mills) | 201 - 210 |
| 12 | Award of Public Health Contracts (Cllr Philip Corthorne) | 211 - 226 |
| 13 | Award of Contract: Drain clearance and associated services to the Council's housing properties and estates (Cllr Jonathan Bianco) | 227 - 236 |

The reports listed above in Part 2 are not made public because they contains exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 14** Any other items the Chairman agrees are relevant or urgent

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Minutes

Cabinet

Thursday, 15 November 2018

Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge



Published on: 16 November 2018

Decisions come into effect from: 28 November 2018 *

Cabinet Members Present:

Ray Puddifoot MBE

David Simmonds CBE

Philip Corthorne

Douglas Mills

Keith Burrows

Richard Lewis

Susan O'Brien (Ex-Officio Member of the Cabinet)

Members also Present:

Henry Higgins

John Riley

Wayne Bridges

Nick Denys

Simon Arnold

John Morse

Peter Money

Stuart Mathers

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Jonathan Bianco.

2. DECLARATIONS OF INTEREST IN MATTERS BEFORE THIS MEETING

No interests were declared by Members present.

3. TO APPROVE THE MINUTES OF THE LAST CABINET MEETING

Subject to a minor, non-material amendment, the decisions and minutes of the Cabinet meeting held on 25 October 2018 were agreed as a correct record.

4. TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS OF BUSINESS MARKED PART 2 IN PRIVATE

This was confirmed by Cabinet.

5. OLDER PEOPLE'S PLAN UPDATE

RESOLVED:

That Cabinet notes the successes to date and continued progress to deliver the Older People's Action Plan during 2018-19 to improve the quality of life, health and wellbeing of older people in Hillingdon.

Reasons for decision

Cabinet received an update on the Older People's Plan to monitor the broad range of services and activities the Council and partners provide to improve the quality of life for older people in Hillingdon. The Cabinet Member for Social Services, Housing and Public Health gave special mention to the new Grassy Meadow and dementia support facilities that had recently opened, along with an update to Members on the good performance of the TeleCareLine service.

Alternative options considered and rejected

None.

Officers to action:

Kevin Byrne, Residents Services
Nina Durnford, Social Care

Classification: Public

The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

6. MONTHLY COUNCIL BUDGET MONITORING REPORT: MONTH 6

RESOLVED:

That Cabinet:

- 1. Note the budget position as at September 2018 (Month 6) as outlined in Table 1.**
- 2. Note the Treasury Management update as at September 2018 at Appendix E.**
- 3. Continue the delegated authority up until the next Cabinet meeting to the Chief Executive to approve any consultancy and agency assignments over £50k, with final sign-off of any assignments made by the Leader of the Council. Cabinet are also asked to note those consultancy and agency assignments over £50k approved under delegated authority between 25th October and 15th November 2018 Cabinet meetings, detailed at Appendix F.**
- 4. Approve the release of the following sums from Development and Risk Contingency to Directorate Operating Budgets:**
 - a. Demographic Growth – Adult Social Care - £1,711k**

- b. Demographic Growth - Looked after Children - £394k
 - c. Demographic Growth - SEN Transport - £184k
 - d. Management savings action – Adult Social Care – (£1,969k)
 - e. Uncertainty at budget setting - Apprenticeship Levy - £376k
 - f. Uncertainty at budget setting - Uninsured Claims - £291k
5. Approve acceptance of gift funding of up to £30k in relation to a Planning Performance Agreement in accordance with the provisions of Section 93 of the Local Government Act 2003 for the Former Dairy Crest site, 297 Long Lane, Hillingdon.
 6. Approve the acceptance of £100k additional funding from the Department of Business, Energy and Industrial Strategy for the National Safety at Ports project.
 7. Approves the introduction of offering unattended cremations at Breakspear Crematorium at a cost of £315, for implementation on the 1st December 2018.
 8. Note the implementation of the new legislation relating to Animal Welfare which came into force on the 1st October 2018 and approve the related fees to be implemented with immediate effect.
 9. Ratify a special urgency decision taken by the Leader of the Council and Cabinet Member for Finance, Property and Business Services on 31 October 2018 to approve that the contract for general repairs and maintenance to our corporate buildings, currently with Mitie TFM Limited, be disseminated with day-to-day maintenance and repairs brought in-house and managed by the Council’s Housing Repairs Team and specialist compliance elements to be added to contracts already in place with Housing.

Reasons for decision

Cabinet was informed of the latest Month 6 forecast revenue, capital and treasury position for the current year 2018/19 to ensure the Council achieved its budgetary and service objectives. Cabinet also made a number of decisions, including:

- The release of monies from a dedicated contingency budget to support operating budgets, primarily in social care, comprising items that were uncertain at the time of budget setting but were now certain;
- Acceptance of gift funding in relation to the Former Dairy Crest site in Hillingdon;
- Acceptance of a Government grant for the National Safety at Ports project at Heathrow Airport;
- The introduction of unattended cremations at Breakspear Crematorium, in respond to expected demand for the service, along with fees set;
- New fees for the licensing of activities involving animals, following the introduction of new national legislation;
- Ratification of a decision previously taken to in-source the Council’s facilities management services provided by Mitie TFM Limited.

Alternative options considered and rejected

None.

Officer to action:

Paul Whaymand, Finance

Classification: Public

The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

7. CONTRACT EXTENSION: THE REPLACEMENT OF GAS BOILERS AND SYSTEM UPGRADES IN RESIDENTIAL DWELLINGS IN THE HOUSING STOCK

RESOLVED:

That Cabinet approves the extension of the contract with British Gas Social Housing Ltd (trading as PH Jones) to deliver works for new gas installations and boiler replacements for a further 1 year until 30th November 2019.

Reasons for decision

Cabinet agreed to extend the contract for new and replacement gas heating installations in residential dwellings, noting the Council's duties to maintain the gas installations in its tenanted properties in a safe condition.

Alternative options considered and rejected

None, as the contract provided for an extension, subject to satisfactory performance.

Officer to action:

Gary Penticost, Residents Services

Classification: Private

Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended).

Urgency provisions

As set out on the agenda for this meeting, this decision was taken under urgency provisions in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

8. AWARD OF CONTRACT: PLAYGROUND REFURBISHMENT PROGRAMME

RESOLVED:

That Cabinet:

- 1. Accept the tender from Kompan Limited for the implementation of small and large size playgrounds for the value of £463k phased over three years and;**
- 2. Accept the tender from Proludic Limited for the implementation of medium size playgrounds for the value of £376k phased over three years.**

Reasons for decision

Cabinet welcomed the three year playground refurbishment programme across many parts of the Borough, for those playgrounds that were now reaching the end of their life. To that end, Cabinet accepted two tenders in order to refurbish designated playgrounds based on their size.

Alternative options considered and rejected

Cabinet could have decided to close down designated playgrounds that may possibly soon become structurally unsafe.

Officer to action:

Adrian Batten, Residents Services

Classification: Private

Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.

9. DISPOSAL OF LAND AT 19-22 CHIPPENDALE WAYE, UXBRIDGE

RESOLVED:

That Cabinet:

- 1. Declare the land between 19-22 Chippendale Waye, Uxbridge surplus to requirements;**
- 2. Authorise the disposal of the site at auction once planning permission is given for the residential development of four houses;**

3. **Agree that the site is to be sold as long leasehold, on the basis of a 125 year lease, with the freehold transferred upon completion of the development.**
4. **Delegate authority to the Leader of the Council and the Cabinet Member for Finance, Property and Business Services, in consultation with the Deputy Chief Executive and Corporate Director of Residents Services, all subsequent decisions regarding the sale of the site.**

Reasons for decision

Cabinet agreed to declare the vacant Council owned land at 19-22 Chippendale Way in Uxbridge surplus to requirements, approved its disposal property at auction with planning consent for a residential development of four houses and noted that this would provide for a capital receipt to support further housing in the Borough.

Alternative options considered and rejected

Cabinet could have decided to sell the site without planning permission, develop the site itself or seek a more intensive development.

Officer to action:

Mike Paterson; Residents Services

Classification: Private

Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.

10. VOLUNTARY SECTOR LEASES

RESOLVED:

That Cabinet agrees the rent set out in the report, which is subject to negotiation with the voluntary sector organisations detailed in the report and instructs the Deputy Chief Executive and Corporate Director of Residents Services to then commission the Borough Solicitor to complete the appropriate legal documentation.

Reasons for decision

Cabinet agreed a 10 year lease to the Explorers Football Club for the pavilion building at Sipson Recreation Ground. The Leader of the Council noted that this building was the previously unused Yiewsley Bowls Club pavilion, which had been moved and refurbished, to ensure better community use in its new location.

Cabinet's decision enabled the organisation concerned to benefit from heavily discounted rents as part of the Council's Voluntary Sector Leasing Policy and wider commitment to a vibrant local voluntary sector. The Leader of the Council noted the benefit of the significant rent reductions that the Council offered, in comparison to market prices, allowing local organisations to thrive in Hillingdon.

Alternative options considered and rejected

None.

Officer to action:

Mike Paterson, Residents Services

Classification: Private

Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.

11. ANY OTHER ITEMS THE CHAIRMAN AGREES ARE RELEVANT OR URGENT

No additional items were considered by the Cabinet.

The meeting closed at 7:12pm.

***Internal Use only - implementation of decisions**

When the Cabinet's decisions come into effect

Meeting after Cabinet, the Executive Scrutiny Committee did not call-in any of the remaining Cabinet decisions. Therefore, these decisions can be implemented by officers upon the expiry of the scrutiny call-in period date below:

from 5pm, Friday 23 November 2018

Officers to action the decisions are indicated in the minutes.

The minutes are the official notice for any subsequent internal process approvals required by officers to action the Cabinet's decisions.

The public part of this meeting was broadcast on the Council's YouTube channel [here](#). Please note that these minutes and decisions are the definitive record of proceedings by the Council of this meeting.

If you would like further information about the decisions of the Cabinet, please contact the Council below:

democratic@hillingdon.gov.uk

Democratic Services: 01895 250636

Media enquiries: 01895 250403

To find out more about how the Cabinet works to put residents first, visit [here](#).

COUNCIL BUDGET - 2018/19 REVENUE AND CAPITAL MONTH 7 BUDGET MONITORING

Cabinet Member	Councillor Jonathan Bianco
Cabinet Portfolio	Finance, Property and Business Services
Report Author	Paul Whaymand, Corporate Director of Finance
Papers with report	Appendices A – F

HEADLINE INFORMATION

Purpose of report	<p>This report provides the Council's forecast financial position and performance against the 2018/19 revenue budgets and Capital Programme.</p> <p>An underspend of £241k is reported against 2018/19 General Fund revenue budgets as of October 2018 (Month 7), representing a minor adverse movement of £18k from the position reported to Cabinet at Month 6.</p> <p>The latest positions on other funds and the Capital Programme are detailed within the body of this report, with continuing pressures on High Needs placements in the Schools Budget feeding through to a projected £7,665k cumulative deficit on the ringfenced Dedicated Schools Grant account. This represents an adverse movement of £700k on the previously reported position.</p>
Contribution to our plans and strategies	<p>Putting our Residents First: <i>Financial Management</i></p> <p>Achieving Value for Money is an important element of the Council's Medium Term Financial Plan.</p>
Financial Cost	N/A
Relevant Policy Overview Committee	Corporate Services and Partnerships
Ward(s) affected	All

RECOMMENDATIONS

That Cabinet:

1. Note the budget position as at October 2018 (Month 7) as outlined in Table 1.
2. Note the Treasury Management update as at October 2018 at Appendix E.
3. Continue the delegated authority up until the next Cabinet meeting to the Chief Executive to approve any consultancy and agency assignments over £50k, with final sign-off of any assignments made by the Leader of the Council. Cabinet are also asked to note those consultancy and agency assignments over £50k approved under delegated authority between 15th November and 13th December 2018 Cabinet meetings, detailed at Appendix F.
4. Agree a Fixed Penalty Notice for small scale fly tipping at a maximum penalty of £400.
5. Accept £100k of grant funding from the Environment Agency, Thames Regional Flood and Coastal Committee, to undertake a catchment plan within the Borough to reduce flood risk. Furthermore, that Cabinet delegate authority to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and Cabinet Member for Finance, Property and Business Services, to appoint flood risk consultants from the grant monies accepted above.
6. Approve acceptance of gift funding of up to £22k in relation to a Planning Performance Agreement in accordance with the provisions of Section 93 of the Local Government Act 2003 for Unit 2 Skyline Business Park, Great South West Road.

INFORMATION

Reasons for Recommendations

1. The reason for **Recommendation 1** is to ensure that the Council achieves its budgetary objectives, providing Cabinet with an update on performance at Month 6 against budgets approved by Council on 22 February 2018. An update on the Council's Treasury Management activities is signposted in **Recommendation 2**.
2. **Recommendation 3** is intended to enable continued delegation of approval for appointment of consultancy and agency appointments over £50k to the Chief Executive, with final sign-off from the Leader of the Council. In addition, Appendix F reports on use of this delegated authority previously granted by Cabinet.
3. In May 2016, the Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016 were introduced. These regulations insert provisions into the Environmental Protection Act 1990 to allow authorised officers from a waste collection authority to issue an FPN of no less than £150 and not more than £400, to any person depositing waste on any land rather than littering. **Recommendation 4** requests Cabinet to approve the FPN at the maximum penalty of £400.
4. The Council has received funding from the Environment Agency to prepare, through the appointment of specialist consultants, a catchment plan which will review the areas which contribute most to flooding in the Borough. With over 33,000 properties potentially at risk of flooding in a variety of locations, the plan will identify integrated opportunities to reduce flooding that can be used to secure wider funding opportunities. The plan will inform a deliverable programme of works which will provide multiple benefits to residents, such as small scale projects to slow the flow of water to areas which affect homes. **Recommendation 5** therefore seeks authority to accept and utilise this funding.

5. Gift funding has been offered by developers which if accepted by Cabinet will be utilised to fund dedicated staff to support this pre-application and application work. **Recommendation 6** seeks authority from Cabinet to approve the acceptance of £22k, in relation to the major development of the Unit 2 Skyline Business Park, Great South West Road.

SUMMARY

REVENUE

6. General Fund revenue budgets are projected to underspend by £241k as at Month 7, a minor adverse movement of £18k from month 6, although this comprises of a number of reported pressures such as growing demand for Children's Services and the cost of Fleet Management operations being offset through a range of measures including; workforce underspends, reduced capital financing costs, release of General Contingency and deployment of Earmarked Reserves. Within this position, there remains £477k uncommitted General Contingency available to manage emerging issues over the remainder of this financial year.
7. General Fund Balances are expected to total £39,612k at 31 March 2019, under the assumption that the remaining Unallocated Budgets are utilised in-year, and reflecting the planned £950k drawdown from the £40,321k opening General Balances.
8. Of the £10,655k savings included in the 2018/19 budget, £8,805k are either banked or classed as 'on track for delivery', with £1,850k classified as being higher risk or in the early stages of delivery. Ultimately, all £10,655k savings are expected to be delivered in full or met through alternative mechanisms. Any items with potential issues will be covered by alternative in-year savings proposals and management actions.
9. A surplus of £1,090k is reported within the Collection Fund relating to favourable positions on both Council Tax and Business Rates, which is predominantly driven by strong growth in Business Rates in the borough and a carry forward surplus within Council Tax and represents a £2k improvement on Month 6. Any surplus realised at outturn will be available to support the General Fund budget in future years.
10. The Dedicated Schools Grant is projecting an in-year overspend of £3,540k at Month 7, an adverse movement of £700k from Month 6. This overspend is largely due to continuing pressures in the cost of High Needs, although £254k of the adverse movement relates to increased use of alternative provision and results in a forecast carry forward cumulative deficit of £7,665k at 31 March 2019. At Month 7, this position on the Schools Budget has been exacerbated by the decision by the Department for Education to clawback £443k Early Years funding due to lower than anticipated demand for the new extended fifteen hours of free childcare.
11. As previously noted, it is becoming increasingly unlikely that this pressure can be contained within the Schools Budget, and therefore the longer-term solution to this pressure represents a significant risk within the context of the Council's own medium term financial planning. This is a problem across the sector and as such, there is significant lobbying of government in progress.

CAPITAL

12. As at Month 7 an underspend of £115k is reported across the £392,642k General Fund Capital Programme, with no material variances reported at individual project level. While a favourable variance of £1,227k is reported on capital grant income, a £1,900k shortfall in capital receipts and CIL is expected to result in a £558k pressure against £178,625k budgeted Prudential Borrowing. Slippage in planned capital expenditure from 2018/19 is expected to reduce the in year borrowing requirement by £37,310k from £72,377k and therefore impact favourably on debt financing costs for 2019/20.

FURTHER INFORMATION

General Fund Revenue Budget

13. An underspend of £241k is reported across normal operating activities at Month 7, although this includes a number of underlying pressures including Children's Services Placements and Fleet Management. These are being contained at a corporate level through the use of workforce underspends, Earmarked Reserves, uncommitted General Contingency budget and favourable variances on Corporate Operating Budgets arising from slippage in borrowing required to support capital investment.
14. £10,655k of savings are included in the 2018/19 General Fund revenue budget. Currently £6,909k are banked, delivery is currently in progress against £1,896k of savings, £1,850k are tracked as amber due to either being in the early stages of delivery or deemed higher risk although all savings are expected to ultimately be delivered in full or met through alternative measures. Since Month 6, £204k of savings have been moved to banked, amber savings are at £1,850k, a reduction of £150k from Month 6.

Table 1: General Fund Overview

Original Budget £'000	Budget Changes £'000	Service	Month 7		Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000
			Revised Budget £'000	Forecast Outturn £'000			
207,578	(1,192)	Directorate Operating Budgets	206,386	206,610	224	201	23
4,878	1,308	Corporate Operating Budgets	6,186	5,743	(443)	(438)	(5)
8,929	(987)	Development & Risk Contingency	7,942	7,942	0	0	0
200	0	HIP Initiatives	200	200	0	0	0
(1,249)	871	Unallocated Budget Items	(378)	(378)	0	0	0
220,336	0	Sub-total Normal Activities	220,336	220,117	(219)	(237)	18
0	0	<u>Exceptional Items</u> None Reported	0	0	0	0	0
220,336	0	Total Net Expenditure	220,336	220,117	(219)	(237)	18
(219,386)	0	Budget Requirement	(219,386)	(219,408)	(22)	(22)	0
950	0	Net Total	950	709	(241)	(259)	18
(40,321)	0	Balances b/fwd	(40,321)	(40,321)			
(39,371)	0	Balances c/fwd 31 March 2019	(39,371)	(39,612)			

15. General Fund Balances are projected to total £39,612k at 31 March 2019 as a result of the planned drawdown of £950k being reduced by the £241k projected in year underspend. The Council's current MTFE assumes that unallocated balances will remain between £15,000k and £32,000k to manage emergent risks, with any sums above that level earmarked for use to smooth the impact of government funding cuts.

Directorate Operating Budgets

16. Directorate Operating Budgets represent the majority of the Council's investment in day-to-day services for residents, with more volatile or demand-led areas of activity tracked separately through the Development and Risk Contingency. Further information on the latest projections for each service is contained within Appendix A to this report, with salient risks and variances within this position summarised in the following paragraphs.

Table 2: Directorate Operating Budgets

Original Budget £'000	Budget Changes £'000	Service	Month 7		Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000	
			Revised Budget £'000	Forecast Outturn £'000				
7,591 (1,092)	427 0	Chief Executive's Office	Expenditure	8,018	7,940	(78)	(108)	30
			Income	(1,092)	(1,163)	(71)	(44)	(27)
6,499	427		Sub-Total	6,926	6,777	(149)	(152)	3
17,262 (3,170)	(1,603) 0	Finance	Expenditure	15,659	15,737	78	140	(62)
			Income	(3,170)	(3,580)	(410)	(407)	(3)
14,092	(1,603)		Sub-Total	12,489	12,157	(332)	(267)	(65)
116,355 (43,096)	1,922 (1,667)	Residents Services	Expenditure	118,177	118,593	316	576	(260)
			Income	(44,663)	(44,504)	259	54	205
73,259	255		Sub-Total	73,514	74,089	575	630	(55)
142,505 (28,777)	2,801 (3,072)	Social Care	Expenditure	145,306	145,624	318	2,078	(1,760)
			Income	(31,849)	(32,037)	(188)	(2,088)	1,900
113,728	(271)		Sub-Total	113,457	113,587	130	(10)	140
207,578	(1,192)	Total Directorate Operating Budgets		206,386	206,610	224	201	23

17. An underspend of £149k is reported on the Chief Executive's Office budgets at Month 7 as a result of vacancies and non-staffing underspends and the overachievement of income within Human Resources. Across Finance, a net underspend of £332k is projected as a result of vacant posts across the directorate while compensatory variances on income and expenditure relate to revisions to grant funding to support Housing Benefit administration and associated investment in additional staffing.
18. A net pressure of £575k is reported across Residents Services, representing a favourable movement of £55k on the previously reported position at Month 6. The favourable movement results from reductions in staffing forecasts in Administration, Technical and Business Services of £109k, Capital and Planned Works £47k and Planning £13k offset by adverse movement from pressures on Fleet £83k, Highways and Street Lighting £38k, and other minor favourable movements across the group.
19. The Residents Services position for Month 7 incorporates pressures of £766k linked to vehicle hire and maintenance in Fleet services, £90k feasibility costs for Capital and Planned works, £159k on Residual Education functions and £248k on Green Spaces which are offset by staffing vacancies and the use of Earmarked reserves to support services. A range of management actions are being undertaken which are expected to improve this position and reduce the forecast deployment of Earmarked Reserves to support these priority services.

20. A net £130k overspend is reported across Social Care budgets, representing an adverse movement of £140k from Month 6 which results from movements in staffing costs and income offset by reductions in forecast costs of placements during the month. Overall there is an overspend on the current level of agency staff to cover essential and hard to fill posts, legal costs and the cost of supporting Section 17 cases within Children Services amounting to a net £405k pressure. A favourable movement on client income offsets these pressures for Adult Social Care Placements. In addition, the headline position incorporates pressures arising from higher placement costs following slippage in opening the Parkview development which are expected to be funded through liquidated damages from the contractor. Similarly, the management of this position is currently dependent on drawdown of earmarked reserves which are expected to reduce as the year progresses and the impact of management actions and new ways of working are delivered.
21. The Council is permitted to finance the costs associated with service transformation from Capital Receipts, with both one-off implementation costs and the support for service transformation, including the BID team, being funded from this resource. Current projections include an estimate of £2,213k for such costs, which will continue to be reviewed over the remainder of the year and have been excluded from reported monitoring positions. It is anticipated that these costs will be financed from a combination of Capital Receipts and Earmarked Reserves.

Progress on Savings

22. Savings of £10,655k were included in the 2018/19 budget, of which either £8,805k are banked or on track for delivery which is an improved position from Month 6. £1,850k savings are in the early stages of delivery or potentially subject to greater risk to delivery, an improved position from Month 6, however ultimately all £10,655k savings are expected to be either delivered in full or replaced with alternative initiatives. Any items with potential issues will be covered by alternative in-year savings proposals and management actions.

Table 3: Savings Tracker

2018/19 General Fund Savings Programme	CEO	Finance	Residents Services	Social Care	Cross-Cutting	Total 2018/19 Savings	
	£'000	£'000	£'000	£'000	£'000	£'000	%
B Banked	(58)	(728)	(2,444)	(3,432)	(247)	(6,909)	64.8%
G On track for delivery	0	0	(320)	(1,020)	(556)	(1,896)	17.8%
A Potential significant savings shortfall or a significant or risky project which is at an early stage;	0	0	(350)	(476)	(1,024)	(1,850)	17.4%
R Serious problems in the delivery of the saving	0	0	0	0	0	0	0.0%
Total 2018/19 Savings	(58)	(728)	(3,114)	(4,928)	(1,827)	(10,655)	100.0%

Corporate Operating Budgets

23. Corporately managed expenditure includes the revenue costs of the Council's Capital Programme, the net impact of Housing Benefit Subsidy arrangements on the Council, externally set levies and income arising from the provision of support services to other funds and ring-fenced budgets.
24. An underspend of £443k is reported against Corporate Operating Budgets as at Month 7 an improvement of £5k from Month 6. As a result of anticipated capital expenditure and associated borrowing being deferred from 2018/19, a £499k underspend is forecast. Externally set levies are reporting a pressure of £63k in relation to additional investment to support implementation of the West London District Coroners Service Improvement Plan. All other levies have been confirmed by awarding bodies and are not expected to vary materially over the remainder of the financial year.

Table 4: Corporate Operating Budgets

Original Budget £'000	Budget Changes £'000	Service	Month 7		Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000	
			Revised Budget £'000	Forecast Outturn £'000				
0	0	Interest and Investment Income	Salaries	0	0	0	0	0
6,259	(592)		Non-Sal Exp	5,667	5,168	(499)	(501)	2
(371)	100		Income	(271)	(271)	0	0	0
5,888	(492)		Sub-Total	5,396	4,897	(499)	(501)	2
480	0	Levies and Other Corporate Budgets	Salaries	480	478	(2)	0	(2)
11,237	1,873		Non-Sal Exp	13,110	13,168	58	63	(5)
(11,602)	(72)		Income	(11,674)	(11,674)	0	0	0
116	1801		Sub-Total	1,916	1,972	56	63	(7)
0	0	Housing Benefit Subsidy	Salaries	0	0	0	0	0
147,529	(0)		Non-Sal Exp	147,529	147,529	0	0	0
(148,654)	(0)		Income	(148,654)	(148,654)	0	0	0
(1,125)	0		Sub-Total	(1,125)	(1,125)	0	0	0
4,878	1,309	Total Corporate Operating Budgets		6,187	5,744	(443)	(438)	(5)

Development & Risk Contingency

25. For 2018/19, £8,929k was set aside to manage uncertain elements of budgets within the Development & Risk Contingency, which included £7,929k in relation to specific risk items and £1,000k as General Contingency to manage unforeseen issues. Cabinet at Month 6 approved the release of those elements of the Development and Risk Contingency relating to prior years, items which were uncertain at the time of budget setting and are now confirmed into base budgets. The impact of these changes reduces the funding for the Development and Risk Contingency by £987k in 2018/19 to £7,942k. At this stage in the financial year, a breakeven position is projected against this provision, which represents no change from the projection at Month 6. Within this position, £477k of General Contingency remains available to manage emerging risks.

Table 5: Development & Risk Contingency

Original Budget £'000	Budget Changes £'000	Service		Month 7		Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000
				Revised Budget £'000	Forecast Outturn £'000			
291	(291)	Fin.	Uninsured claims	0	0	0	0	0
1,736	0	Residents Services	Impact of Welfare Reform on Homelessness	1,736	938	(798)	(778)	(20)
1,172	0		Waste Disposal Levy & Associated Contracts	1,172	772	(400)	(400)	(0)
200	0		Heathrow Expansion Challenge Fund	200	200	0	0	0
1,885	0	Social Care	Asylum Service	1,885	1,985	100	100	0
797	(394)		Demographic Growth - Looked After Children	403	1,172	769	769	0
367	0		Demographic Growth - Children with Disabilities	367	755	388	364	24
277	0		Social Worker Agency Contingency	277	376	99	122	(23)
443	(184)		SEN transport	259	589	330	330	0
730	258		Demographic Growth - Adult Social Care	988	1,078	90	40	50
50	0		Winterbourne View	50	0	(50)	0	(50)
0	1,041		Winter Funding – Social Care Activity	1,041	1,041	0	0	0
0	(1,041)		Additional Grant	(1,041)	(1,041)	0	0	0
381	(376)	Corp. Items	Apprenticeship Levy	5	0	(5)	(5)	0
(400)	0		Additional Investment Income	(400)	(400)	0	0	0
1,000	0		General Contingency	1,000	477	(523)	(542)	19
8,929	(987)	Total Development & Risk Contingency		7,942	7,942	0	0	0

26. The managed reduction in households accommodated in Bed and Breakfast seen throughout 2017/18 has continued into 2018/19, with projections assuming that the number of households will be maintained at 130, 20 below MTFE assumptions for the remainder of the year. In addition, continuing management action to reduce the costs and use of Temporary Accommodation through maintaining a high number of placements into the private sector is expected to deliver a £798k underspend against contingency provision, an improvement of £20k from Month 6.

27. The call on the Waste contingency reflects an underspend of £400k for Month 7 against the budgeted provision of £1,172k, to fund estimated population driven increases in the cost of disposal via the West London Waste Authority (WLWA) levy and associated waste disposal contracts. Waste tonnages to date have shown an increase compared to the same period last year, but the rate of increase has slowed recently (in particular that for organic waste, which has been affected by the very dry summer). Current projections indicate that costs can be managed within the reduced contingency sum.
28. As at Month 7 the Asylum service is projecting a drawdown of £1,985k from the contingency, an overspend of £100k, no change from the Month 6 forecast. The overspend relates to a drop in the level of income received as well as an increase in the number of UASC, which the Council remains responsible for. These USAC's are not being transferred in accordance with the National Transfer Agreement, which was introduced in 2016 due to a slowdown in the number of authorities now willing to take them.
29. The forecast overspend of £769k on the contingency provision for Looked After Children remains unchanged from Month 6. The overspend is a result of a continuing increase in the number of high cost Residential placements, where the Service has had to place children outside of the Borough. The unit cost of placement has increased from an average of £3,400 per week to £4,000 per week, and the length of stay is now longer than in previous years due to the complex nature of the support required. It is also evident that the type of places needed are becoming increasingly harder to source as other Councils are trying to secure similar places.
30. The Children with Disabilities service is projecting a draw down of £755k from the Contingency, representing a £388k forecast overspend, an adverse movement of £24k from Month 6 projections. The service have taken steps to review individual placements to ascertain whether any of the placements should be part funded by external partners, such as education and health and anticipate that a number of placements will be part funded.
31. The service is projecting a drawdown of £1,078k from the Demographic Growth for Adult Social Care contingency, a pressure of £90k, £50k adverse from Month 6. The service continues to show signs of growth in the number of and complexity of Social Care placements especially those with Learning Disability and Mental Health issues which are offset by more certainty in the numbers of new placements for Transitional Children as they transfer into Adult Social Care.
32. On 17 October 2018, the Department of Health and Social Care confirmed funding allocations totalling £240m of additional funding for councils to spend on adult social care services to help councils alleviate winter pressures on the NHS, getting patients home quicker and freeing up hospital beds across England. Hillingdon will receive £1,041k of this funding, which will be managed through contingency and applied to ensure appropriate social care packages are in place for those leaving hospital with eligibility for social care.
33. The service is projecting a drawdown of £376k from the Social Worker agency contingency, an Improvement of £23k from the Month 6 position, reflecting the latest recruitment success of Newly Qualified Social Workers. This contingency reflects the additional cost of using agency staff to cover essential Social Worker posts as the recruitment of Social Workers continues to be very competitive.
34. No other material variances are reported against specific contingency items; with a minor £5k underspend on the Apprenticeship Levy reflecting current payroll expenditure. To date there have been no specific calls on the £1,000k General Contingency, and it has been assumed

that £523k of this sum will be applied to fund the pressures outlined above, with the remaining £477k to manage emerging issues.

HIP Initiatives

35. £200k of HIP Initiative funding is included in the 2018/19 General Fund revenue budget, which is supplemented by £899k brought forward balances, to provide £1,099k resources. £128k of projects have been approved through HIP Steering Group for funding from resources as at Month 7, leaving £971k available for future release.

Table 6: HIP Initiatives

Original Budget £'000	Budget Changes £'000	HIP Initiatives	Month 6		
			Revised Budget £'000	Approved Allocations £'000	Unallocated Balance £'000
200	0	HIP Initiatives Budgets	200	0	(200)
0	899	B/fwd Funds	899	128	(771)
200	899	Total HIP Initiatives	1,099	128	(971)

Schools Budget

36. At Month 7 the Dedicated Schools Grant position is an in-year overspend of £3,540k. This is predominantly due to continuing pressures in the cost of High Needs. When the £4,125k deficit brought forward from 2017/18 is taken into account, the forecast deficit to carry forward to 2019/20 is £7,665k. This represents an adverse movement of £700k on the previously reported position, with £503k of this movement attributable to the continuing High Needs pressure, £254k is attributable to alternative provision for children excluded from school which continues to worsen following the start of the new academic year.
37. In addition, the Month 7 position includes a £57k improvement on Early Years which reflects the adjustment to the two year old funding to reflect the number of children accessing the entitlement based upon the January 2018 census.
38. The in year overspend of £3,540k as at Month 7 is made up of £2,936k High Needs linked to the transfer of pupils from statements to EHCP's, £416k to alternative provision for pupils not attending mainstream provision, £499k for early years provision offset by £311k underspend due to the decision of Schools Forum to withhold growth contingency where pupil growth is not sufficient to require the need for this funding.

Collection Fund

39. A £1,090k surplus is projected against the Collection Fund at Month 7, a £2k improvement from Month 6, which is made up of a £715k surplus on Council Tax and a £375k surplus on Business Rates. The Council Tax surplus is largely as a result of strong in-year collection rates contributing £216k and the brought forward surplus of £499k relating to better than expected performance during 2017/18. The favourable variance across Business Rates is due to strong growth in Business Rates as a number of new developments in the borough have been brought into rating, with a £815k in-year surplus being sufficient to offset the brought forward deficit of £440k.

Housing Revenue Account

40. The Housing Revenue Account is currently forecasting a £292k favourable variance, resulting in a drawdown of reserves of £21,145k. This results in a projected 2018/19 closing HRA

General Balance of £15,963k, with the use of reserves funding investment in new housing stock. The headline monitoring position incorporates underspends of £722k mainly in relation to planned works and contingency, offsetting a £430k income pressure predominantly from rental income.

Future Revenue Implications of Capital Programme

41. Appendix D to this report outlines the forecast outturn on the 2018/19 to 2022/23 Capital Programme, with a £115k underspend projected over the five-year programme. Alongside a marginal variance on Government Grant income and a less favourable outlook for Capital Receipts, Prudential Borrowing is projected to be £558k higher than the £178,625k revised budget. This uplift has been factored into the planned £10,410k growth in capital financing costs over the MTFF period, any further reductions in anticipated Capital Receipts or increases in project expenditure may necessitate a review of future financing costs.

Appendix A – Detailed Group Forecasts (General Fund)

Chief Executive's Office (£149k underspend, £3k improvement)

42. The CEO directorate is reporting an underspend of £149k at Month 7, representing a minor adverse movement of £3k on Month 6. The movement reflects additional staffing costs for a maternity leave cover in Legal, offset against increased income forecasts within the service.

Table 7: Chief Executive's Office Operating Budgets

Original Budget £'000	Budget Changes £'000	Service	Month 7		Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000	
			Revised Budget £'000	Forecast Outturn £'000				
1,445	0	Democratic Services	Salaries	1,445	1,469	24	30	(6)
1,750	(29)		Non-Sal Exp	1,721	1,697	(24)	(30)	6
(602)	0		Income	(602)	(611)	(9)	(4)	(5)
2,593	(29)		Sub-Total	2,564	2,555	(9)	(4)	(5)
2,012	(13)	Human Resources	Salaries	1,999	1,921	(78)	(79)	1
361	407		Non-Sal Exp	768	755	(13)	(13)	0
(230)	0		Income	(230)	(272)	(42)	(40)	(2)
2,143	394		Sub-Total	2,537	2,404	(133)	(132)	(1)
1,954	75	Legal Services	Salaries	2,029	2,042	13	(16)	29
69	(13)		Non-Sal Exp	56	56	0	0	0
(260)	0		Income	(260)	(280)	(20)	0	(20)
1,763	62		Sub-Total	1,825	1,818	(7)	(16)	9
5,411	62	Chief Executive's Office Directorate	Salaries	5,473	5,432	(41)	(65)	24
2,180	365		Non-Sal Exp	2,545	2,508	(37)	(43)	6
(1,092)	0		Income	(1,092)	(1,163)	(71)	(44)	(27)
6,499	427		Total	6,926	6,777	(149)	(152)	3

43. Staffing underspends are reflective of a number of part year vacancies within Legal Services, and the early delivery of 2019/20 MTF savings in Human Resources. A fully resourced Democratic Services establishment is leading to an unachievable managed vacancy factor; however, this is almost fully mitigated by a favourable Special Responsibility Allowances forecast with the recent reduction of two SRA's.
44. Income across the directorate is on track to achieve a projected surplus; primarily as a result of increased newly qualified social worker placements in Human Resources, an increased forecast within Legal Services and an improvement in the Registrars income within Democratic Services.

Finance (£332k underspend, £65k improvement)

45. The overall position for Finance at Month 7 is a forecast underspend of £332k. This is an improvement of £65k from Month 6, due predominantly to revised assumptions for recruitment within Revenues & Benefits.

Table 8: Finance Operating Budgets

Original Budget £'000	Budget Changes £'000	Service	Month 7		Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000	
			Revised Budget £'000	Forecast Outturn £'000				
2,058	(169)	Business Assurance	Salaries	1,889	1,766	(123)	(122)	(1)
1,443	300		Non-Sal Exp	1,743	1,806	63	71	(8)
(567)	0		Income	(567)	(573)	(6)	0	(6)
2,934	131		Sub-Total	3,065	2,999	(66)	(51)	(15)
1,540	0	Procurement	Salaries	1,540	1,583	43	44	(1)
64	0		Non-Sal Exp	64	57	(7)	(9)	2
(35)	0		Income	(35)	(35)	0	0	0
1,569	0		Sub-Total	1,569	1,605	36	35	1
3,505	(170)	Corporate Finance	Salaries	3,335	3,323	(12)	(19)	7
1,785	(1,702)		Non-Sal Exp	83	86	3	9	(6)
(151)	0		Income	(151)	(161)	(10)	(9)	(1)
5,139	(1,872)		Sub-Total	3,267	3,248	(19)	(19)	0
4,277	155	Revenues & Benefits	Salaries	4,432	4,467	35	95	(60)
1,847	(17)		Non-Sal Exp	1,830	1,918	88	80	8
(2,090)	0		Income	(2,090)	(2,475)	(385)	(389)	4
4,034	138		Sub-Total	4,172	3,910	(262)	(214)	(48)
536	0	Pensions, Treasury & Statutory Accounting	Salaries	536	527	(9)	(6)	(3)
207	0		Non-Sal Exp	207	204	(3)	(3)	0
(327)	0		Income	(327)	(336)	(9)	(9)	0
416	0		Sub-Total	416	395	(21)	(18)	(3)
11,916	(184)	Finance Directorate	Salaries	11,732	11,666	(66)	(8)	(58)
5,346	(1,419)		Non-Sal Exp	3,927	4,071	144	148	(4)
(3,170)	0		Income	(3,170)	(3,580)	(410)	(407)	(3)
14,092	(1,603)		Total	12,489	12,157	(332)	(267)	(65)

46. The Business Assurance workforce underspend is largely within Internal Audit and reflects vacancies following the recent BID review of the Service, which is nearing full implementation. A corresponding increased reliance on external consultancy supporting the audit function during the implementation of the new structure is driving the non-staffing pressure for the Business Assurance function as a whole.
47. The underspend on Corporate Finance reflects vacancies within the current establishment. The improvement within Revenues and Benefits is as a result of revisions to recruitment assumptions spread across the Service and staffing adjustments for recent departures of staff which are now built into the forecasts.
48. Pensions, Treasury and Statutory Accounting is reporting an underspend of £21k, principally due to a vacant post held within the service, reduced costs against the external audit contract with Ernst & Young, and increased charges to the Pension Fund for support provided.

Residents Services (£575k overspend, £55k adverse movement)

49. Residents Services directorate is showing a projected outturn overspend of £575k at Month 7, excluding pressure areas that have identified contingency provisions.

Table 9: Residents Services Operating Budget

Original Budget £'000	Budget Changes £'000	Service	Month 7		Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000	
			Revised Budget £'000	Forecast Outturn £'000				
17,187	110	Infrastructure, Waste and ICT	Salaries	17,297	17,142	(155)	(410)	255
35,689	183		Non-Sal	35,872	37,036	1,164	1,663	(499)
(10,543)	(488)		Exp	(11,031)	(11,265)	(234)	(545)	311
42,333	(195)		Income	42,138	42,913	775	708	67
18,547	306	Housing, Environment, Education, Health & Wellbeing	Salaries	18,853	18,210	(643)	(448)	(195)
23,510	863		Non-Sal	24,373	24,868	495	337	158
(17,361)	(1,037)		Exp	(18,398)	(18,037)	361	324	37
24,696	132		Income	24,828	25,041	213	213	0
3,995	16	Planning, Transportatio n & Regeneration	Salaries	4,011	3,813	(198)	(187)	(11)
685	439		Non-Sal	1,124	1,349	225	231	(6)
(4,059)	(231)		Exp	(4,290)	(4,285)	5	1	4
621	224		Income	845	877	32	45	(13)
12,626	6	Administrativ e, Technical & Business Services	Salaries	12,632	12,165	(467)	(340)	(127)
4,116	(1)		Non-Sal	4,115	4,010	(105)	(170)	65
(11,133)	89		Exp	(11,044)	(10,917)	127	174	(47)
5,609	94		Income	5,703	5,258	(445)	(336)	(109)
52,355	438	Residents Services Directorate	Salaries	52,793	51,330	(1,463)	(1,385)	(78)
64,000	1,484		Non-Sal	65,384	67,263	1,779	1,961	(182)
(43,096)	(1,667)		Exp	(44,663)	(44,504)	259	54	205
73,259	255		Income	73,514	74,089	575	630	(55)

50. The overall variance is a result of non-staffing pressures across Fleet Management, Grounds Maintenance and Residual Education functions being offset by staffing underspends across the directorate.

51. The Council's 2018/19 contingency budget contains provision for areas of expenditure or income within Residents Services for which there is a greater degree of uncertainty. The position against these contingency items is shown in Table 2 below. At Month 7, projected calls on contingency are £1,198k below the budgeted provision, a £20k improvement on the Month 6 position. The table below shows the breakdown for each contingency item.

Table 10: Development and Risk Contingency

Original Budget	Budget Changes	Development & Risk Contingency	Month 6		Variance (As at Month 7)	Variance (As at Month 6)	Movement from Month 6
			Revised Budget	Forecast Outturn			
£'000	£'000		£'000	£'000	£'000	£'000	£'000
1,736	0	Impact of Welfare Reform on Homelessness	1,736	938	(778)	(778)	(20)
1,172	0	Waste Disposal Levy & Associated Contracts	1,172	772	(400)	(400)	0
200	0	Heathrow Expansion Challenge Fund	200	200	0	0	0
3,108	0	Current Commitments	3,108	1,910	(1,198)	(1,178)	(20)

52. The Month 7 data in Table 11 below shows a continuation of the reduction achieved in 2017/18 of the use of Temporary Accommodation. Although there has been an increase in the number of Households in higher cost Bed & Breakfast over the 2nd quarter of 2018/19, the total number accommodated remains below MTFE assumptions made by officers in modelling Supply and Demand.

Table 11: Housing Needs performance data

	August 18	September 18	October 18
All Approaches	176	203	190
Full Assessment Required	164	183	186
New into Temporary Accommodation (Homeless and Relief)	21	27	28
Households in Temporary Accommodation	476	483	474
Households in B&B	129	135	133

53. As in previous years, a contingency has been set aside in 2018/19 to resource the procurement of Private Sector placements or the need for Temporary Accommodation in the Borough. The call on contingency relating to homelessness is forecast at £938k, £798k below the budgeted provision, a £20k favourable movement from Month 6. The service is forecasting the number of clients in B&B accommodation will be 130 at the end of the financial year, 20 below MTFE assumptions, whilst reducing the overall use and cost of Temporary Accommodation. This is expected to be achieved through maintaining a high number of placements into the private sector and the continued close monitoring of unit costs. The £20k improvement at month 7 reflects a forecast reduction in the cost of placements into the private sector.
54. The Council will continue to closely monitor this risk, as given the introduction of the Homeless Reduction Act in April 2018, potential pressures could materialise in the remainder of the financial year. Increased prevention and move-on activity could require the service to draw on the Housing Incentives earmarked reserve, with any drawdown being subject to the usual approvals. It should be noted that there has been a notable increase in homeless referrals to the Council from 1st October 2018 when a new 'duty to refer' commenced, placing a new responsibility on statutory and partner organisations to refer homelessness cases to the local authority for assistance. Officers will keep the referral rates to the Council under review.
55. The call on the Waste contingency, to fund estimated population driven increases in the cost of tonnages via the West London Waste Authority (WLWA) levy and associated waste disposal contracts, is forecast at £772k, having been reduced by £400k at Month 6 from the

budgeted provision of £1,172k. Whilst aggregate waste tonnages to date have shown an increase compared to the same period last year, current projections, based on data for the first seven months of the year continue to indicate that costs can be managed within this reduced contingency sum in 2018/19.

Infrastructure, Waste and ICT (£775k overspend, £67k adverse)

56. At Month 7, there is a £775k forecast overspend across the service, arising from a number of variances across service areas reflecting a combination of ongoing staffing and non-staffing pressures. The overall forecast encompasses a number of management actions, which will be closely monitored during the financial year.
57. The forecast pressure for Fleet Management is £766k, representing an £83k adverse movement. The pressure relates primarily to vehicle repairs and maintenance, with a combination of legacy costs from the outgoing contractor and some additional costs from the new contractor. There are also risks associated with increasing fuel costs, potential risks regarding the service's performance in relation to insurance claims and pressures from hired vehicle costs. There are a range of management actions being undertaken and the service has a refreshed Capital Vehicle Replacement Programme in place. The adverse movement reflects the latest profile of this programme with material benefits impacting from early 2019/20.
58. An earmarked reserve drawdown of £500k is offsetting the pressure of £376k in Waste Services (the position is unchanged overall compared with Month 6). The projected underlying overspend results from a temporary increase in overtime payments within the Waste Service due to performance issues with agency staff and wider recruitment difficulties in the refuse/recycling area owing to demand and competition. Non-staffing costs are forecasting a pressure, due to overspends on refuse sacks for green and garden waste and mixed dry recycling.
59. The Highways and Street Lighting service shows a net overspend of £14k (a £38k adverse movement) reflecting latest staffing forecasts and underachievement of the managed vacancy factor due to low staffing turnover. Within this position there is anticipated over-achievement against income targets, attributable to various revenue streams including S38, S278, vehicle crossings and fixed penalties.
60. The Capital and Planned Works service shows a projected pressure of £90k against base budget, a favourable movement of £50k. This reflects the latest forecast of the residual expenditure for staffing costs after forecast fees have been assumed as chargeable to capital projects. The service is reviewing the cost of some of its higher cost agency which could improve the position further.
61. The Corporate Communications Service is showing an overspend of £15k against budget (a £5k favourable movement), attributable to agency cover requirements and printing costs pressures.

Housing, Environment, Education, Health & Wellbeing (£213k overspend, £nil movement)

62. Green Spaces shows an adverse movement of £69k from Month 6 reflecting reactive repairs and maintenance works in Green Spaces above planned provision, and repairs of ageing playground equipment following health and safety inspections. The overall position continues to reflect underspends on hard to recruit posts within Youth services, reductions in income streams as a result of HS2 implementation within Golf and forecast pressures on non-staffing budgets within Parks and Open Spaces.

63. Underspends from vacant posts within Trading Standards and projected underspends on Voluntary sector grants continue to be forecast at Month 7. The wider Public Health position will be influenced by outcomes from the BID review, which is currently focused on areas of contract spend and ensuring efficient provision of mandated services.

Planning, Transportation & Regeneration (£32k overspend, £13k favourable movement)

64. A net pressure of £32k is reported across the service at Month 7; with a £198k underspend on workforce budgets across Planning Services and Road Safety being offset by £225k pressures across non-staffing budgets and a marginal £5k variance on income. A minor £13k favourable movement is reported from Month 6, primarily due to an internal appointment to a vacant post.
65. Workforce underspends continue to reflect challenging market conditions for the recruitment and retention of professional Planning Officers, with a corresponding increase in reliance on external consultancy contributing towards the non-staffing pressure. The reported non-staffing position includes an in year £130k pressure in fees for outsourced planning applications processing, with the draft budget for 2019/20 making allowance for this uplift.
66. A minor £5k shortfall is projected against the budgeted £4,190k Development and Building Control revenue streams, although these continue to be closely monitored alongside corresponding contract expenditure given both the potential impact of changing property market conditions and the need to maintain sufficient capacity within the service to support Planning Performance Agreements and Pre-Application Advice. As at Month 7 £2,459k or 59% of this forecast income has been banked, which is consistent with the profile achieved in recent years.

Administrative, Technical & Business Services (£445k underspend, £109k improvement)

67. The service is reporting a forecast underspend of £445k at Month 7, representing a £109k improvement on the month. The underspend is primarily due to high staff turnover and part year vacancies within the administrative support services (Business Services, Technical Administration and the Contact Centre), with slippage on recruitment assumptions delivering the improvement on the month.
68. Within this position, pressures continue to be reported across Car Park and Imported Food revenue income streams. The majority relates to the current underachievement of budgeted income for Cedars and Grainges car parks, which have a forecast pressure of £441k, however, this is mitigated through an anticipated drawdown from Earmarked Reserves. Within the Heathrow Imported Food Unit, income achieved through testing of soil products, prescribed by EU legislation, is reporting a £138k pressure. Updates to the testing lists are due to be published in the coming weeks, which may improve the position and will continue to be monitored closely.

SOCIAL CARE (£130k overspend, £140k adverse)

69. Social Care is projecting an overspend of £130k as at Month 7, an adverse movement of £140k on the Month 6 projections. It should be noted that the service is managing ongoing cost pressures relating to the cost of Agency Social Workers, Legal Counsel and the provision of Temporary Accommodation for Section 17 cases.

Table 12: Social Care Operating Budgets

Original Budget £'000	Budget Changes £'000	Service	Month 7		Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000	
			Revised Budget £'000	Forecast Outturn £'000				
14,762	(6)	Children's Services	Salaries	14,756	14,797	41	79	(37)
17,224	520		Non-Sal Exp	17,744	18,275	531	472	59
(6,483)	(201)		Income	(6,684)	(6,851)	(167)	(165)	(2)
25,503	313		Sub-Total	25,816	26,221	405	386	20
8,358	105	Early Intervention, Prevention & SEND	Salaries	8,463	7,837	(626)	(661)	35
6,044	(105)		Non-Sal Exp	5,939	6,052	113	134	(21)
(2,243)	(14)		Income	(2,257)	(1,953)	304	303	1
12,159	(14)		Sub-Total	12,145	11,936	(209)	(224)	15
4,139	238	Social Care, OPS & PD	Salaries	4,377	4,142	(235)	(236)	1
38,672	(2,220)		Non-Sal Exp	36,452	37,224	772	1,594	(822)
(12,159)	(690)		Income	(12,849)	(13,425)	(576)	(1,404)	828
30,652	(2,672)		Sub-Total	27,980	27,941	(39)	(46)	7
4,208	(496)	Learning Disability and Mental Health Service	Salaries	3,712	3,856	144	109	35
34,031	2,933		Non-Sal Exp	36,964	36,406	(558)	554	(1,112)
(7,291)	(2,145)		Income	(9,436)	(9,055)	381	(702)	1,083
30,948	292		Sub-Total	31,240	31,207	(33)	(39)	6
11,719	411	Provider and Commissioned Care	Salaries	12,130	12,258	128	(10)	138
3,348	1,421		Non-Sal Exp	4,769	4,777	8	43	(35)
(601)	(22)		Income	(623)	(753)	(130)	(120)	(10)
14,466	1,810		Sub-Total	16,276	16,282	6	(87)	93
43,186	252	Social Care Directorate Total	Salaries	43,438	42,890	(548)	(719)	171
99,319	2,549		Non-Sal Exp	101,868	102,784	916	2,797	(1,881)
(28,777)	(3,072)		Income	(31,849)	(32,087)	(238)	(2,088)	1,850
113,728	(271)		Total	113,457	113,587	130	(10)	140

Social Care Development and Risk Contingency (£1,726k overspend, £1k adverse)

70. The Council's 2018/19 Development and Risk Contingency includes provisions for areas of expenditure within Social Care for which there is a greater degree of uncertainty and relates to in-year demographic changes, including Asylum seekers and SEN Transport. Table 14 sets out the Month 7 projected position for the Development and Risk Contingency, which is reporting a pressure of £1,726k; an adverse movement of £1k on the Month 6 projections.
71. The overspend is due to continuing pressures in the costs of Looked After Children and Children with Disabilities placements, where it is evident that the service are supporting more children with complex needs. The service are also experiencing growth in SEN Transport requirements, where the service have firmed up the impact of the new academic year and the new transport requirements. There is also an underlying growth in Adult placements with a Learning Disability and Mental Health primary care need.

Table 13: Social Care Development & Risk Contingency

Original Budget	Budget Changes	Development & Risk Contingency	Month 7		Variance (As at Month 7)	Variance (As at Month 6)	Movement from Month 6
			Revised Budget	Forecast Outturn			
£'000	£'000		£'000	£'000	£'000	£'000	£'000
1,885	0	Asylum Service	1,885	1,985	100	100	0
797	(394)	Demographic Growth - Looked After Children	403	1,172	769	769	0
367	0	Demographic Growth - Children with Disabilities	367	755	388	364	24
277	0	Social Worker Agency Contingency	277	376	99	122	(23)
443	(184)	SEN transport	259	589	330	330	0
730	308	Demographic Growth - Adult Social Care	1,038	1,078	40	40	0
50	(50)	Winterbourne View	0	0	0	0	0
4,549	(320)	Current Commitments	4,229	5,955	1,726	1,725	1

Asylum Service (£100k overspend, no change)

72. The service is projecting a drawdown of £1,985k from the contingency, no change on the Month 6 projections. The overspend relates to a drop in the level of income received as well as an increase in the number of UASC, which the Council remains responsible for, which are not being transferred in accordance with the National Transfer Agreement, which was introduced in 2016. This agreement has enabled the Council to transfer a number of under-18 UASC to other local authorities in line with the agreement, resulting in a lower volume of under 18's being supported by Hillingdon. However, the Council is now seeing a growth in the younger cohort of UASC, generally in the 13 to 14 year old age group, which will require at least a Foster Care placement and a slow down in the number of authorities willing to take UASC, which is having an impact on the projected position.

Demographic Growth - Looked After Children (£769k overspend, no change)

73. The service is projecting a drawdown of £1,172k from the Contingency, an overspend of £769k, no change on the Month 6 projections. The majority of this pressure relates to an increase in the number of high cost Residential placements, where the Service has had to place children outside of the Borough. It is also evident that the unit cost has increased from an average of £3,400 per week to £4,000 per week, and that the length of stay is much greater than in previous years due to the complex nature of the support required. It is also evident that the type of places needed are becoming increasingly harder to source as other councils are trying to secure similar placements.
74. The service continues to monitor this position through regular reviews of individual cases, and where possible children are stepped down when it is safe to do so. It should also be noted that this year could start to see an increase in the number of children looked after, where previously this number has remained constant over the last few years.

Demographic Growth – Children with Disabilities (£388k overspend, £24k adverse)

75. The service is projecting a draw down of £755k from the Contingency, an overspend of £388k and an adverse movement of £24k on the Month 6 projections. This reflects that there is an increase in the number of cases that have more complex needs, which in most cases, require a residential placement or more respite care. The service have now taken steps to review individual placements to ascertain whether any of the placements should be part funded by external partners, such as education and health and anticipate that a number of placements will be part funded.

Social Worker Agency (Children's) (£99k overspend, £23k improvement)

76. The service is projecting a drawdown of £376k from this contingency, an overspend of £99k and an improvement of £23k on the Month 6 position, which continues to reflect the latest recruitment success of Newly Qualified Social Workers. The pressure relates to the additional cost of using agency staff to cover essential Social Worker posts as the recruitment of Social Workers continues to be very competitive. The determination of the contingency was based on a proportion of 90% permanent and 10% agency staff, the additional amount reflecting the premium that the Council pays for agency staff, which is currently assessed as £18k greater than the current total cost of a permanent member of staff. The current figures, based on hard to fill posts, indicates that the current percentage usage of agency staff stands at 38%, based on the latest anticipated recruitment activity.

Demographic Growth - SEN Transport (£330k Overspend, no change)

77. The service is projecting a drawdown of £589k from the SEN Transport contingency, an overspend of £330k, no change on the month 6 position. This reflects the latest position taking into account the impact of the start of the new academic year, which generally has the greatest movement. The additional cost is required to cover the increase in the number of pupils that have an Education, Health and Care Plan (EHCP), in most cases the increase in the SEN pupil population has been absorbed in existing routes, but it is now clear that the service is having to purchase additional routes for some children, which has resulted in additional funding being required from the contingency.

Demographic Growth - Adult Social Care (£40k overspend, no change)

78. The service is projecting a drawdown of £1,078k from the Adult Social Care contingency, an overspend of £40k, no change on the Month 6 projections.

DIRECTORATE OPERATING BUDGETS (£130k underspend, £140k adverse)

Children's Services (£406k overspend, £20k adverse)

79. The service is projecting an overspend of £406k, as at Month 7, an adverse movement of £20k on the Month 6 projections. This overspend reflects the current level of agency staff employed by the service to cover essential and hard to fill posts. The service anticipates that the use of agency staff will start to reduce and is very positive about planned recruitment following the recent Ofsted inspection, which resulted in the service being rated good. One such example is that the service recently recruited 17 Newly Qualified Social Workers, some of which are now in post. However, the lead in times for recruitment of Senior Social Workers generally exceeds 6 months, as a result, the service are assuming that no new permanent recruitment will take place in this financial year for all other vacant posts.
80. The service is currently managing a pressure in Legal costs and the cost of supporting Section 17 cases, through management action and by implementing new ways of working. Additionally, the in house Legal Service has recruited an additional advocate, which should help to reduce external Legal costs.

Early Intervention, Prevention & SEND (£209k underspend, £15k adverse)

81. The service is projecting an underspend of £209k as at Month 7, an adverse movement of £15k on the Month 6 projections. The majority of the underspend relates to staffing, where the service has put on hold staff recruitment, whilst it undertakes a BID review. Included in this is an underspend of £224k on the Educational Psychological Service, which partially offsets a shortfall in income of £362k, following the cessation of funding from the DSG for

Early Years and School based support. The position also includes a projected overspend of £148k in the Early Years Centres budgets, following the transfer of responsibility from the Dedicated Schools Grant into the Council's base budget with effect from 1 September 2018.

Older People and Physical Disabilities (£39k underspend, £7k adverse)

82. The service is projecting an underspend of £39k as at Month 7, an adverse movement of £7k on the Month 6 projections. The service has an underspend of £235k on staffing, where the service has a number of vacant posts. In addition there is a £576k forecast overachievement of income of which £261k relates to clients and external organisations and the balance of £315k relates to an increase in the capitalisation of adaptation and minor works costs. These are netted down by an overspend of £772k on non staffing costs, which predominantly relates to the cost of care packages.

Learning Disability and Mental Health (£33k underspend, £6k adverse)

83. The service is projecting an underspend of £33k as at Month 7, a slight adverse movement of £6k on the Month 6 projections. The service is currently reporting an overspend of £144k on staffing costs, which is due primarily to a timing difference of realigning the salary budgets to reflect recent restructures. This is offset by a net underspend in the cost of placements totalling £177k.

Provider and Commissioned Care (£5k overspend, £92k adverse)

84. The service is projecting an overspend of £5k as at Month 7, an adverse movement of £92k on the Month 6 projections. This includes an overspend of £128k on staffing, which relates predominantly to the cost of staff delivering a project which is funded by the CCG and a small overspend of £7k on non-staffing costs netted down by a surplus of £130k in income, which relates to CCG grant funding received for one post.

Appendix B – Other Funds

COLLECTION FUND (£1,090k underspend, £2k favourable movement)

85. A surplus of £1,090k is reported within the Collection Fund at Month 7, relating to favourable positions on both Council Tax and Business Rates, which is predominantly driven by growth in Gross Rates in the borough and a carry forward surplus within Council Tax. This represents a £2k improvement from the position reported at Month 6. Any surplus realised at outturn will be available to support the General Fund budget from 2019/20 onwards.

Table16: Collection Fund

Original Budget £'000	Budget Changes £'000	Service	Month 7		Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000	
			Revised Budget £'000	Forecast Outturn £'000				
(121,176)	0	Council Tax	Gross Income	(121,176)	(121,244)	(68)	(54)	(14)
10,918	0		Council Tax Support	10,918	10,770	(148)	(153)	5
(2,680)	0		B/fwd Surplus	(2,680)	(3,179)	(499)	(499)	0
(112,938)	0		Sub-Total	(112,938)	(113,653)	(715)	(706)	(9)
(109,572)	0	Business Rates	Gross Income	(109,572)	(110,765)	(1,193)	(1,198)	5
(3,849)	0		Section 31 Grants	(3,849)	(4,041)	(192)	(202)	10
53,246	0		Less: Tariff	53,246	53,246	0	0	0
7,451	0		Less: Levy	7,451	8,021	570	578	(8)
69	0		B/fwd Deficit	69	509	440	440	0
(52,655)	0	Sub-Total	(52,655)	(53,030)	(375)	(382)	7	
(165,593)	0	Total Collection Fund	(165,593)	(166,683)	(1,090)	(1,088)	(2)	

86. A surplus of £715k is projected against Council Tax at Month 7, predominantly as a result of strong collection rates continuing into and throughout 2018/19 and the brought forward surplus of £499k relating to better than expected performance during 2017/18. This represents an improvement of £9k from the Month 6 position.
87. A £375k net surplus is reported across Business Rates at Month 7, driven by growth in Gross Rates due to a number of new developments in the borough being brought into rating. This £815k in-year underspend is sufficient to off-set the brought forward deficit of £440k. The £7k adverse movement from month 6 is caused by a number of minor movements.

SCHOOLS BUDGET

Dedicated Schools Grant (£3,540k overspend, £700k adverse)

88. The Dedicated Schools Grant (DSG) outturn position is an in-year overspend of £3,540k at month 7. This is an adverse movement of £700k from the month 6 position, due to continuing pressures in the cost of High Needs placements, and an increase in the number of young people accessing alternative provision. When the £4,125k deficit brought forward from 2017/18 is taken into account, the deficit to carry forward to 2019/20 is £7,665k.

Table15: DSG Income and Expenditure 2018/19

Original Budget	Budget Changes	Funding Block	Month 7			Variance (as at Month 6)	Movement from Month 6
			Revised Budget	Forecast Outturn	Variance		
			£'000	£'000	£'000		
(275,559)	2,260	Dedicated Schools Grant Income	(273,299)	(273,299)	0	0	0
214,132	0	Schools Block	214,132	213,821	(311)	(311)	0
26,100	(2,238)	Early Years Block	23,862	24,361	499	556	(57)
2,773	0	Central School Services Block	2,773	3,189	416	162	254
32,554	(22)	High Needs Block	32,532	35,468	2,936	2,433	503
0	0	Total Funding Blocks	0	3,540	3,540	2,840	700
0	0	Balance Brought Forward 1 April 2018	4,125	4,125			
0	0	Balance Carried Forward 31 March 2019	4,125	7,665			

Dedicated Schools Grant Income (nil variance, no change)

89. The DSG has now been realigned to reflect all known funding adjustments. The Early Years block allocations for the free entitlement for two year olds and three and four year olds are updated each July based on data from the January schools and early years censuses.
90. The High Needs block has been adjusted following the import/export adjustment which has been made to reflect any changes either in the placement by a local authority of pupils and students in schools and colleges located in other local authority areas (exports), or in the funding required by schools and colleges accepting pupils and students resident in other local authority areas (imports).

Schools Block (£311k underspend, no change)

91. The £311k underspend relates to the growth contingency fund which is funded from the Schools Block. Schools that are expanding, in agreement with the local authority, to meet basic need pupil population growth, receive additional funding to provide financial recompense to schools throughout the relevant financial year to cover the cost of this agreed and planned growth. Schools Forum have taken the decision to withhold growth contingency allocations for three schools due to the expectation that pupil growth in September 2018 will not be sufficient to require the need for growth contingency funding, which accounts for the majority of this underspend.
92. There is also a mechanism within the growth contingency policy to allow for schools that have experienced significant in year growth and it is currently anticipated that there will be an underspend in this budget allocation.

Early Years Block (£499k overspend, £57k improvement)

93. Two year old funding has now been adjusted to reflect the number of children accessing the entitlement based on the January 2018 census. This has resulted in a £128k increase in 2018/19 funding which should cover the cost of the increase in two year olds accessing the free entitlement.
94. The 3 and 4 year old funding for both the universal and the additional free entitlement has also been adjusted following the January 2018 census and the release of the updated guidance. This guidance clarifies that the funding provided for the new additional 15 hour free entitlement will be adjusted based on actual take up, which is a change to the treatment of previous new initiatives, where the funding provided was not adjusted until sufficient time had been allowed to settle in the initiative. Funding for the universal entitlement has increased slightly, whilst the funding for the additional 15 hour entitlement has reduced significantly as a consequence of lower actual uptake than estimated by the DfE when calculating the original funding allocation. The current projection has been revised following publication of the May census data for early years and the impact of the funding adjustments is estimated to result in a £501k overspend in 2018/19.
95. It has been agreed that the DSG will only fund The Early Years Centres up until 31 August 2018 with any over or underspend at this point to be charged to the DSG. The outturn position for the three centres at the end of August is a £100k overspend, as a consequence of a shortfall in the levels of income being generated. The only additional charges to the DSG in relation to the Early Years Centres will be for overheads which will be calculated at the end of the financial year.
96. There is currently an overspend of £36k in the Early Years Advisory Service where a savings target of £150k has been put in place by Schools Forum which may not be achieved in full in the current year.
97. These overspends are partly off set by a £31k underspend in the Family Information Service where there have been vacant posts for part of the year along with a projected £109k underspend in vulnerable children funding as fewer children are being identified as requiring additional support.

Central School Services Block (£416k overspend, £254k adverse)

98. The £254k adverse movement from the month 6 projection is as a result of an increase in the number of young people accessing alternative provision. The Local Authority currently commissions fifty places at the in-borough alternative provision setting and the historic trend is for numbers at the start of the academic year to be below this number before gradually building up. Currently numbers accessing this provision are already in excess of the commissioned number, resulting in an additional cost pressure. The overspend is partly off-set by additional income projected from schools that have excluded pupils where the Local Authority is able to recover the Age Weighted Pupil Unit cost for the period following exclusion.
99. In addition, there remains the previously reported pressure following confirmation from the ESFA that the copyright licences for schools should be charged to the centrally retained DSG. The DSG budget was set with the view that these licenses could be charged to the Schools Block, and therefore no budget was included within the Central School Services Block.

High Needs Block (£2,936k overspend, £503k adverse)

100. There continues to be significant pressure in the High Needs Block with an overspend of £2,937k being projected at month 7. The main driver for this is linked to the transfer of pupils from statements to Education, Health and Care plans (EHCPs). As pupils were transferred to an EHCP they moved onto the new banded funding model which often resulted in a higher resource requirement. The transfer process was completed by 31 March 2018, however, there are still cases where schools are querying the funding levels allocated. These cases are subject to a further review and following the submission of additional evidence often a higher level of resource is agreed. The 2018/19 budget was increased to reflect this anticipated increase, but the budget is still insufficient.
101. The majority of the adverse movement relates to a further increase in the cohort of post-16 SEN placements as this now takes into account new placements from September 2018. The Local authority is still negotiating with providers on the level of funding for some of these placements with the current projection based on an estimated increase in cost.
102. In addition to the cost of pupils with an EHCP, the High Needs Block is now funding Early Intervention Funding (EIF) as an alternative to the allocation of statutory funding for children with SEN who experience significant barriers to learning. This funding allows schools to access funding quicker to enable them to intervene early and have the greatest impact. The current projected spend on EIF in 2018/19 is £153k.
103. There is a projected overspend on the placement of pupils with SEN in independent or non-maintained schools. The High Needs budget for 2018/19 includes a savings target within the budget for Independent and non-maintained school SEN placements which is dependent on a number of pupils leaving at the end of the summer term 2018 and new placements not being made. However, further placements have been made since the budget was set, resulting in an additional pressure on the High Needs block.

Appendix C – HOUSING REVENUE ACCOUNT

104. The Housing Revenue Account (HRA) is currently forecasting a drawdown of reserves of £21,145k, which is £292k more favourable than the budgeted position and the overall movement from Month 6 is a favourable £17k. The 2018/19 closing HRA General Balance is forecasted to be £15,963k. The use of reserves is funding investment in new housing stock. The table below presents key variances by service area:

Table 16: Housing Revenue Account

Service	Month 7		Variance (+ adv / - fav)		
	Revised Budget	Forecast Outturn	Variance (As at Month 7)	Variance (As at Month 6)	Movement from Month 6
	£'000	£'000	£'000	£'000	£'000
Rent Income	(55,932)	(55,279)	653	653	0
Other Income	(4,877)	(5,100)	(223)	(223)	0
Net Income	(60,809)	(60,379)	430	430	0
Housing Management	12,819	12,882	63	161	(98)
Tenant Services	4,172	4,115	(57)	(70)	13
Repairs	5,056	5,397	341	199	142
Planned Maintenance	4,360	3,921	(439)	(365)	(74)
Capital Programme Funding	38,728	38,728	0	0	0
Interest & Investment Income	15,371	15,371	0	0	0
Development & Risk Contingency	1,740	1,110	(630)	(630)	0
Operating Costs	82,246	81,524	(722)	(705)	(17)
(Surplus) / Deficit	21,437	21,145	(292)	(275)	(17)
General Balance 01/04/2018	(37,108)	(37,108)	0	0	0
General Balance 31/03/2019	(15,671)	(15,963)	(292)	(275)	(17)

105. Rental Income is forecast to under recover by £653k and other income is forecast to over recover by £223k, nil movement on Month 6.

106. The number of RTB applications received in the first seven months of 2018/19 was 99 compared to 101 for the same period in 2017/18, a reduction of 2%. There have been 27 RTB completions in the first seven months of 2018/19 compared to 40 for the same period in 2017/18, a reduction of 33%. The RTB sales forecast is reviewed on a monthly basis and as at Month 7 the 2018/19 forecast has been reduced from 60 to 50 RTB sales.

Expenditure

107. The Housing management service is forecast to overspend by £63k, a favourable movement of £98k on Month 6 due to forecast reductions in salaries of £14k and several forecast reductions in running costs totalling £84k.

108. Tenant services is forecast to underspend by £57k, an adverse movement of £13k on Month 6 due to increases in staffing related forecasts including weekend cover and overtime.
109. The repairs budget is forecast to overspend by £341k, an adverse movement of £142k on Month 6 due to an increase in day to day repairs including purchase of materials and scaffolding of £93k, an increase in forecast asbestos works £80k and a reduction in salary and agency forecast expenditure of £31k.
110. The planned maintenance budget is forecast to underspend by £439k, a favourable movement of £74k on Month 6 mainly due to a reduction in forecast on asbestos surveys.
111. The overall forecasts for the capital programme funding, interest and investment, and the development and risk contingency budget remain unchanged from Month 6.

HRA Capital Expenditure

112. The HRA capital programme is set out in the table below. The 2018/19 revised budget is £83,791k and there is a forecast net variance of £19,179k, £21,059k due to re-phasing and a cost overspend of £1,880k. There is an increase in re-phasing of £768k and a reduction in cost overspend of £250k compared to Month 6.

Table 17: HRA Capital Expenditure

Programme	2018/19 Revised Budget	2018/19 Forecast	2018/19 Cost Variance Forecast V Revised Budget	2018/19 Project Re-Phasing	Total Project Budget 2018-23	Total Project Forecast 2018-23	Total Project Variance 2018-23	Movement 2018-23
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Major Projects								
New General Needs Housing Stock	24,147	16,297	0	(7,850)	138,133	138,133	0	0
New Build - Appropriation of Land	8,635	10,765	2,130	0	8,635	10,765	2,130	0
New Build - Shared Ownership	6,382	928	0	(5,454)	15,596	15,596	0	0
New Build - Supported Housing Provision	12,884	9,102	(250)	(3,532)	15,343	15,093	(250)	(250)
HRA General Capital Contingency	8,908	8,908	0	0	8,908	8,908	0	0
Total Major Projects	60,956	46,000	1,880	(16,836)	186,615	188,495	1,880	(250)
HRA Programmes of Work								
Works to stock programme	20,619	16,611	0	(4,008)	57,797	57,797	0	0
Major Adaptations to Property	2,135	1,920	0	(215)	7,160	7,160	0	0
ICT	81	81	0	0	162	162	0	0
Total HRA Programmes of Work	22,835	18,612	0	(4,223)	65,119	65,119	0	0
Total HRA Capital	83,791	64,612	1,880	(21,059)	251,734	253,614	1,880	0
Movement on Month 6	0	(1,018)	(250)	(768)	0	(250)	(250)	(250)

Major Projects

113. The 2018/19 Major Projects programme revised budget is £60,956k and the forecast expenditure is £46,000k, with a re-phasing of £16,836k, and a cost variance of £1,880k during the period 2018-2023. There is an increase in re-phasing variance of £553k across the programme and a reported cost underspend of £250k against the Supported Housing Programme.

New General Needs Housing Stock

114. The 2018/19 General Needs Housing Stock revised budget is £24,147k. There is a forecast re-phasing of £7,850k across the General Needs programme due to the construction works across a number of developments commencing later than initially expected. This represents an increase in re-phasing of £278k on the Month 6 position.
115. To date 36 buybacks have been approved with each acquisition at different stages of completion. A further four properties are pending approval, once combined the completed and potential buybacks have an estimated cost of up to £12,875k. This will be funded from a combination of the New General Needs Housing Stock and the HRA General Contingency.
116. The planning application was approved at Planning Committee on 20 February 2018 for the mixed development of General Needs and Shared Ownership units at the Acol Crescent site. Demolition and tree removal works have been completed and the former nursery site has been cleared. The main contractor is now on site undertaking preliminary site set up works with the scheme estimated to have a 12 month programme to completion.
117. The Housing programme comprising seven units of new build properties and five extensions or conversions at various sites has progressed with all the extensions and conversions now complete. The new build at Cherry Lane is complete, whilst Fir Tree and Hornbeam are substantially complete.
118. Lead Consultants and architects have been appointed for the developments at Maple and Poplar Day Centre and Willow Tree. The employer's agents and appointed architects have finalised the design of the schemes. The planning application for the Maple and Poplar site has been approved with the Willow Tree development also approved by committee subject to the S106 obligations being signed off. The tender process is being undertaken to appoint a main contractor for both projects.
119. The planning approval for the Belmore site remains outstanding with the expectation that the scheme will go to planning in December. A contractor has been appointed to complete demolition works across all the aforementioned sites in preparation for the main works.

New Build - Appropriation of Land

120. The revised budget of £8,635k is for New Build appropriation of land for two sites at the former Belmore allotments and Maple / Poplar day centre. The forecast spend includes these two sites and appropriations for Woodside Day Centre £1,870k and Bartram Close garages £260k.

New Build - Shared Ownership

121. The New Build Shared Ownership 2018/19 revised budget is £6,382k, with a forecast expenditure of £928k and a re-phasing of £5,454k, an increased re-phasing movement of £240k when compared to Month 6.
122. The new build shared ownership budget comprises schemes being delivered across five sites including units at both Belmore and Maple and Poplar. These will deliver 60 units in total.
123. The Woodside Day Centre redevelopment has progressed in year following approval to submit Planning Application for mixed-use development of a GP surgery and 20 shared ownership flats. Consultants are now progressing designs and preparing tender documents ready to gain expressions of interest.

New Build - Supported Housing

124. The Supported Housing Programme comprises the build of 160 mixed client group units across three different sites. The 2018/19 revised budget is £12,884k with a re-phasing of £3,532k due to a combination of the Parkview and Yiewsley schemes, with the former scheme being subject to liquidated damages. There is a small increase in re-phasing of £35k on the Parkview scheme and a cost underspend of £250k on the Grassy Meadow scheme compared to the Month 6 position. The £250k cost underspend represents a partial release of the contingency budget and the remaining contingency will potentially be released once the final account position has been agreed with the contractor and officers are confident all costs have been absorbed.
125. The scheme at Yiewsley is a small part of a wider re-development of the whole site and is anticipated to create 12 units of supported housing. The project is at the preliminary stage of feasibility and the multi-disciplinary consultants have been appointed.
126. The scheme at Parkview will run beyond its target completion date, although the contractor has now intensified resources on the site to achieve completion as soon as possible.

HRA General Contingency

127. The HRA General Capital Contingency revised budget is £8,908k and the forecast is break even. The contingency budget is included within the HRA capital programme to ensure the Council retains sufficient flexibility to secure additional housing units where opportunities become available.

HRA Programmes of Work

128. The Works to Stock re-phasing variance is £4,008k, nil movement on the Month 6 position.
129. The major adaptations budget is £2,135k and the forecast expenditure is £1,920k, an increase in re-phasing of £215k on the Month 6 position.
130. The HRA ICT budget is £81k and the forecast is break even.

HRA Capital Receipts

131. There have been 27 Right to Buy sales of council dwellings as at the end of October 2018 for a total gross sales value of £5,671k and a further 23 sales are forecast to bring the yearly total to 50, totalling £10,063k in 2018/19.
132. The application of retained Right to Buy receipts is limited by the retention agreement to a maximum 30% of the cost of replacement housing. In the event that expenditure does not meet the criteria, funds would be payable to the MHCLG.
133. The cumulative spend requirement for 2018/19 Q3 will be reported in the Month 9 budget monitoring report.

Appendix D - GENERAL FUND CAPITAL PROGRAMME

134. As at Month 7 an underspend of £46,797k is reported on the £126,098k General Fund Capital Programme for 2018/19 due mainly to re-phasing of the project expenditure. The forecast outturn variance over the life of the 2018/19 to 2022/23 programme is an underspend of £115k.
135. General Fund Capital Receipts of £18,371k are forecast for 2018/19 with a shortfall of £900k in total forecast receipts to 2022/23.
136. Overall Prudential Borrowing required to support the 2018/19 to 2022/23 capital programmes is forecast to be over budget by £558k. This is mainly due to a combined shortfall of £1,900k in forecast capital receipts and Community Infrastructure Levy receipts, partly offset by favourable increases in grants and contributions of £1,227k and cost under spends of £115k.

Capital Programme Overview

137. Table 18 below sets out the latest forecast outturn on General Fund capital projects with project level detailed contained in Annexes A - D to this report. Forecasts for future years include capital projects and programmes of work approved by Cabinet and Council in February 2018.

Table 18– General Fund Capital Programme Summary

	Total Project Budget 2018-2023	Total Project Forecast 2018-2023	Total Project Variance 2018-2023	Movement from Month 6
	£'000	£'000	£'000	£'000
Schools Programme	72,316	72,176	(140)	(50)
Self Financing Developments	79,544	79,544	-	-
Main Programme	123,332	123,332	-	-
Programme of Works	110,411	110,436	25	-
General Contingency	7,039	7,039	-	-
Total Capital Programme	392,642	392,527	(115)	(50)
Movement	51	1	(50)	

138. The revised five year programme budget has increased by £51k due to two new Section 106 funded scheme allocations.
139. The Schools programme reports a cost saving of £140k partly relating to under spend on project contingency and highways works for the replacement of Northwood Academy. The favourable movement of £50k in month is due to uncommitted temporary classroom funding on the former Primary Schools expansions programme. The expansions at Warrender and Hillside Primary schools are at various stages of progress and are expected to be complete in

the first half of 2019. The all weather sports pitch at Vyners Secondary School has been completed and works are in progress for the main expansion, which is expected to be finished towards the end of next year. The main building contractor has recently been approved for the expansion at Ruislip High. Works on site are expected to commence early next year, with completion anticipated in April 2020.

140. Projects to increase provision for young persons and pupils with Special Educational Needs are planned to commence at four sites in 2018/19 and ten schools and colleges overall over three years.
141. The Self-Financing development programme includes two major mixed residential developments at the former Belmore Allotments and Yiewsley pool sites. The Yiewsley sites redevelopment includes the re-provision of the library and discounted market sale housing. Options are under consideration on all sites, including the re-provision of the swimming pool budgeted within the Main Programme. Design work is in progress for the housing development at Belmore Allotments with a planning application to be submitted. The budget also includes £50,000k to finance the newly incorporated housing company Hillingdon First.
142. The Main programme includes major schemes such as the re-provision of Hillingdon Outdoor Activity Centre (HOAC), for which a planning application for a temporary building has recently been submitted. Permanent arrangements are to be in place in 2020/21. Public realm works are in progress on several town centre improvements continuing into next year.
143. Programmes of Works reports an increase of £162k on Social Care equipment capitalisation, which comprises an additional £322k for community equipment partially offset by a forecast under spend of £160k on telecare equipment. This will be financed by available Disabled Facilities Grant and does not impact on Council resources. There is forecast under spend of £125k on the private sector renewal grants budget which is not expected to be fully committed this year. The School Conditions Programme also reports a small under spend of £12k on a completed scheme. The CCTV programme has been accelerated with installations of new and upgraded cameras at various locations throughout the borough being carried out this year. Designs for the new library refurbishment programme are under consideration.
144. The 2018/19 unallocated general contingency budget remains at £1,039k although this is expected to reduce with new commitments up to the end of the financial year. In total, there are £7,039k contingency funds available over the period 2018-23.

Capital Financing - General Fund

145. Table 19 below outlines the latest financing projections for the capital programme, with an adverse medium term variance of £558k reported on Prudential Borrowing, due mainly to a forecast shortfall in other Council resources.

Table 19 General Fund Capital Programme Financing Summary

	Revised Budget 2018/19 £'000	Forecast 2018/19 £'000	Variance £'000	Total Financing Budget 2018-2023 £'000	Total Financing Forecast 2018-2023 £'000	Total Variance £'000	Movement
Council Resource Requirement	98,370	56,938	(41,432)	277,198	275,856	(1,342)	(50)
Financed By Prudential Borrowing							
Service Development	45,517	19,817	(25,700)	100,410	100,968	558	2
Self Financing	26,860	15,250	(11,610)	78,215	78,215	-	
Total Borrowing	72,377	35,067	(37,310)	178,625	179,183	558	2
Financed By Other Council Resources							
Capital Receipts	21,493	18,371	(3,122)	72,073	71,173	(900)	(52)
CIL	4,500	3,500	(1,000)	26,500	25,500	(1,000)	-
Total Council Resources	98,370	56,938	(41,432)	277,198	275,856	(1,342)	(50)
Grants & Contributions	27,728	22,363	(5,365)	115,444	116,671	1,227	-
Capital Programme	126,098	79,301	(46,797)	392,642	392,527	(115)	(50)
Movement	51	(7,028)	(7,079)	51	1	75	

146. Total approved prudential borrowing is £178,625k over the five year programme of which £78,215k is in respect of self financing developments that will generate future income including capital receipts from discounted market sale. There is also £100,410k approved borrowing for the development of services, which remains the principal driver of the £10,410k uplift in capital financing charges borne by revenue over the MTFP period.
147. In 2018/19 forecast capital receipts amount to £18,361k after financing transformation costs and as at the end of October an amount of £1,316k has been received including a sale completed last month. One site has recently been marketed and four other General Fund sites are planned to go to auction early next year. A major site has been approved to be sold to Hillingdon First at the market valuation of £3,500k and this is also included in the forecast. Other forecast receipts in 2018/19 include £10,765k for planned appropriations of four General Fund sites to the HRA for residential development. The adverse movement of £52k in month is due to a forecast reduction in General Fund share of Right to Buy (RTB) based on 50 RTB sales in 2018/19, partly offset by an identified new receipt.
148. As at the end of October a total of £1,286k Community Infrastructure Levy (CIL) receipts (after administration fees) have been invoiced or received this financial year, a movement of £260k from last month. The forecast has been reduced by £1,000k due to uncertainty around the level of receipts that will be received this financial year. Budgeted eligible activity

exceeds the CIL forecast with spend on Highways investment, community assets through the Chrysalis Programme and other major community infrastructure such as schools meeting the criteria for application of CIL monies.

149. The reduction in CIL has been mitigated by additional Section 106 contributions identified towards existing schemes totalling £715k, including the Schools Expansions Programme, CCTV and Town Centres programmes. The Grants and Contributions forecast also includes increased allocation of available Disabled Facilities Grant of £162k towards Social Care equipment capitalisation. There are also additional grants and contributions totalling £350k mainly allocated to existing Schools projects. The financing budget assumes £13,350k Basic Needs grant for the period 2020/21-2022/23. It is expected that any grant awards below this level would be offset by expenditure reductions as the grant is based on forecast school places demand.
150. An adverse variance of £558k is reported on prudential borrowing due mainly to the forecast shortfalls in other Council sources of funding (capital receipts and CIL), partially offset by increases in grants and contributions and minor cost under spends.

ANNEX A - Schools Programme

Prior Year Cost	Project	2018/19 Revised Budget	2018/19 Forecast	2018/19 Cost Variance	Forecast Re-phasing	Total Project Budget 2018-2023	Total Project Forecast 2018-2023	Total Project Variance 2018-2023	Project Forecast Financed by:		
									Council Resources	Government Grants	Other Cont'ns
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Education and Children Services										
137,138	Primary Schools Expansions	93	43	(50)	0	93	43	(50)	43	0	0
4,352	New Primary Schools Expansions	8,880	8,583	0	(297)	10,974	10,974	0	7,615	3,359	0
1,040	Secondary Schools Expansions	19,828	4,961	0	(14,867)	54,960	54,960	0	24,034	30,497	429
45,568	Secondary Schools New Build	399	309	(90)	0	399	309	(90)	309	0	0
0	Meadow School	250	250	0	0	250	250	0	250	0	0
0	Additional Temporary Classrooms	2,400	0	0	(2,400)	4,000	4,000	0	3,431	569	0
0	Schools SRP	0	568	0	568	1,640	1,640	0	0	1,640	0
188,098	Total Schools Programme	31,850	14,714	(140)	(16,996)	72,316	72,176	(140)	35,682	36,065	429

ANNEX B - Self Financing Developments

Prior Year Cost	Project	2018/19 Revised Budget	2018/19 Forecast	2018/19 Cost Variance	2018/19 Forecast Re-phasing	Total Project Budget 2018-2023	Total Project Forecast 2018-2023	Total Project Variance 2018-2023	Project Forecast Financed by:		
									Council Resources	Government Grants	Other Cont'ns
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Self Financing Developments										
	Finance, Property and Business Services										
14	Yiewsley Site Development	1,860	250	0	(1,610)	23,000	23,000	0	23,000	0	0
0	Belmore Allotments Development	0	0	0	0	4,605	4,605	0	3,276	0	1,329
0	Housing Company Financing	25,000	15,000	0	(10,000)	50,000	50,000	0	50,000	0	0
	Social Services, Housing, Health and Wellbeing										
0	Woodside GP Surgery	0	0	0	0	1,939	1,939	0	1,939	0	0
14	Total Self Financing Developments	26,860	15,250	0	(11,610)	79,544	79,544	0	78,215	0	1,329

ANNEX C - Main Programme

Prior Year Cost	Project	2018/19 Revised Budget £'000	2018/19 Forecast £'000	2018/19 Cost Variance £'000	2018/19 Forecast Re-phasing £'000	Total Project Budget 2018-23 £000	Total Project Forecast 2018-23 £000	Total Project Variance 2018-23 £000	Project Forecast Financed by:		
									Council Resources £000	Gov't Grants £000	Other Cont'ns £000
Community, Commerce and Regeneration											
2,200	Gateway Hillingdon	950	950	0	0	950	950	0	950	0	0
6,274	Hayes Town Centre Improvements	2,687	1,000	0	(1,687)	2,962	2,962	0	306	1,300	1,356
448	Inspiring Shopfronts	247	147	0	(100)	447	447	0	447	0	0
25	Uxbridge Cemetery Gatehouse	549	15	0	(534)	549	549	0	549	0	0
951	Uxbridge Change of Heart	1,045	534	0	(511)	1,045	1,045	0	807	0	238
Central Services, Culture and Heritage											
0	New Museum	525	25	0	(500)	5,632	5,632	0	4,882	0	750
0	New Theatre	300	25	0	(275)	44,000	44,000	0	42,950	0	1,050
Finance, Property and Business Services											
38	Battle of Britain Heritage Pride Project	342	342	0	0	342	342	0	342	0	0
36	Battle of Britain Underground Bunker	824	118	0	(706)	1,018	1,018	0	1,018	0	0
97	Bessingby Football/Boxing Clubhouse	1,497	1,247	0	(250)	1,497	1,497	0	1,497	0	0
0	Uniter Building Refurbishment	400	10	0	(390)	400	400	0	400	0	0
0	Purchase of Uxbridge Police Station	5,000	5,000	0	0	5,000	5,000	0	5,000	0	0
0	Botwell Leisure Centre Football Pitch	0	0	0	0	200	200	0	200	0	0
0	Yiewsley Swimming Pool	2,000	100	0	(1,900)	30,000	30,000	0	30,000	0	0
12	Hillingdon Outdoor Activity Centre	6,988	4,248	0	(2,740)	26,488	26,488	0	0	0	26,488
Planning, Transportation and Recycling											
0	RAGC Car Park	250	25	0	(225)	250	250	0	250	0	0
4,017	Street Lighting - Invest to Save	1,483	1,483	0	0	1,483	1,483	0	1,483	0	0
Social Services, Housing, Health and Wellbeing											
0	1 & 2 Merrimans Housing Project	620	25	0	(595)	620	620	0	620	0	0
Cross Cabinet Member Portfolios											
4,356	Projects Completing in 2018/19	449	436	0	(13)	449	449	0	444	0	5
24,854	Total Main Programme	26,156	15,730	0	(10,426)	123,332	123,332	0	92,145	1,300	29,887

ANNEX D – Programme of Works

Prior Year Cost	Project	2018/19 Revised Budget	2018/19 Forecast	2018/19 Cost Variance	Forecast Re-phasing	Total Project Budget 2018-2023	Total Project Forecast 2018-2023	Total Project Variance 2018-2023	Project Forecast Financed by:		
									Council Resources	Govt Grants	Other Cont'ns
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
N/A	Leaders Initiative	393	308	0	(85)	1,193	1,193	0	1,193	0	0
	Community, Commerce and Regeneration										
N/A	Chrysalis Programme	1,331	1,331	0	0	5,331	5,331	0	5,316	0	15
N/A	Playground Replacement Programme	250	150	0	(100)	750	750	0	750	0	0
	Central Services, Culture and Heritage										
N/A	Bowls Clubs Refurbishments	651	433	0	(218)	1,151	1,151	0	1,151	0	0
N/A	Libraries Refurbishment Programme	1,000	500	0	(500)	3,000	3,000	0	3,000	0	0
N/A	Leisure Centre Refurbishment	1,601	150	0	(1,451)	3,101	3,101	0	3,101	0	0
	Education and Children Services										
N/A	Devolved Capital to Schools	1,208	1,208	0	0	2,240	2,240	0	0	1,846	394
N/A	School Building Condition Works	3,059	1,498	(12)	(1,549)	9,859	9,847	(12)	1,655	7,140	1,052
	Finance, Property and Business Services										
N/A	Civic Centre Works Programme	1,564	1,136	0	(428)	3,564	3,564	0	3,564	0	0
N/A	Corporate Technology and Innovation	1,104	824	0	(280)	3,596	3,596	0	3,596	0	0
N/A	Property Works Programme	680	680	0	0	2,600	2,600	0	2,600	0	0
N/A	CCTV Programme	708	1,393	0	685	1,758	1,758	0	1,677	0	81
N/A	Youth Provision	1,409	750	0	(659)	2,409	2,409	0	2,409	0	0
	Planning, Transportation and Recycling										
N/A	Highways Structural Works	8,265	8,265	0	0	17,265	17,265	0	17,265	0	0
N/A	Road Safety	202	202	0	0	802	802	0	802	0	0
N/A	Transport for London	7,087	5,378	0	(1709)	19,979	19,979	0	0	19,223	756
N/A	Purchase of Vehicles	3,911	3,000	0	(911)	10,551	10,551	0	10,551	0	0
N/A	Harlington Road Depot Improvements	315	315	0	0	315	315	0	315	0	0
	Social Services, Housing, Health and Wellbeing										
N/A	Disabled Facilities Grant	2,300	2,300	0	0	11,500	11,500	0	0	11,500	0
N/A	PSRG / LPRG	225	100	(125)	0	1,125	1,000	(125)	1,000	0	0
	Cross Cabinet Member Portfolios										
N/A	Environmental/Recreational Initiatives	887	800	0	(87)	887	887	0	887	0	0
N/A	Section 106 Projects	567	209	0	(358)	567	567	0	0	0	567
N/A	Equipment Capitalisation - Social Care	985	1,147	162	0	4,925	5,087	162	0	5,087	0
N/A	Equipment Capitalisation - General	491	491	0	0	1,943	1,943	0	1,943	0	0
	Total Programme of Works	40,193	32,568	25	(7,650)	110,411	110,436	25	62,775	44,796	2,865

Appendix E – Treasury Management Report as at 31 October 2018

Table 20 – Outstanding Deposits – Average Rate of Return of Deposits: 0.56%

	Actual (£m)	Actual (%)	Benchmark (%)
Up to 1 Month	40.9	62.54	65.00
1-2 Months	3.5	5.35	15.00
2-3 Months	6.0	9.17	0.00
3-6 Months	0.0	0.00	5.00
6-9 Months	0.0	0.00	0.00
9-12 Months	0.0	0.00	0.00
Total	50.4	77.06	85.00
Strategic Funds	15.0	22.94	15.00
Total	65.4	100.00	100.00

151. Deposits are held with UK institutions or overseas institutions, all of which hold a minimum A-Fitch (or lowest equivalent) long-term credit rating. UK deposits are spread between AAA rated Money Market Funds, an AAA rated Pooled Fund, Goldman Sachs International Bank, Lloyds Bank plc, UK Government Treasury Bills, Powys CC and Northumberland CC. Overseas deposits are held with DBS (Development Bank of Singapore) and Svenska Handelsbanken. There is also an allocation to Strategic Pooled Funds.
152. The average rate of return on day-to-day operational treasury balances is 0.56%.
153. As part of the Council's investment strategy for 18/19 a total of £15m has been invested three long-dated strategic pooled funds (£5m in each). The strategic pooled funds have a 3-5 year investment horizon with dividends being distributed periodically. To date, two funds have made monthly distributions with an annualised yield of 2.75%. The third fund is due to make its first semi-annual distribution in November.
154. The Council aims to minimise its exposure to bail-in risk by utilising bail-in exempt instruments and institutions whenever possible. However, due to the significant amount held in instant access facilities needed to manage daily cashflows, it is not possible to fully protect Council funds from bail-in risk. At the end of October, 60% of the Council's total funds have exposure to bail-in risk compared to a September benchmark average of 60% in the local authority sector (latest benchmark provided quarterly by the Council's treasury advisors Arlingclose). The Council's exposure reduces to 14% once instant access facilities are removed from the bail-in total.
155. Liquidity was maintained throughout October by placing surplus funds in instant access accounts and making short-term deposits with the DMADF, DBS and Powys County Council. Deposit maturities were scheduled to match cash outflows and where required, funds were withdrawn from instant access facilities. During the month, there were maturities with the DMADF, DBS and London Borough of Hackney.

Table 21: Outstanding Debt - Average Interest Rate on Debt: 3.41%

	Actual (£m)	Actual (%)
General Fund		
PWLB	44.27	17.99
Long-Term Market	15.00	6.09
HRA		
PWLB	153.82	62.51
Long-Term Market	33.00	13.41
Total	246.09	100.00

156. There was one scheduled EIP debt repayment during October for £0.38m. Gilts yields increased during the first half of the month, however, by the end of October they fell back to below their starting levels Premiums remained too high to make early repayment of debt feasible; however, with the potential need to borrow later in the year, repayment of any debt is unlikely.
157. There were no breaches of the Prudential Indicators or non-compliance with the Treasury Management Policy and Practices.
158. In order to maintain liquidity for day-to-day business operations during November, cash balances will be mainly be placed in instant access accounts and short-term deposits. Opportunities to place a portion of funds longer term will be monitored in the hope to achieve a higher average rate of return.

Appendix F – Consultancy and agency assignments over £50k approved under delegated authority

159. The following Agency staff costing over £50k have been approved under delegated powers by the Chief Executive in consultation with the Leader and are reported here for information.

Table 22: Consultancy and agency assignments

Post Title	Original Start Date	Approved From	Proposed End Date	Previous Approval £'000	Approved £'000	Total £'000
Residents Services						
Acting Fleet Manager	15/01/2018	05/11/2018	04/02/2019	83	32	115
Project Manager, Capital Programme Team	07/02/2016	29/10/2018	20/01/2019	189	22	211
FM Technical Manager	25/10/2017	12/11/2018	10/02/2019	71	25	96
Programme Manager (Planned Works)	27/11/2017	05/11/2018	27/01/2019	98	22	120
Clerk of Works	04/09/2017	12/11/2018	10/02/2019	44	15	59
Senior Programme Manager	06/08/2018	05/11/2018	27/01/2019	30	30	59
Major Application PPA Planner	03/01/2017	05/11/2018	03/02/2019	120	21	141
Financial Assessment Officer	01/11/2015	19/11/2018	15/02/2019	114	9	123
Housing Lawyer	07/07/2014	26/11/2018	25/06/2019	248	33	281
Electrician/Multitrade	24/10/2016	12/11/2018	16/11/2018	72	4	76
Repairs Planner	05/12/2016	19/11/2018	18/02/2019	77	13	90
Technical Manager M&E - Planned Works	24/10/2016	29/10/2018	28/01/2019	256	34	290
Disabilities Facilities Grants Manager and Home Adaptations Surveyor	13/03/2017	05/11/2018	03/03/2019	170	43	213
Chief Executives Office						
Senior Lawyer ASC & CS	26/11/2018	26/11/2018	25/11/2019	0	83	83
Finance						
Benefits Officer		12/11/2018	10/02/2019	76	12	88
Social Care						
Advanced Social Work Practitioner	30/04/2018	03/12/2018	03/02/2019	49	14	63
Advanced Social Work Practitioner	30/04/2018	03/12/2018	03/02/2019	48	14	62
Approved Mental Health Worker	29/05/2016	03/12/2018	03/02/2019	189	14	203
Approved Mental Health Worker	05/02/2018	03/12/2018	03/02/2019	43	9	52
Approved Mental Health Worker	01/06/2015	03/12/2018	03/02/2019	239	10	249
Care Worker	06/07/2016	03/12/2018	03/02/2019	69	5	74
Care Worker	06/03/2017	03/12/2018	03/02/2019	50	5	55
Care Worker	03/04/2017	03/12/2018	03/02/2019	48	5	53
Occupational Therapist	07/10/2013	03/12/2018	03/02/2019	336	13	349
Occupational Therapist	03/12/2015	03/12/2018	03/02/2019	206	12	219

Post Title	Original Start Date	Approved From	Proposed End Date	Previous Approval £'000	Approved £'000	Total £'000
Occupational Therapist	06/06/2016	03/12/2018	03/02/2019	179	12	191
Programme Lead-Urgent & Emergency Care	01/03/2018	03/12/2018	03/02/2019	115	27	142
Registered Care Manager	03/07/2017	03/12/2018	03/02/2019	71	8	79
Residential Care Worker	01/04/2012	03/12/2018	03/02/2019	183	5	188
Senior Social Worker	02/04/2018	03/12/2018	03/02/2019	50	13	63
Service Manager	30/07/2018	03/12/2018	03/02/2019	45	22	67
Service Manager for OPSPD	02/04/2018	03/12/2018	03/02/2019	89	23	112
Social Worker	26/07/2017	03/12/2018	03/02/2019	98	12	110
Social Worker	05/06/2017	03/12/2018	03/02/2019	91	10	101
Social Worker	16/04/2018	03/12/2018	03/02/2019	52	13	65
Social Worker	04/06/2018	03/12/2018	03/02/2019	42	15	57
Social Worker (CHC)	03/01/2017	03/12/2018	03/02/2019	90	9	99
Social Worker/Senior Social Worker	02/10/2017	03/12/2018	03/02/2019	80	12	92
Social Worker/Senior Social Worker	04/09/2017	03/12/2018	03/02/2019	89	13	102
Support Worker	03/04/2017	03/12/2018	03/02/2019	61	6	68
Support Worker	03/10/2016	03/12/2018	03/02/2019	51	4	55
Support Worker	03/04/2017	03/12/2018	03/02/2019	48	5	53
Support Worker	04/04/2016	03/12/2018	03/02/2019	76	5	81
Early Years Practitioner	12/09/2014	03/12/2018	03/02/2019	49	2	51
Early Years Practitioner	24/02/2014	03/12/2018	03/02/2019	62	2	64
Senior Social Worker	01/04/2013	03/12/2018	03/02/2019	112	14	126
Team Manager	17/07/2017	03/12/2018	03/02/2019	126	19	145
Social Worker	23/10/2017	03/12/2018	03/02/2019	74	12	86
SENDIASS Manager	02/05/2017	03/12/2018	03/02/2019	45	16	61
Early Years Practitioner	23/02/2015	03/12/2018	03/02/2019	63	5	68
Educational Psychologist	01/03/2016	03/12/2018	03/02/2019	180	27	207
Social Worker	13/11/2016	03/12/2018	03/02/2019	129	14	143
Child Protection Chair	01/07/2015	03/12/2018	03/02/2019	166	17	183
Social Worker	28/03/2016	03/12/2018	03/02/2019	165	12	177
Social Worker	05/09/2014	03/12/2018	03/02/2019	278	14	292
Social Worker	11/08/2014	03/12/2018	03/02/2019	332	14	346
Social Worker	07/11/2016	03/12/2018	03/02/2019	135	12	147
Case Progression Manager	07/04/2014	03/12/2018	03/02/2019	418	19	437
Senior Social Worker	05/10/2015	03/12/2018	03/02/2019	167	16	183
Social Worker	06/04/2017	03/12/2018	03/02/2019	103	14	117
Social Worker	04/05/2015	03/12/2018	03/02/2019	219	12	231
Social Worker	13/04/2015	03/12/2018	03/02/2019	246	14	260
Senior Social Worker	30/04/2012	03/12/2018	03/02/2019	316	14	330
Social Worker	11/07/2016	03/12/2018	03/02/2019	158	14	172
Social Worker	01/01/2013	03/12/2018	03/02/2019	353	14	367
Social Worker	04/07/2016	03/12/2018	03/02/2019	193	14	207
Social Worker	03/07/2016	03/12/2018	03/02/2019	175	16	191
Senior Social Worker	19/12/2011	03/12/2018	03/02/2019	407	16	423

Post Title	Original Start Date	Approved From	Proposed End Date	Previous Approval £'000	Approved £'000	Total £'000
Social Worker	01/01/2013	03/12/2018	03/02/2019	351	14	365
Educational Psychologist	15/11/2015	03/12/2018	03/02/2019	185	17	202
Senior Social Worker	21/11/2017	03/12/2018	03/02/2019	114	15	129
Educational Psychologist	15/08/2016	03/12/2018	03/02/2019	84	16	100
Special Needs Officer	01/12/2016	03/12/2018	03/02/2019	103	13	116
Social Worker	01/04/2013	03/12/2018	03/02/2019	170	14	184
Special Needs Officer	05/01/2015	03/12/2018	03/02/2019	165	18	183
Social Worker	01/04/2013	03/12/2018	03/02/2019	146	14	160
Principal Educational Psychologist	TBC	03/12/2018	03/02/2019	207	25	232
Social Worker	10/07/2017	03/12/2018	03/02/2019	71	14	85
Social Worker	07/11/2016	03/12/2018	03/02/2019	153	14	167
Team Manager	27/03/2017	03/12/2018	03/02/2019	131	16	147
Social Worker	21/08/2016	03/12/2018	03/02/2019	144	14	158
Social Worker	01/08/2015	03/12/2018	03/02/2019	184	16	200
Social Worker	27/10/2016	03/12/2018	03/02/2019	136	14	150
Social Worker	21/11/2016	03/12/2018	03/02/2019	115	14	129
Social Worker	26/08/2016	03/12/2018	03/02/2019	140	13	153
Support Worker	20/12/2015	03/12/2018	03/02/2019	64	6	70
Social Worker	02/07/2017	03/12/2018	03/02/2019	64	6	70
Social Worker	16/12/2016	03/12/2018	03/02/2019	141	14	155
Senior Social Worker	29/06/2017	03/12/2018	03/02/2019	116	14	130
Independent Domestic Violence Advisor	12/01/2015	03/12/2018	03/02/2019	133	9	142
Social Worker	14/08/2017	03/12/2018	03/02/2019	94	12	106
Local Children & Adult Safeguarding Board Training & Quality Assurance Officer	01/04/2018	03/12/2018	03/02/2019	36	14	50
SEND Manager	04/02/2018	03/12/2018	03/02/2019	64	16	80

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ASSISTANCE TO HILLINGDON'S LOCAL VOLUNTARY ORGANISATIONS: 2019/20 FINANCIAL YEAR

Cabinet Member	Councillor Douglas Mills
Cabinet Portfolio	Community, Commerce and Regeneration
Officer Contact	Kevin Byrne, Residents Services
Papers with report	Appendix A : Voluntary Sector Core Grant Recommendations 2019/20 Appendix B : Assessment of Core Grant applications 2019/20 Appendix C : Dining Centre grant recommendations 2019/20 Appendix D : Transport grant recommendations 2019/20

HEADLINES

Summary	<p>Cabinet is asked to agree:</p> <ol style="list-style-type: none"> 1. The Council's Voluntary Sector core funding Grants for 2019/20; 2. The Council's Older Person's Dining Centre funding budget for 2019/20 - 2021/22; 3. The Council's funding grants for Transport 2019/20; 4. The Council's contribution to the London Councils Grants scheme 2019/20.
Putting our Residents First	<p>This report contributes to the following Council objectives: <i>Our People; Our Natural Environment and Financial Management.</i></p> <p>The grants budget is used to support a range of Voluntary Sector activity, which supports the Council in achieving its priorities and objectives.</p> <p>The Dining Centres grant is used to provide funding to 7 dining centres across the Borough that focus on providing a meals service and socialising opportunities for older residents.</p> <p>The Transport grant is used to facilitate the transport needs of members of a number of small voluntary organisations.</p> <p>The London boroughs grant scheme supports pan-London organisations under its priorities of tackling sexual and domestic abuse and combatting homelessness.</p>

Financial Cost	<p>The report proposes the allocation of:</p> <ul style="list-style-type: none"> i) up to £1,941,150 core funding grants for the 2019/20 financial year ii) the allocation of £169,700 to support the provision of Dining Centres for 2019/20. iii) the allocation of £46,675 for the provision of Transport for 2019/20. iv) a contribution to the London Councils Grant scheme for 2019/20 of £228,447.
Relevant Policy Overview Committee	Corporate Services, Commerce & Communities
Ward(s) affected	All.

RECOMMENDATIONS

That the Cabinet agrees:

1. The overall allocation of grants to Voluntary Sector of up to **£1,941,150** for the provision of core grant funding for the 2019/20 financial year with specific awards as set out in the schedule - Appendix A.
2. The overall allocation of grants to Voluntary Sector of up to **£169,700** for the provision of dining centres grant funding for three years : 2019/20 to 2021/22 with specific awards as set out in the paper and in Appendix C. That total grants for the three year period amount to **£509,100**.
3. Grants totalling **£46,675** to organisations to enable the provision of transport as set out in Appendix D.
4. The Council's contribution of **£228,447** to the London Councils' Grants scheme for 2019/20.

Reasons for recommendation

1. Hillingdon Council has been an established financial supporter of the Borough's voluntary sector for many years. The core grant programme ensures that Hillingdon has a vibrant and thriving voluntary sector providing support, guidance and services for local residents.
2. The Council seeks to maximise the benefits from investment in the Borough's voluntary sector to encourage activity that supports residents, reduces demand on Council services and provides value for money.

3. The ongoing commitment of significant financial support to the Borough's voluntary sector has served to sustain a wide range of voluntary sector activity. The certainty of core funding provides a platform for many groups to expand activity, diversify to meet new demands, to pursue new initiatives and to bid for additional external funding.
4. The provision of dining centre grant and transport grant ensures funding directly benefits priority groups of residents (the elderly and the disabled) and enables, often smaller groups, to provide valuable front line support for residents.

Alternative options considered / risk management

5. The Cabinet has the following alternative options:
 - Agree the recommendations subject to any changes the Cabinet wishes to make or;
 - Reject one or more of the recommendations.
6. In respect of the Council's contribution to the London Councils Grant Scheme, the Council has the option of not approving its contribution. For the overall London grants scheme to be approved, however, at least two thirds of the 32 London Boroughs plus the City of London must approve their individual budget contribution. If there is no agreement, under the legislation governing the grants scheme, the overall level of expenditure for the Grants Committee reverts back to the previous year's budget, which for Hillingdon in 2018/19 was £229,511

Comments of Policy Overview Committee

7. Along with the Cabinet's broader budget proposals, the Corporate Services, Commerce and Communities Policy Overview Committee will consider the 2019/20 grants to the voluntary sector at its meeting on 8th January 2019 and report any comments back to the subsequent Cabinet meeting.

SUPPORTING INFORMATION

8. The voluntary sector core grants budget is unique in offering core funding to organisations that are key partners and provide services that contribute to the Council's priorities and support the wellbeing of residents. Recipients with stable core support are often able to attract additional income either via other funders or by securing contracts. Outline detail of the funding secured by each organisation is contained in the assessment of applications at Appendix B.

Current funding climate

9. Funding and finance issues as highlighted in recent years, continue to impact on the sector:
 - Organisations have experienced more competition in accessing funds resulting in less external funding being secured, more effort being necessary to be devoted to fundraising and more social enterprise type initiatives being developed or charges being made to clients where appropriate and affordable.
 - This reflects the changing nature of voluntary sector funding; that of increased competition in a harsher financial climate. Organisations have responded accordingly, with larger ones working more collaboratively and in consortiums, restructuring to gain efficiencies and relying on reserves to cover shortfalls. For some, especially smaller groups, though this has given rise to cash flow issues. Where this has arisen, officers continue to work with organisations to see what strategies might assist them.
10. In addition, the closure of Hillingdon Community Trust whose last grant round will be 2019/20 and has invested over £1m a year into Hillingdon's voluntary sector for over fifteen years means that there will be further need for groups to be innovative, to share resources and to reduce costs.
11. Hillingdon 4 All (H4All) is now well established as a Community Interest Company based on a consortium of Age UKH, Hillingdon Carers, Hillingdon Mind, DASH and Harlington Hospice. The H4All wellbeing service is an integral part of the Hillingdon Better Care Fund Plan and providing early intervention support which demonstrably reduces demand on higher cost services. The Council has supported H4All partners through their core grants and sought to encourage greater collaboration across the sector including reaching out to community based groups.
12. In line with this, the Council supported H4All's proposals to encourage more collaboration and networking and to improve the delivery of prevention activity. In December 2017, the Council jointly hosted a seminar for voluntary sector groups to explore; the support needs of the sector, how the sector can support and engage with health and social care and how H4All can support the involvement of groups in delivering against this agenda. The outcome has resulted in a co-produced proposal by H4All to strengthen groups in the Borough to the City Bridge Trust.

2019/20 Recommendations

13. Whilst the majority of the recommendations on the level of funding to be offered to organisations are consistent with those offered for the 2018/19 financial year, there are a few exceptions and recommendations concerning those and three new bids are highlighted below.

14. An analysis of each application, together with financial comments is attached at Appendix B. Where applicable, in the individual assessment of applications, reference is made to issues that the organisation is asked to address in respect of the funding offered.

New Applications

15. The Council has received three new applications from organisations: Halo Children's Foundation, Harrow Mencap and a H4All application to support dementia befriending. A detailed assessment of each of the applications is included in Appendix B. The comment is summarised below.

15.1. Halo Children's Foundation

Halo provides advice and information and support for children and young people and their families dealing with bereavement. Through workshops children, young people and families are given the opportunity to express their grief and loss in a safe, welcoming and stimulating environment. Monthly group sessions provide an opportunity for parent and carers to meet with others whilst children or young people get involved in creative and expressive arts and play and make friends with other children dealing with similar loss. A Child Play Therapist and other professionals are available to support the families.

Halo has secured a Children in Need award of £10k, a Hillingdon Community Trust award of £10k both for Project Coordinators and a National Lottery award of £9k for memory boxes. For 2017/18 Halo was chosen as one of charities supported by Hillingdon's Mayor during her term in office and the group have been partnered as the Intu Uxbridge shopping centre chosen charity to support for 2018/19.

This is the first time the organisation has applied for a core grant and support would help Halo to continue to build on its success so far and to become more established. The application is to cover running costs of £600 per month rent/room hire for office and garden space at Hayes Business Studios to operate drop in support groups and counselling sessions. A grant of £7,000 is recommended.

15.2. MENCAP Harrow

The application proposes to build on four group activities operating in Hillingdon currently and seeks to expand on a programme originally developed to expand community fundraising but also recognised as supporting social networks for people with learning disabilities, mental health illness, their families and carers and older people. The funding of £46,046 sought would pay for a dedicated Hillingdon worker, their travel costs and includes £12k for volunteer expenses.

The proposal does not provide detail on how particular activities would be funded - how sponsor money and income raised would offset costs or how charges might be applied, perhaps utilising individual personal payments from participants, where appropriate.

In addition, Hillingdon's core grant programme supports a number of existing Hillingdon based groups to offer support for vulnerable groups in a similar way, notably: Hillingdon Carers, AgeUKH, DASH and Hillingdon Mind. It is not clear how an expanded Harrow Mencap project would sit alongside provision to ensure joined up working and offer value for money. It is not clear how Harrow Mencap would work alongside the existing operation of Mencap groups in Hillingdon (North and South), who operate in the Borough and receive support via the transport grants and for the Jubilee Pool.

Whilst the proposals clearly offer worthy activities, they do appear to overlap with activities already being delivered in Hillingdon by established groups several of which receive core grant support. Given, also the substantial reserves held by the organisation, it is not recommended that Harrow Mencap be awarded a core grant.

15.3. H4All dementia befriending

Befriending support for people with dementia remains a clear need in Hillingdon as people come to terms with dementia and seek support to remain independent and enjoy active and healthy lives. The 2017/18 core grant programme included support for a scheme to be run by RVS that was later withdrawn due to difficulty in recruiting a co-ordinator. H4All were invited to apply to run a project more linked into existing provision across statutory and voluntary providers and which builds well on programmes of support through H4All, and delivered through an alliance of established Hillingdon voluntary groups. It is proposed that 2019/20 be considered a pilot year and that subsequent funding be based on evaluation. It is recommended, therefore, that grant of £30k be awarded for 2019/20.

Funding Levels

16. Officers, having assessed the applications and are making recommendations for levels of funding for the 2019/20 financial year at the same amounts as those for the 2018/19 as set out in Appendix B, with the exception of where reductions have been requested and of the following changes to awards:

16.1. Northwood Live at Home

Northwood Live at Home MHA provides support to elderly people in Northwood Hills and Northwood to enable them to live independently in their own homes. Activities are aimed at promoting friendship, socialising, health and wellbeing and are all provided with the assistance of trained volunteers.

The increasing demand and the number of referrals are stretching staff, who are required to manage activities and volunteers. This year and last has seen both an increase in activities and numbers of clients with new members being referred from Ruislip, Eastcote, and Harefield. In order for the scheme to continue to meet this new demand, they have requested an increase of £6,300. It is recommended that a small increase be considered, recognising the growth in MHA activity away from Northwood of £3k to £18k and that further increase to the levels requested is considered pending review of December 2018 accounts.

16.2. Hillingdon Samaritans

Samaritans provide individuals with emotional support to reduce suicides by those in crisis. They also seek to prevent suicide by working with schools, colleges, businesses and community groups and services to increase understanding of emotional health and improve the quality of interventions provided for those in need.

The corporate grant is the only statutory income Hillingdon Samaritans receive. The rest of their local funding comes from local fundraising efforts, church groups and businesses and small trusts. They own their premises and have designated reserves for property maintenance. Hillingdon Samaritans is an entirely volunteer run organisation. The organisation continues to experience deficits but has reserves.

The small increase requested supports the Council's partnership approach to suicide prevention and will directly increase provision through training more volunteers and promoting the service in the Borough. Officers, therefore, recommend the grant is increased as requested by £2k to £5k for 2019/20.

16.3. Centre for ADHD and Autism Support

The Centre became an addition to the core grants programme when it moved offices to Eastcote roughly two years ago. It has since become established in Hillingdon and works with local people in a variety of innovative ways to assist in understanding and supporting people and families experiencing ADHD and autism.

The charity is constrained in its ability to support Hillingdon residents even further unless their current income can be increased towards that of the services commissioned by Harrow Council. Given the centre's success in supporting local people and in raising funding, it is recommended that an increase of £5k for 2019/20 would help the organisation to sustain its support for Hillingdon residents.

16.4. Hestia

Hestia has delivered a domestic violence refuge and floating support service in the borough, funded through a Council contract for a number of years. This work has recently been put out to competitive tender and the outcome was reported to Cabinet in October 2018.

Cabinet also agreed that, given the integral nature of the former core grant work to the wider provision of domestic abuse support the grant should be transferred to budgets held by the Council's community safety team and form part of the newly contracted arrangements.

Older People's Dining Centre Programme

17. Hillingdon Council supports seven active older people's dining centres across the Borough, each providing a welcome place for older residents to meet people, relax and eat healthy meals. The programme for 2018/19 amounted to £155,692 in grants. The

centres are popular and busy. A recent article in Hillingdon People magazine summarised what is available at each location so as to promote the offer to even more older people, where there is capacity.

18. The Voluntary Sector partnership team took over administration of the Dining Centre Grants programme early in 2018, so that support could be aligned to the core grants programme. The terms and condition of support have been reviewed, simplified and shortened. Following feedback from the centres earlier in 2018, it was also agreed to consider awarding grant for a period of three years (2019/20 to 2021/22), to provide certainty of funding and to also consider small inflationary type increases in grant, where there was a strong case.
19. Appendix C sets out in detail the requests received and recommendations for increases in support. These figures are also summarised in the table below:

Organisations	Grant Award 2018-19	Grant Requested 2019-20	Grant Requested 2020-21	Grant Requested 2021-22	Grant Recommended per annum 2019-20 / 2021-22
DINING CENTRES	£	£	£	£	£
Age UK Hillingdon	38,700	38,700	38,700	38,700	38,700
Bell Farm Christian Centre	16,892	35,998	35,998	35,998	18,000
Dovetail Community Centre	15,000	20,000	21,000	22,000	20,000
Northwood Live at Home Scheme	3,500	7,000	7,000	7,000	7,000
Ruislip Northwood Old Folks Association (RNOFA) x2 clubs (Elm Park Club & Tudor Club)	79,600	85,000	87,200	89,400	84,000
Yiewsley Methodist Church	2,000	2,000	2,000	2,000	2,000
Grand total	155,692	188,698	191,898	195,098	169,700

20. Small increases are recommended for Bell Farm (to £18k) and to RNOFA to (to £84k) to assist in meeting increased costs. An increase of £5k a year is recommended for Dovetail, reflecting the expanded volume of support and to meet costs. An increase of £3.5k is recommended for Northwood Live at Home to reflect recent growth and activity in new areas. Other dining centre grants are recommended to continue at same level as 2018/19. All awards are recommended for a period of three years.

Transport Grants

21. In addition to the funding the Council offers to support the core costs of organisations, it has traditionally awarded grants to support some of the Borough's smaller voluntary groups which have been used to meet the transport needs of group members. The organisations supported from this budget cater mainly for clients with disabilities who require specialist transport and that would find it challenging to travel by public transport. The proposed grants budget to support these organisations for 2019/20 is £46,675. Details of the organisations and the level of grant recommended are attached as Appendix D.

London Councils Grant Scheme

22. The London Councils Grant Scheme supports voluntary sector activity and specifically funds voluntary organisations across all 32 London authorities and the City of London. The London Councils Grants Committee proposes that its overall budget for the London Councils Grants scheme for 2019/20 should total £6,909,000.
23. Hillingdon's contribution for 2019/20 is £228,447 a decrease of £1,064 over the Council's 2018/19 contribution of £229,511.
24. Individual borough contributions are based on the Office of National Statistics mid-year population estimates for June 2016, with Hillingdon's percentage of London's total calculated at 3.43%.
25. It is anticipated that the individual boroughs will agree to accept the recommendations on their contributions.

Financial Implications

26. This report proposes an allocation of £2,110,850 grant funding from the Voluntary Sector Grants budget for the 2019/20 financial year. This is inclusive of £1,941,150 core funding to support a range of Voluntary Sector activity within the Borough and £169,700 to support the provision of Dining Centres. A further allocation of £46,675 funded from by Passenger Services to support the provision of transport is also proposed.
27. Recommendations also include a centrally funded contribution to the London Councils Grant Committee of £228,447. This is a reduction of £1,064 relating to planned use of balances by the Grants Committee and funding included within the draft 2018/19 budget.
28. The draft 2019/20 budget presented to Cabinet on this agenda contains sufficient budgetary provision to fund the recommended level of award totalling £2,385,972. A full review of the financial statements and application forms of each organisation has been undertaken and brief financial commentary has been included for each organisation in Appendix B to this report.

RESIDENT BENEFIT & CONSULTATION

Consultation / What will be the effect of the recommendation?

29. The overall effect of these proposals will be to strengthen and support Hillingdon's voluntary sector with new growth and initiatives, which will directly benefit residents.

Consultation Carried Out or Required

30. No formal consultation has been undertaken on the proposals for agreement at this Cabinet.

CORPORATE CONSIDERATIONS

Corporate Finance

31. Corporate Finance has reviewed the report and concur with the financial implications set out above, noting that the draft 2019/20 budget presented to Cabinet on this agenda contains sufficient budgetary provision to fund the recommended level of awards to the Voluntary Sector, Dining Centres, Transport organisations and the London Boroughs Grant Scheme. It is also noted that any award of grant monies is subject to the review of satisfactory accounts for the last financial year if they are yet to be received.

Legal

32. Section 1 of the Localism Act 2011 gives the Council a power of general competence which provides local authorities with the power to do anything that individuals may generally do. It includes the power for Council to make grant payments to voluntary organisations.

33. With regard to the London Councils Grant Scheme, this Scheme is established under Section 48 of the Local Government Act 1985. As stated in the report, if two-thirds of the London boroughs do not approve their individual budget contribution, the previous year's budget will continue to apply to the Scheme.

Relevant Service Groups

34. Relevant teams in Residents Services, Finance, Adult Social Care and Children and Young People's Services have been consulted on the proposals.

BACKGROUND PAPERS

Previous Assistance to Voluntary Sector Cabinet reports, December annually

Appendix A			
Organisations	Grant Award 2018-19	Grant Requested 2019-20	Grant Recommended 2019-20
ADULT SOCIAL CARE	£	£	£
Age UK Hillingdon	582,400	582,400	582,400
Community Cancer Service (delivered by Harlington Hospice)	20,000	20,000	20,000
Carers Trust Thames (previously Crossroads Care)	135,000	135,000	135,000
Crown Centre for the Deaf	10,000	11,000	10,000
DASH	98,000	98,000	98,000
EACH - Pukaar	30,000	30,000	30,000
Heathrow Travel Care	45,000	45,000	45,000
Hillingdon Aids Response Trust	15,000	25,000	15,000
Hillingdon Carers	105,000	125,000	105,000
Hillingdon Citizens Advice	280,000	295,000	280,000
Hillingdon MIND	80,000	80,000	80,000
Hillingdon Shopmobility	22,000	22,000	22,000
Hillingdon Women's Centre	25,000	30,000	25,000
Mencap Jubilee Pool	5,000	5,000	5,000
MHA - Northwood Live at Home Scheme	15,000	21,300	18,000
RELATE London North West & Herts	12,000	13,210	12,000
Samaritans of Hillingdon	3,000	5,000	5,000
Victim Support Hillingdon	10,000	10,000	10,000
RVS (Royal Voluntary Service)	40,000	0	0
Recycle-A-Bike	13,000	13,000	10,000
CHILDREN & FAMILIES SERVICES			
Bell Farm Christian Centre	50,000	55,000	50,000
Centre for ADHD and Autism Support	10,000	21,583	15,000
Hestia*	43,000	0	0
Hillingdon Autistic Care & Support	40,000	40,000	40,000
Hillingdon Outdoor Activities Centre	54,500	54,500	54,500
Home-Start Hillingdon	120,000	120,000	120,000

P3	42,000	42,000	42,000
Uxbridge Child Contact Centre	3,000	3,368	3,000
RESIDENTS SERVICES			
Friends of No 11(F) Group Operations Rm	6,000	2,000	2,000
Groundwork South	7,000	10,000	7,000
Green Corridor	10,000	10,000	10,000
Herts & Middlesex Wildlife Trust	2,500	2,500	2,500
Hillingdon Community Transport	32,000	32,000	32,000
Hillingdon Federation of Community Associations	7,000	12,000	7,000
Hillingdon Natural History Society	1,000	1,000	1,000
London Wildlife Trust (Hillingdon)	10,000	10,000	10,000
Pinner & Ruislip Beekeepers Association	750	750	750
NEW APPLICATIONS 2019/20			
Halo Children's Foundation	0	7,200	7,000
Harrow Mencap	0	46,046	0
Hillingdon For All (H4All)	0	30,000	30,000
Subtotal	1,984,150	2,065,857	1,941,150
*formerly a Corporate grant - £43k will transfer to Community Safety in 2019/20 budget (Cabinet decision October 2018)			
Grand total	1,984,150	2,065,857	1,941,150

Organisation: Age UK Hillingdon				Amount Requested and Use	
<p>Description 2018/19 saw the Council and AgeUKH review previous arrangements to enable AgeUKH to better meet the needs of older people, to be more sustainable, and to reinforce our joint aims on: early intervention and prevention, reducing loneliness and enabling people to live well and longer in their own homes. Those proposals saw former contractual commitments being absorbed into the core grant funding.</p> <p>2019/20 will be the second year of the new approach based on three distinct work streams:</p> <ul style="list-style-type: none"> - Information & Advice - Social Wellbeing Services - Practical Support <p>AgeUKH has established a single point of access offering an assessment identifying goals, agreed action plan and measurable outcomes.</p>				<p>£582,400 for core salaries / volunteer support, includes Advice on Housing, Benefits, Financial Healthchecks, support for development of Help at Home initiatives, Good Neighbours / Befriending Schemes and social activity opportunities</p> <p>Recommendation:</p> <p>£582,400</p>	
No of Service Users	Active Volunteers	Volunteer hours p.a.	Previous yr targets	Corporate Grant 18/19	Total Spend 2018/19 in Hillingdon
over 20,000 across all services	225	45,000	Exceeded	£582,400	£1,901,000
<p><i>Planned Activities for 19/20 Highlights include:</i></p> <p>The revised package of services were set out in 2018/19 application and assessment and include:</p> <p>Information and Advice</p> <ol style="list-style-type: none"> 1. The new first point of contact to assess need and triage requirements based on a more rounded assessment process. This takes the form of a guided conversation, supporting an individual to identify areas of help that will improve their quality of life. The assessment process is based on the Age UK "Ambitions for later life toolkit" and complements the H4All Wellbeing service (which prioritises support for long term conditions and frailty). 2. Continuation of the successful financial health checks advice support. AgeUKH will offer advice and information sessions within libraries and at the new extra care facilities at Grassy Meadows and Park View Court. <p>Social Wellbeing Services</p> <ol style="list-style-type: none"> 3. Support for people to live independent, engaged and meaningful lives. Wellbeing support is closely aligned to services that support hospital discharge. Age UK will provide practical support to ensure that people return home safely from hospital into a safe, warm, well provisioned and comfortable environment. 4. These services will also promote independence and create opportunities to engage in physical and social activities. Age UKH will continue to work with voluntary user led groups to help create more social groups and help them to become self sustaining. 					

Practical Support

5. Age UKH have expanded the **Help at Home service** with new components including :
 - Odd job service - low level non-trade jobs in the home
 - De-cluttering services
 - Bereavement - practical matters following bereavement
 - Enabling support to regain skills or confidence
 - Support outside of home e.g. accompanying to appointment
6. Age UKH propose to further develop their database of "trusted traders" vetted by cost, customer service and local reputation.

Officer Comment

The 2018/19 proposals were produced to reflect the priorities identified by Age UKH and the Council regarding Better Care and our Health and Wellbeing Strategy 2018-2021. The departure from a mixture of specific delivery contracts and core grant to a new single grant arrangement has offered greater flexibility and produced a more sustainable, streamlined offer and has reduced administrative overhead.

The new approach has gone well and transition from some services to new ones has been managed appropriately. It does, however, still require time to fully prove its worth and will be monitored over the coming year.

The programme has also caught attention of external supporters with a successful bid to City Bridge Trust.

A grant maintained at the same level as the previous year is recommended, subject to sight of satisfactory accounts for 2017/18 demonstrating Age UKH's viability and need for continued grant support.

Corporate Finance Comment

The organisation have requested a grant of £582,400 for 2019/20. Accounts relating to the last financial year 2017/18 have yet to be provided. Grant allocation at the same level as 2018/19 should be subject to the provision of accounts for 2017/18 demonstrating both financial viability and need for continued grant support as above.

<i>Organisation: Harlington Hospice (Community Cancer Service)</i>				<i>Amount Requested and Use</i>	
<i>Description</i> Harlington Hospice supports people with life-limiting and long term illness and their families. It provides a range of community based services including care at home, therapies to support well being, counselling and activities to promote self-management and empowerment. The Community cancer services provides support and guidance for people following a diagnosis. People are assessed via outreach and offered the most appropriate support for them which can include referral to counselling and complementary therapies and peer to peer support groups. This service benefits from the structures and facilities available to the Hospice and more widely through H4All.				£20,000 part-time outreach / development worker and premises hire Recommendation: £20,000	
<i>No of Service Users (16/17)</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2017/18</i>
43	2	90	Met	£20,000	£23,050 (Community cancer service)
<i>Planned Activities for 19/20 include:</i>					
<ul style="list-style-type: none"> • Provision of support for at least 50 people impacted by a cancer diagnosis • Facilitate a peer support group of approx 15 people meeting weekly • Facilitate a group of 10-15 people focussed on recovery and meeting monthly • Provide signposting and referral into H4All counselling and complementary therapy and support services 					
The service is available at different locations in the borough, including the Hospice, Yiewsley and in Uxbridge. The grant funds a part time outreach worker whose role will be to set up and maintain additional peer support groups based on identified need.					
Through partnership with Hillingdon4All (H4A), the service is able to deliver counselling sessions by volunteers, managed and supervised centrally and available at Uxbridge and other convenient sites. Clients will be able to make donations to the cost of counselling and therapy sessions. The service will be volunteer led with support and facilities provided by the Hospice and H4All. Roles will include trained counsellors, complementary therapists, workshop leaders, exercise leaders, and pre-support/listening ear.					
<i>Officer Comment</i>					
Harlington Hospice stepped in during 2016/17 to take on the work of the former Yiewsley Cancer Centre and the Hospice has been able ensure some continuity and in turn develop a more sustainable model offering non-medical community cancer support across Hillingdon.					
Added value offered by this bid includes the Hospice's experience in delivering non medical models of healthcare, and providing people at the end of their lives as result of their cancer with direct access to palliative care and psychotherapeutic support for the whole family.					
The Hospice's finances are healthy and they are predicting small surpluses in this and next year. Their annual income is mainly derived from CCG contracts, spot purchases and earned income.					
The Community Cancer centre is being treated as a separate project and would be unlikely to be developed without the core grant investment. It is recommended to award the grant and review progress in the coming year.					

Corporate Finance Comment

Harlington Hospice made a surplus of £31k in 2017-18. There was a substantial increase in income raised, £221k, almost half of this from legacies.

The grant funds a particular project as described above, it is integral to the plans for local expenditure during 2019-20 in order to maintain delivery of the service.

The grant applied for in 2019-20 represents less than 2% of its anticipated income. The organisation's reserve policy is to hold three months of expenditure estimated at £400k, although it is holding over 8 times this amount.

<i>Organisation: Carers Trust Thames</i>				<i>Amount Requested and Use</i>	
<i>Description</i> The Carers Trust Thames provides respite breaks to carers to help them to maintain their caring role. Care Support Workers look after the cared for in the home or community, while the carer attends to their own social, practical or emotional needs. The service is available 24 hrs x 7 days per week. It covers medical appointments, checking calls and a waking overnight service. Full domiciliary care is available in the home and trips etc are offered outside the home. Professional care support workers not only allow carers respite but actively engage with those they care for. They also provide Tier 1 Carers Assessments for new referrals as part of the Hillingdon Carers Partnership. In addition, they provide an out of hours telephone service.				£135,000 for management salaries, and service provision in Hillingdon	
				Recommendation: £135,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
171 with 20,000 care hours	5	1600	Met	£135,000	£535,000
<i>Planned Activities for 19/20 Highlights include:</i>					
As part of the Hillingdon Carers Partnership CTT have committed to the following:					
<ul style="list-style-type: none"> ● 100% cross referrals between the partnership ● 100% of carers will receive an assessment of their needs ● 100% of carers will be offered a post caring visit to provide support when the caring role ends 					
The organisation operates in Hillingdon, Ealing, Hounslow, North Bucks & Milton Keynes and Central and South Bucks. In Hillingdon it is part of the Hillingdon Carers Partnership (HCP) providing free respite care to carers most in need of support. In addition, they provide respite care to private clients who maybe in receipt of direct payments or private funding. Some clients who receive the free service, pay for additional support. The corporate grant contributes to the whole service in Hillingdon.					
New activities aim to improve the independence and resilience of carers to be able to maintain their caring role. CTT support will have the added benefit of reducing mental and physical health problems thus reducing costs to health and social care services in Hillingdon. CTT estimates that they will support:					
<ul style="list-style-type: none"> ● 5 additional volunteers including opportunities for bereaved carers ● 144 attendances at regular outings throughout the year. ● 20 people attending other activities such as fitness, art, music, singing, training over two six weekly programmes (240 attendances) ● 16 carers provided with additional training to support them in their caring role. 					
In 2019/20 CTT anticipates that the number of care hours provided will be in the region of 20,000 with the aim of supporting 160 clients.					
Fundraising aims to bring in additional non-statutory funds to ensure that CTT is able to deliver a wide range of interventions to support those carers and clients who fall outside the scope of the contract, have limited other support in place and who are in real need of assistance and additional input.					
CTT faces a number of challenges including a trend towards more frequent and shorter visits, more complex care and support required and pension auto-enrolment, changes in legislation around minimum					

wage. Care support workers now also need to be paid for their travel time.

Officer Comment

The Trust provides a quality professional service with high satisfaction rates among carers and cared for. Their staff are well trained and remunerated and they are actively involved with the HHCP, H4All and the wider community in Hillingdon. They participate in the Carers Strategy group and Carers forums providing respite so carers can attend. The structure of the organisation enables them to adapt responsively to the changing needs of the cared for, increasing support so families can manage despite complex health conditions.

The Trust's income is mainly split between the combined contract (£197K), the corporate grant and £169K earned income and despite the challenges the organisation is facing, including a deficit last year, and forecasted for this year, the Hillingdon service is stable. It is recommended to award the requested amount this year.

Corporate Finance Comment

The organisation as a whole (covering West London, Bucks and Milton Keynes) has achieved a deficit in 2017-18, this is the sixth time in the last 7 years it has suffered financial losses.

The level of reserves held comply with their policy to maintain sufficient funds to cover 3 months operational expenditure, to cover lease obligations and be able to meet the cost of staff redundancies in the event of closure. The reserve specific to Hillingdon stands at £50k. Although their aim is to make a £30k surplus in 2018-19, rising wages through the national living wage and general inflation will make it very challenging in 2019-20, when a £17k deficit is forecast (including the £135k grant funding applied for).

The grant requested represents 6% of the organisation's total income but is 23% of the Hillingdon area's forecasted 2019-20 income, so if it were withdrawn the services the organisation provides may be curtailed.

<i>Organisation: Crown Centre for the Deaf</i>				<i>Amount Requested and Use</i>	
<i>Description</i> The aim of the Centre is to reduce isolation caused by deafness, by bringing people together for social events and other practical purposes. Crown Centre facilitates two deaf activity clubs and hosts a deaf church meeting and provides one-to-one support for residents who require assistance accessing universal services, appointments, form filling, telephone calls etc. Based at the Pavilions at Stockley Park, the organisation runs the building that houses its activities.				£11,000 for staffing and accommodation costs	
				Recommendation: £10,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
195	10	300	Met	£10,000	£17,000
<i>Planned Activities for 19/20 Highlights include:</i>					
<p>The Crown supports the needs of the borough's deaf and hard of hearing community. It serves to reduce isolation by provision of weekly social activities and supports access to essential public services for the borough's deaf community. In addition, it offers advocacy and signposting services, coordinates group holidays, short breaks, outings and events all held in British Sign Language for its members, encouraging engagement, mutual support and promoting health and wellbeing. Some members meet in the evenings to socialise and have a meal together and an interpreted Christmas pantomime is held for deaf children and their families.</p> <p>The client group tends to be mainly older residents who trust the staff and Trustees to provide services which they have relied on for a number of years. The Centre commits all of the £10,000 it receives from the Council on staff and accommodation costs. It has a part time coordinator and a part time administrator. The Centre continues to benefit from a small but dedicated number of volunteers who make up the management committee.</p> <p><i>Officer Comment</i> The centre's main challenge is with its accommodation. Despite being willing to move to alternative premises, nothing suitable has yet been identified. The premises are in urgent need of major repairs and the centre would consider a future shared use to meet the running costs of a renovated building.</p> <p>The Crown Centre is continuing to address the challenge of repaying historic debts associated with running costs and as a result, expenditure in 2018/19 will again outstrip income. Given the high running costs and increasing needs for refurbishment of the premises, it is important that a way forward is found to reduce costs and sustain the organisation.</p> <p>A further grant of £10k is recommended to enable the organisation to continue. Further discussions will take place to assist the group to try to move away from its current premises so as to reduce its commitments.</p>					
<i>Corporate Finance Comment</i>					
<p>This charity has made a loss in 2017/18 and is expecting to suffer losses in 2018/19 and in 2019/20, even if the full grant is awarded. The Centre has sought a grant increase of £1k to pay for the charities staffing and accommodation costs.</p> <p>The charity is using its reserve to supplement its operating income, this is expected to continue in both 2018/19 and 2019/20 and would result in very low levels of reserves being held. The grant appears to be integral to the continued operation of the charity. Without identifying new income streams in the near future, or proposals to reduce costs, the charities current operating model will not be sustainable.</p>					

<i>Organisation: Disability Association Hillingdon (DASH)</i>				<i>Amount Requested and Use</i>	
<i>Description</i> DASH supports people with disabilities to achieve their potential, and promote their independence and integration into mainstream life. Dash is based in Hayes and with a base at Uxbridge town centre and operates programmes throughout the borough. DASH provides a wide range of services/activities designed for/by disabled individuals to meet their identified needs. It covers assistance with direct payments/personal budgets, advocacy services, advice, representation and information, form filling, benefits applications etc to sporting & recreational activities, social groups, volunteering, employment support, work experience, outreach and activities in day centres. The organisation enables social inclusion, increased confidence, health and well being and financial stability of people with disabilities. In the wider community, DASH provides education and training to raise awareness of disability.				£98,000 Core salaries and Advice, Equality act support and running costs	
				Recommendation:	
				£98,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
2,500	25	1000	Met	£98,000	£357,500
<i>Planned Activities for 19/20 Highlights include:</i>					
<p>DASH aims to support:</p> <ul style="list-style-type: none"> • 1800 clients receive AQS standard advice • 320 support with Personal Independence Payments • 55 clients supported in managing personal budgets • 260 people benefit from sporting and recreational sessions across 6 days per week • 40 people referred from H4All receive support • Disability awareness sessions with local businesses <p>As for last year, 19/20 is predicted to follow the trend of increasing demand for advice and support around benefit entitlements and Personal Independence (PIP) Claims but a decrease in numbers supported in managing personal budgets as this service is now competitively delivered alongside other providers.</p> <p>In addition to general advice and form filling, DASH supported 5 clients to attend PIP/ESA tribunals with successful results. This has been achieved through securing funding for more in-depth advocacy with clients to challenge their PIP awards. Increasing demand for advice is also due to more referrals from Age UKH and MIND as people over 65 now will have to transition from Disability Living Allowance to be assessed for PIP.</p> <p>DASH engages with a number of strategic forums and has various partnership arrangements with different departments in the Council such as Sports Development, Youth Services delivering activities for the Fiesta programme in the summer holidays and provision of disabled youth clubs. It is represented on the Disability Forum, Learning Disabilities Partnership Board, Employment Strategy group as well as various departments with the Hillingdon Clinical Commissioning Group.</p> <p><i>Officer Comment</i> DASH is an active member of Hillingdon 4 All (H4A) which has increased the effectiveness of their support for individual clients with more active referrals and better networking between partners. DASH have two members of staff seconded to the Wellbeing Service. They are taking the lead with Hillingdon Carers for developing a voluntary sector infrastructure function which aims to extend the benefits of the</p>					

H4All partnership to the wider sector. In addition, they are benefiting from sharing policies and procedures which is strengthening the governance of all the groups involved.

2019/20 will be year two of a £164K Lottery Reaching Communities programme for advocacy/advice in the borough. Other income is secured through disability awareness raising and activities.

Expenditure has reduced year on year, especially regarding staffing and DASH seeks to cut its cloth accordingly and in response to changes in service delivery and move to contracted services.

DASH is a valued partner delivering a range of support services for vulnerable residents. A grant at the same rate as for 2018/19 is recommended.

Corporate Finance Comment

The charity has achieved a surplus of £36k in 2017/18. They have successfully delivered the LBH contract at a reduced rate for 3 years running and are anticipating a drop in disabled Children's grant of £58k in 2019-20. The organisation is anticipating to achieve a surplus in 2018/19 and break even in 2019/20.

The grant received in 2018/19 represents 21% of the organisation's income. The policy of the organisation is to aim to keep 3 months running costs in unrestricted reserves, current reserves held meet this objective. The loss of the LBH grant would diminish the charity's reserves, rendering them unable to provide the services currently offered and to develop new initiatives planned for the future.

<i>Organisation: EACH (Pukaar)</i>				<i>Amount Requested and Use</i>	
<i>Description</i> Based in Ealing, EACH specialises in supporting ethnic minority groups through providing counselling, advice and information, particularly in the areas of drugs/alcohol abuse, mental health and domestic violence. In Hillingdon, they operate in four areas; 1) 1-1 counselling for the Tamil community affected by mental health issues; 2) Ascent - a generic & BME 1-1 and group counselling for people affected by violence funded through London Councils; 3) Pukaar - a specialist counselling for ethnic minority women affected by domestic violence; 4) IPS works individual placement and support approach to support employment for people with low to medium mental health support needs. This grant request is for the Pukaar project that will deliver culturally appropriate support and counselling to BME women in their own language.				£30,000 for a 4 day week BME counselling programme for Domestic Violence Recommendation: £30,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
138	2	432	Met	£30,000	£48,390
<i>Planned Activities for 19/20 Highlights include:</i>					
<ul style="list-style-type: none"> • 85 BME women receive initial assessments, care planning, and referral links to appropriate agencies • 75 clients go on to receive weekly 1-1 counselling (average 10 sessions) • 35 clients benefit from weekly group support sessions (44 p.a) • Women speaking Pashto and Dari will have an additional option of attending Afghani Support group • Represent BME women at DV related forums in borough <p>EACH has provided counselling services to BME women in various locations in the borough including Townfield Centre, Key House, and Hillingdon Carers. Women are referred from a number of sources including Ascent project, Hillingdon IDVA's and voluntary sector groups and they are able to self refer. The project is unique in that it offers BME women the chance to have counselling in their own language and in culturally specific ways. The therapist speaks Hindi and Urdu as well as English and understands Punjabi, and there are options for Pashto and Dari speakers. The service uses clinical outcomes frameworks and therapists are BACP accredited and receive regular clinical supervision.</p> <p>In addition to counselling, an open weekly group session is run for on average 10 women covering a range of themes around domestic violence such as impact on children, self care, building resilience etc. This enables them to provide an intervention immediately following a client's initial assessment if there is a need to wait for a counselling slot. It also enables a much wider and practical exploration of the subject in a safe environment where women can identify with each other.</p> <p><i>Officer Comment</i> This service is separate from the London Councils funded Ascent service which is based on a different therapeutic model and women are allocated to either service depending on their individual needs. Pukaar expect high satisfaction outcomes for each client which are measured pre, post and during interventions.</p> <p>The organisation receives funding from the CCG (£8k pa) to work with the Tamil community and have recently won a further 4 years funding from London Councils (£16k pa for Hillingdon) as part of the Ascent consortium.</p>					

The accounts show the organisation made a substantial deficit last year even with a large reduction in the workforce. The application figures only relate to Hillingdon but the organisation is holding substantial reserves.

Corporate Finance Comment

This organisation has made a loss this year similar to last year, when they lost 42% of their income mainly due to the loss of key contract with RISE, Harrow and Ealing. It however made a surplus over the four years previous to that.

The grant requested this year represents just 3.4% of all income received. The organisation's balances are sufficient to fund the grant request, however this is an out of borough service and LBH is in effect buying in the services it receives.

<i>Organisation: Heathrow Travel Care</i>				<i>Amount Requested and Use</i>	
<p><i>Description</i> HTC's core work provides crisis social work at Heathrow Airport for anyone coming in or out of the airport, taking referrals from local, national and international agencies. Clients are given an initial assessment followed by interventions, advice or advocacy support, and referral to other services. It runs a number of targeted programmes such as help to rough sleepers, emergency planning, provision of responsible adults for minors and advice to British nationals in need.</p> <p>The organisation co-ordinates and provides initial Humanitarian Assistance following any major incident or disaster affecting Heathrow Airport. It hosts the Liaison group for voluntary and public sector partners including the Council for ongoing emergency planning. HTC assists LBH to discharge its Emergency Planning duties as a Category 1 responder under Civil Contingencies Act.</p>				£45,000 contribution to staff salaries	
				<p>Recommendation:</p> <p>£45,000</p>	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
1,700	34	550	Met	£45,000	£428,000
<p><i>Planned Activities for 19/20 Highlights include:</i></p> <ul style="list-style-type: none"> • Support a total of 1,700 clients (of which 1,200 attend HTC offices) • Provide 6 training sessions for emergency response volunteers in evenings and at weekends • Deliver 6 desktop emergency response exercises • present to at least 10 new organisation to establish partnership links <p>Via the Social work advice project at Foreign and Commonwealth Office (FCO), HTC social workers assist vulnerable ex-pat British clients with establishing local client connections in all parts of the UK <u>before arrival</u> to lessen the need faced at Heathrow. They will raise awareness with Embassies that Heathrow is not the only point of entry and support other ports to receive vulnerable people. This results in less use of LBH resources because only those with a proven connection would be referred to LBH services.</p> <p>As well as coordinating and providing initial emergency response, HTC provide a responsible adult service to unaccompanied children arriving at Heathrow and for the Metropolitan Police in Counter Terrorism interviews. It chairs the newly established Responsible Gateway forum, which aims to improve the airport by bringing together stakeholders within the airport to identify gaps, share resources and arrange joint approaches when working with vulnerable people.</p> <p>HTC have also developed partnerships in Hillingdon such as with Hillingdon Mind and with other local agencies to ensure that their front line role is understood and supporting local activity.</p> <p><i>Officer Comment</i> HTC provides value for money on a number of levels:</p> <ul style="list-style-type: none"> • It estimates roughly that out of 1,200 people pa seen at the office only around 2-5% are referred on to LBH. Those that are referred to LBH have had appropriate preparatory work (assessment, research and liaison) before they reach Hillingdon Hospital, Riverside or LBH teams. • Added to this are 2 HTC workers at the Foreign office, who work with complex returnees; out of 1,000 worked with, 600 were directed to other ports, 400 returned to Heathrow, 200 were seen at HTC offices and of those referred to LBH services, are included in the 2-5% referred to above. • In terms of rough sleepers at the airport, HTC recorded seeing 220 at their office of which 5 in the end made an approach to LBH Housing. • They have a full time trained Emergency Response officer who assists the borough for the first 					

12 hours of any large scale incident at the airport. They can mobilise 32 trained volunteers in the event of an emergency.

Financially, the majority of their income is secured from Heathrow Airport (£165K) and the Foreign Office (£125K). Heathrow also provides their office, and other in kind support such as HR advice. While their income is relatively stable it has been static for a number of years while costs and demand have been rising.

HTC provide a vital front line service that directly reduces demand on council services and effectively delivers on statutory functions in terms of emergency response. It is recommended that the core grant of £45k is sustained for 2019/20. Officers in Social Services and Emergency planning both endorsed HTC's value to the Borough.

Corporate Finance Comment

The organisation experienced a deficit in the previous 3 years due to reductions in donations, rising costs, and staff members opting in to the pension scheme. The grant awarded in 2018-19 represents 9% of the organisation's income and contributes towards the Service Manager's salary costs.

The charity considers the high value reserves to be necessary to continue operating in the event of any major streams of funding being withdrawn. It continues to use reserves to cover its ongoing cost pressures and has about 3 months of reserves to cover operating costs in any eventuality. The grant does appear to be integral to the plans for local expenditure during 2019-20 in order to maintain delivery of the service.

<i>Organisation: Hillingdon Aids Response Trust (HART)</i>				<i>Amount Requested and Use</i>	
<p>Description HART provides a community based service to people affected by and living with HIV/AIDS. From their premises in Uxbridge, services cover the social, financial, emotional and practical needs facing clients. HART works closely with the Tudor Centre and GP's who refer clients to them in recognition of the wider support required to encourage adherence to treatment regimes.</p> <p>Their offer includes peer support, information, advocacy and advice including welfare benefits and housing, treatment information and management, access to hardship grants, weekly and one off social events, IT and Internet access, complementary therapies and regular drop in sessions for 1-1 support.</p> <p>Services are available 3 days a week with an emphasis on creating the space for clients to develop peer support networks.</p>				£25,000 Core salary and running costs	
				Recommendation: £15,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
90	10	1,100	Met	£15,000	£67,420
<p><i>Planned Activities for 19/20 Highlights include:</i></p> <ul style="list-style-type: none"> ● Register and support 25 new members ● 3 x weekly drop in days supporting 1,000 visits ● 200 complementary therapy sessions ● 200 counselling sessions ● 72 specialist advice sessions via CAB + 90 general welfare appointments via drop in ● 1 x week lunch club/peer support ● Respond to individuals in crisis with bespoke support including hardship grants, advocacy, food bank vouchers, baby milk etc <p>HART aims to support people with HIV/AIDS and their families to manage their condition and when that fails act on their behalf to avert crisis. It is essentially a preventative service, assisting people where there are additional barriers experienced due to ill health, stigma and isolation. Peer support is prioritised where people can disclose their status and develop networks of support. Activities which facilitate social integration and a sense of belonging such as the daily 1-1 drop in, weekly lunches, family trips and events are crucial for creating the space for peer support to thrive and increase personal resilience.</p> <p>Alongside this runs practical support to address health and poverty issues associated with long term conditions: advocacy, counselling, health promoting therapy sessions, debt and welfare advice and access to solicitors for legal advice, IT and Internet access, hardship grants, food bank vouchers, food chain services, free baby milk, condoms etc.</p> <p>Clients are mainly referred from the Tudor Sexual Health Centre and GP's. HART will continue to raise the profile of HIV offering talks and materials to relevant communities such as schools, libraries and health centres.</p> <p><i>Officer Comment</i> Previously HART lost their Hillingdon HIV/AIDS contract which was reconfigured to cover health interventions, and their Harrow AIDS grant. HART have rationalised the days they are open and streamlined their working practices in response to reduced funds. A new contract started in July 2017 and HART have established relationships and joint working with the new providers, Terrence Higgins Trust, NAZ . This has resulted in a partnership with NAZ to establish a counselling service and weekly support sessions at their premises, along with hosting Spectra to deliver HIV testing and transgender</p>					

support groups. This arrangement has secured approximate income of £15k. This will benefit HART's existing members as well as increasing access for HIV+ people to HART services.

Additionally in July 2018 HART entered into a one year lease with Hillingdon MIND. In practical terms this means HART has a secure administration office downstairs and MIND upstairs. MIND have 3 counselling rooms upstairs and both MIND and HART share the downstairs facilities, primarily being a group/drop-in area. This arrangement has a further benefit of HART and MIND bringing their services closer together, an added advantage for those clients who access both services. This will provide a good source of unrestricted income for HART (£22.5Kpa). HART anticipate further collaborative work with Cancer Support Services and some working alongside Harlington Hospice.

Although an amount has been raised through income generation which will provide a sustainable income, HART will need to continue to articulate their unique offer in relation to the new providers and secure additional funding to strengthen specific service provision. It is recommended the grant be awarded at the same level as for 2018/19.

Corporate Finance Comment

The organisation has suffered a loss in 2017-18, which is primarily due to the Hillingdon HIV Support Grant being reduced by 25% and also the grant funding provided by Harrow for HIV Support is no longer available. Nevertheless, overall expenditure has reduced by £41,872 from 2016/17, which is primarily due to HART reducing the number of days they are open (from 5 to 3) which has resulted in reduced staff costs. Further reductions in staff costs of £19,770 are anticipated for 2018/19, as HART continues to recruit more volunteers to deliver services.

HART currently receives 28% of its total income from the London Borough of Hillingdon's Voluntary Sector Grant. Other income is largely attributable to fundraising activities (20%). As at the end of 2017/18, the organisation has accumulated unrestricted reserves of £73,869, which demonstrates the organisation's financial resilience within its financial policies. In addition to this, the organisation has unrestricted cash of £70,646. With the above points in mind, a reduction in any of the grants would impact on the services already provided and any new initiatives planned for the future.

<i>Organisation: Hillingdon Carers</i>				<i>Amount Requested and Use</i>	
<p><i>Description</i> Hillingdon Carers provides a range of services to carers including:</p> <ul style="list-style-type: none"> • Outreach, advice, information and education • Health and wellbeing including training & counselling • Services to support young carers • A carers centre based in Uxbridge • Support for transition (17-24) • Carers assessments <p>The organisation leads the Hillingdon Carers Partnership (HCP) established to deliver the Councils Combined Carers Services contract. It is also an active member of the Hillingdon for All (H4A) Community Interest Company (CIC).</p>				£125,000 for core salaries and rent	
				<p>Recommendation:</p> <p>£105,000</p>	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
7,762 carers	43	6,000	Met	£105,000	£935,314 (inc £280k subcontracted)
<p><i>Planned Activities for 19/20 Highlights include:</i></p> <p>Hillingdon Carers has proved itself as a key partner in providing vital support for carers in Hillingdon and in leading the local voluntary sector, both through the Hillingdon Carers Partnership (which successfully won the Council contract to provide services) and through the emergence of H4All as a vehicle for delivering wellbeing services and for further collaboration.</p> <p>The level of provision has grown year on year as Hillingdon Carers has established itself as the key point of reference for all carers in Hillingdon. The innovative approach to services and fundraising, based on strong local partnerships, has become widely recognised as an exemplar of support for carers.</p> <p><i>Officer Comment</i></p> <p>The corporate grant has been significant in enabling the development of the combined services contract, the HCP and H4All. In addition to council funding via contract and grant, HCarers has secured multi year funding from the CCG, Children in Need (£100K over 3 yrs), Hillingdon Community Trust (£73K over 3 yrs) and several others. In addition, they lever in support in kind for carers including Turn to Us up to £1K for carers in need, and free legal advice from Turbervilles and IBB solicitors.</p> <p>They work closely with Adult Social Care contributing towards the development and delivery of the Hillingdon Carers Strategy and have established a Young Carers Strategy Group which has raised the profile of their needs in schools, Early intervention strategies and Children's services. They reach 26.6% of Hillingdon's estimated 26,000 carers supporting them according to their needs to avoid breakdown of the caring relationship and requirement of statutory intervention.</p> <p>Financially, they now have reserves broadly at their planned levels and are operating on a sustainable basis. It is recommended that the grant be awarded at the same level as for 2018/19.</p> <p><i>Corporate Finance Comment</i></p> <p>The organisation has suffered a minor deficit in 2017-18 (£42k 16/17) achieved by reducing reserve cover. The grant requested in 2018-19 represents almost 13% of the organisation's income (11% requested 17/18).</p> <p>The organisation has balances of unrestricted reserves of £210k - the policy is 4 months running costs + £20k (£254) as per their revised reserve policy. There is a shortfall of £44k. LBH is primary funding source.</p>					

Organisation: Hillingdon Citizens Advice Bureau (HCAB)				<i>Amount Requested and Use</i>	
Description Provides qualified face to face generalist advice, with casework where necessary, at bureau in Hayes and Uxbridge. In addition to this core service, HCAB run a number of projects that target specific needs including financial/money advice, and outreach services, and a pro bono solicitor offer and independent financial advice. Clients can access the service via a telephone helpline and website for a call back service, appointments and assessments as well as the traditional drop in service. Availability varies in different sites but 'drop in' totals 34 hours per week across both sites.				£295,000 for core staff and service costs	
				Recommendation: £280,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
9,019	35	13,000+	Met	£280,000	£526,000
Planned Activities for 19/20 Highlights include:					
<ul style="list-style-type: none"> • 1,275 advice and information sessions through bureaux, phone and targeted advice • 12,000+ clients in total receive advice from HCAB • 500 clients can access pro bono solicitor advice following referral from HCAB assessments • £1.3M in financial gains for clients as a result of HCAB advice • 400 non financial positive outcomes of client casework • Of 500 client feedback questionnaires, overall satisfaction of over 95% • Maintain trained volunteer hours at 16,000 per annum <p>To ensure accessibility to vulnerable groups, Hillingdon CAB runs an LBH funded outreach programme for people with mental health issues, a money advice for Council tenants in arrears and debt advice services. Alongside advice sessions, HCAB has been able to secure non LBH funding for preventative financial capability training which they delivered to 300 clients to improve their money management skills and reduce debt problems.</p> <p>The rollout of Universal Credit in Hillingdon in October 2018 presents potential demand on services and HCAB has been involved in the partners working group to plan implementation and assess impact of UC and ensure that interventions are available to support residents.</p> <p>Through their partnership with Capitalise they will be delivering more debt advice to residents including access for severely disabled residents using technology such as Skype. CAB have recently introduced a new quality performance system in line with National Citizens Advice to improve efficiency and have upgraded their IT systems and cloud storage.</p> <p>Officer Comment CAB is a key partner for the local authority. Due to the high number of clients who access the service, CAB are able to spot trends and consequences of particular policies. Data is collected and made available locally and nationally and provision of evidence and data from Hillingdon residents serves both the authority and the wider public. An example is monitoring the effect of the welfare reform programme and impact of universal credit, another is the partnership work with LBH on Energy Savings.</p> <p>The organisation uses trained volunteers in a range of capacities including front line assessors, receptionists, social policy co-ordinators, telephone gateway assessors, form filling etc, usually between 30-40 at any one time. This frees up the time of paid advisers to work on more complex areas. In addition they have 3 Brunel student apprentices paid for by the university. Along with a concerted effort to encourage use of telephone and website for initial contact, HCAB has managed to achieve a much leaner, more efficient, convenient and accessible service.</p>					

The corporate grant makes up 54% of their expected expenditure for 18/19. A further £88K is derived from LBH contracts for particular projects and a total of £110K raised from external funders. In addition the Council provides 2 bureau offices rent free. HCAB introduced a new reserves policy as at April 2017 requiring four months projected expenditure. The reserves set out in their application appear to be in line with this policy and would produce the stated green financial health rating. As the only provider of generic advice in the borough combined with the high quality of services, and proven impact on poverty, health and wellbeing for residents, it is recommended to award the grant at the same level as for 2018/19.

Corporate Finance Comment

The organisation has made a deficit in 17/18 compared with a forecast break even position following a small deficit in 2016/17.

The reserves policy is to hold balances equal to 4 months running costs - approximately £190k. The organisation held a total of £363k unrestricted reserves.

The requested grant represents 54% of the organisation's total income and would significantly curtail their activities if not received.

<i>Organisation: Hillingdon MIND</i>				<i>Amount Requested and Use</i>	
<i>Description</i> MIND provides support for clients with a range of mental health issues. It runs a number of social activities and clubs aimed at reducing social isolation and improving physical health and wellbeing. MIND also offers opportunity for work related activities including volunteering and employment support. Other services include trained volunteers representing vulnerable clients in police custody; a thriving counselling service, including specialist addictions counselling; and mental health awareness raising and training.				£80,000 core salary staff and rent	
				Recommendation: £80,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
1,060	275	28,000+	Met	£80,000	£438,000
<i>Planned Activities for 19/20 Highlights include:</i>					
<ul style="list-style-type: none"> • at least 7 weekly social clubs/support groups • 45 clients receive either free or paying counselling • 6 x mental health awareness and first aid trainings • 100 carers for people with mental health issues supported • Up to 280 clients represented in police custody • 45 particularly vulnerable clients befriended by 50 trained volunteers • 50 clients receive work related support to increase their employability <p>Services are aimed at reducing isolation for individuals through the development of peer support, friendships and social networks which aids integration into mainstream services and the community. MIND has recently started to work with young people building their confidence and skills for employment, training and education and successfully established an addictions counselling service working collaboratively with ARCH. Their office in Hayes is operational and provides easy access for people in the south of the borough.</p> <p>The peer support groups which encourage users to act as volunteers in the group, provide a useful link between the traditional social clubs and employment, acting as a stepping stone to increased independence and confidence. They want to build on this approach, and will be seeking funding over the next year to develop it. In addition to a strong user led ethos, MIND aims to address discrimination and stigma surrounding mental health issues and works with diverse communities in culturally sensitive ways.</p> <p>MIND collaborate with statutory and voluntary sector partners: police, CNWL, LBH mental health services, GP's, and community health services. It contributes to a number of Council boards and forums and their work addresses aspects of the Council's Health and Wellbeing Strategy and Mental Health Strategy. They are active in the Hillingdon for All partnership, taking the lead on combining and restructuring a shared counselling service resulting in efficiencies and potential for growth. They deliver for the H4A Wellbeing service and the Hillingdon Carers Partnership.</p> <p><i>Officer Comments</i> MIND provides value for money with a range of provision creatively managed with the use of volunteers. In addition to the corporate grant, they received approximately £95K from Adult Social Care. Other statutory funds are raised from the CCG and the Lottery/ESF, and from their own trading.</p> <p>MIND have undergone a significant review of its activities and commitments, streamlined its structure and moved to shared accommodation with HART in Uxbridge and reduced other costs. The recent expansion in services has drained reserves but these are now considered stable. A grant at last year's level is still clearly required to maintain services in a sustainable way.</p>					

Corporate Finance Comment

100% of clients are Hillingdon residents and the service aims to reduce pressure on in-patient services alongside other services. The service works in partnership with a series of other partners.

Unrestricted reserves were £19k - salary costs alone were £341k for 17/18. The grant request for 2019-20 is around 19% of the organisation's total income and if the application is unsuccessful, it would leave the service vulnerable and may cause disruption and potentially lead to service closure.

<i>Organisation: Hillingdon Shopmobility</i>				<i>Amount Requested and Use</i>	
<i>Description</i> Shopmobility provide mobility aids such as scooters and wheelchairs for use in and around Uxbridge Town Centre. They also hire manual and powered scooters for periods outside the town centre for holiday excursions or day trips. They hold individual events such as assisted shopping at Christmas and provide scooters at the local auto show and sell small mobility items. The service is available 6 days per week from 9.15am - 4.45pm and is staffed by 4 part time staff and 4 regular volunteers. Anyone who has a temporary or permanent disability or problems with their mobility is eligible for the service.				£22,000 core staff salaries	
				Recommendation: £22,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
1,100	13	1820	Met	£22,000	£71,502
<i>Planned Activities for 19/20 Highlights include:</i>					
<ul style="list-style-type: none"> • Service 5,000 visits to Uxbridge Shopping Centre • 70 clients hire mobility equipment to use outside the town centre • Support 5 social events with provision of mobility equipment • Register 250 new clients over the year 					
Shopmobility averages 15-18 customers per day and has a well maintained and varied stock of mobility equipment. It has 24 electric scooters, 10 manual wheelchairs and 2 four wheeled walkers for use in the town centre. Insurance costs are covered by an annual registration fee of £18 and customers are asked to make a donation every visit. It operates a holiday hire scheme with 9 manual wheelchairs and 3 scooters which last year was used 65 times generating an income of £1,845.					
<i>Officer Comment</i>					
With a Council transport grant, Shopmobility has continued to help deliver the Christmas Shopping event in November which enables 70 housebound, elderly or disabled clients to have an escorted Christmas shopping trip followed by a meal at the Civic Centre. Shopmobility take a lead role in inviting guests, allocating equipment, managing helpers, fundraising, wrapping presents etc.					
As well as shopping, clients benefit from improved accessibility, being able to use the service to attend clubs, exercise classes, meetings, training courses or take up voluntary positions. They also undertake other fundraising activities such as present wrapping services and have a dedicated cohort of volunteers for these activities, as well as covering 30 office hours per week. This enables the organisation to keep staff salaries low and provides good value for money. They stock small mobility items for sale at the office. Regular website updates enables clients to access the latest information on Shopmobility, as well as ask questions and obtain specialist advice, review bookings and make enquiries.					
The corporate grant makes up about 31% of the organisations expenditure. Other income is received from Intu Shopping Centre (£10K), LBH transport grant (£2K), membership fees (£13K) and local fundraising and trading. The organisation is projecting a deficit next year. The group will need to seek external funding for replacement of mobility equipment and officers will be encouraging them to develop an equipment replacement plan in the coming year.					
<i>Corporate Finance Comment</i>					
This organisation has suffered deficits in the last four financial years, relying on reserves to cover its running costs. This is due to nil income raised from mobility products and increased expenditure on support costs due to a depreciation charge.					
The grant of £22k received in 2018-19 represents 35% of the total income, efforts continue to be made to reduce administrative running costs and raise income from more revenue streams.					

Reserves of £31k are held to cover around 4 months running expenses, and to provide cash flow in the event of late funding payments, unexpected repairs to the vehicle fleet. If the grant is withdrawn it will impact on the services provided.

<i>Organisation: Hillingdon Women's Centre</i>				<i>Amount Requested and Use</i>	
<p><i>Description</i> HWC provides a space for women to access information, advice and guidance, signposting to appropriate agencies, drop-in support, domestic violence interventions, low cost legal advice, health and well-being and social related activities and training opportunities.</p> <p>It provides interpretation services and supported volunteering opportunities for women seeking to build their skills and experience to become job ready. HWC promotes self-empowerment, through provision of opportunities, advice and friendship, enabling women to find the next best step forward for their situation.</p> <p>The organisation plays a key role in the Women in the Community Network which seeks to bring together women's groups in Hillingdon and promote and improve their services.</p>				£30,000 core staff salaries	
				<p>Recommendation:</p> <p>£25,000</p>	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
1,079	10+	3,500	Met	£25,000	£52,166
<p><i>Planned Activities for 19/20 Highlights include:</i></p> <ul style="list-style-type: none"> • 1,000+ women receive information, advice and guidance including form filling and benefits checks • Co-ordinate and host 500+ pro bono legal advice appointments • Provide 50 women with benefits assessments • Provide 50 women employment support including ESOL • Work with partners on 5 joint initiatives • Conduct 75 risk assessments and signposting for women suffering domestic abuse • Hold weekly support group/activity for 10 women recovering from domestic violence • Delivery of 2 Women in the Community network events <p>The centre offers a drop in service, on a daily basis, providing support and enabling women to access other local services as appropriate to their needs. There are also a number of themed activities such as Job club, IT sessions and ESOL classes, and DV support groups held on specific days of the week. With a strong emphasis on victims of domestic abuse, the Centre aims to support women after crisis intervention with a more long term empowerment focus aimed at developing economic independence, emotional resilience, peer support and skills.</p> <p>HWC continue to build and develop new partnerships in order to broaden the services that are available from their premises. They are working with Belina Consulting, who support BME women to get job ready including ESOL classes, and REAP, so that the Centre is able to offer interpreting in Arabic, Punjabi, Farsi, Hindi, Urdu, and Somali through a relationship. They are also working with EACH who provide counselling services. The centre has established relationships with Brunel and Middlesex University to access student volunteers and provide professional placements for social work students.</p> <p>They continue to provide and have extended their legal advice service enabling greater accessibility to women who may not be able to obtain such support otherwise.</p> <p><i>Officer Comment</i> Whilst the centre has been through a challenging couple of years financially, the Trustees have continued to establish a more sustainable approach, utilising the charities assets and entering into new partnerships. With new trustees on board the centre is moving forward in a positive manner and maintains a unique and valuable service to vulnerable women in the borough.</p>					

Officers are confident that the centre's approach and continued vigilance with regards robust financial management and fundraising strategies, places them in a stronger position moving forward. It is recommended that the grant be awarded at the previous years level.

Corporate Finance Comment

This organisation suffered deficits in 2015-16 and 2016-17 but made a surplus in 2017-18, due to reduced charitable activities.

The application form states that they are expecting to make a surplus in 2018-19 and 2019-20 from grants that have been applied for (pending approval).

They have requested a £5k increase in grant for 2019-20 towards staffing costs.

The LBH grant awarded for 2018-19 represents 51% of total income and its withdrawal would impact severely on the ability to maintain current levels of service. 98% of clients are Hillingdon residents.

Organisation: Mencap Jubilee Pool				<i>Amount Requested and Use</i>	
<p>Description Mencap South Social club originally raised funds to build its hydrotherapy pool for use by their service users with learning disabilities. The pool has since become autonomous with a separate committee affiliated with national Mencap. It is situated in the grounds of Moorcroft School.</p> <p>The hydrotherapy pool provides a warm, safe facility for Hillingdon's special needs schools as well as Mencap users to enjoy swimming and exercise. It also incorporates a wider community use, providing a warm water facility that is ideal for recuperating patients following hospital treatment and for teaching children to swim.</p> <p>It is run entirely by a small but active committee of volunteers that includes the owner of a swim school who undertakes much of the practical day to day management and pays rent for use by the school.</p>				£5,000 for pool running costs	
				<p>Recommendation:</p> <p>£5,000</p>	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
700 (weekly visits)	15	N/R	Met	£5,000	£16,186
<p><i>Planned Activities for 19/20 Highlights include:</i></p> <ul style="list-style-type: none"> • 5 x weekly swim sessions by Hillingdon special needs schools: Pield Heath, Moorcroft and Hillingdon Manor School • 2 x weekly sessions for Family groups with disabled children • 3 weekly sessions for Arthritic group + 1 x weekly for Hillingdon Hospital Physio sessions • 3 x extended weekly sessions for swim school <p>Each session is required to have a lifeguard present which can be sourced from Mencap. The swim school manage the health and safety and attend regular training to keep abreast of standards. Hillingdon Hospital uses it weekly as well referring patients recuperating from operations or with certain conditions. The pool operates Monday-Sunday, varied times.</p> <p><i>Officer Comment</i> The pool offers leisure and learning opportunities to those with disabilities and health conditions as well as young people resident in Hillingdon. It provides assistance in developing social and life skills and helps build confidence in themselves enabling them to actively take part in the group.</p> <p>The grant is used for running costs of the pool, specifically as a contribution to heating and lighting.</p> <p>In addition to the grant, the pool receives income from membership fees and the swim school rent totalling around £13-14K pa. Historically the pool trustees have successfully fundraised from various trusts and foundations for major renovations and improvements. This year they built a new storage area beside the pool with funds previously received from the Mayor as one of their chosen charities. They have also recently renewed water pipes in line with Health and Safety regulations.</p> <p>The reserves are high at £50K but their income, apart from swim school (£13K) and the corporate grant is very variable. The same is true for their expenditure, which due to depreciation often requires substantial capital for replacement, maintenance and utility services. In addition, the pool has a list of improvements, including upgrading the changing rooms, replacement roofing etc, which the committee are planning for to keep the pool functioning. Officers, therefore, recommend the grant.</p>					
<p><i>Corporate Finance Comment</i> The organisation has achieved a surplus of £7.3k in 2017-18, further surpluses where achieved over the last three years, However losses were experienced in 2014-15 caused by the swimming pool</p>					

refurbishment works (impacting reserves set aside for this purpose).

The organisation is forecasting a surplus in 2018-19 around £7k on Hillingdon activity. With annual running costs around £16k and the cost of utilities on the rise, this grant is essential in allowing the organisation to operate within the borough and put aside some reserves to fund future building and pool repair and maintenance costs

<i>Organisation: MHA Northwood Live at Home Scheme</i>				<i>Amount Requested and Use</i>	
<p><i>Description</i> MHA provides support to elderly people in Northwood Hills and Northwood to enable them to live independently in their own homes. Activities are aimed at promoting friendship, socialising, health and wellbeing and are all provided with the assistance of trained volunteers.</p> <p>Activities include befriending, singing, group and individual assisted shopping, lunches and social clubs, exercise classes, outings and holidays, transport and information.</p> <p>Northwood Live At Home Scheme (MHA) also receives a dining centre grant and this complies with Methodist Homes Association quality standards. MHA operates out of various venues in Northwood and Northwood Hills.</p>				£21,300 Core salaries & running costs	
				<p>Recommendation:</p> <p>£18,000</p>	
<i>No of Service Users in 17/18</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
173	68	approx 5,000	Met	£15,000	£128,200
<p><i>Planned Activities for 19/20 Highlights include:</i></p> <ul style="list-style-type: none"> ● 47 Weekly friendship groups for up to 20 people ● 43 lunches x 25-30 people ● 200 x 1-1 assisted shopping trips ● 26 x 1-1 home befriending ● 200 exercise classes ● 20 x trips/outings/events ● 6 organised shopping trips ● Monthly games group and walking group ● 40 x Weekly music therapy/singing ● 40 x IPAD training <p>The scheme is supported by 5 part time staff, and a local support committee. Its membership has increased over the last 30 months from 128 to 180 and with numbers of volunteers doubling to 80. The scheme estimates that two thirds of volunteers are older people themselves who are in turn meeting their need for social engagement. An increasing number of new members are coming from other parts of Hillingdon : Ruislip, Harefield and Eastcote.</p> <p>Referrals are made by the Falls Prevention Service, NHS, Hillingdon 4 All and Council's Older People's services. They are trialling gaming activities to attract more men who are less well represented among the members.</p> <p><i>Officer Comment</i> The scheme provides value for money on many different levels. Firstly, through its highly committed volunteering team who support all of the activities. They operate as drivers, accompany people shopping, to GP's and hospital visits, help at events, act as befrienders to individuals at vulnerable times. Being well established locally and nationally, it has negotiated in-kind and financial support from local churches, groups and businesses. Its Local Support Committee established a fundraising sub-group last year.</p> <p>Loneliness is associated with poorer physical and mental health and the scheme supports older people to make appropriate use of services, stay connected, remain physically and mentally active thus independent for longer. As such it contributes to the Council's priorities on prevention. The increasing demand and the number of referrals are stretching staff, who are required to manage activities and volunteers. This year and last has seen both an increase in activities and numbers of clients with new members being referred from Ruislip, Eastcote, and Harefield. In order for the scheme</p>					

to continue to meet this new demand, they have requested an increase of £6,300, although this is not broken down. It is recommended that a small increase be considered, recognising the growth in MHA activity away from Northwood of £3k so to £18k.

A similar request for increased grant to meet this expansion was requested for 17/18 but declined on the basis of significant levels of reserves having been built up.

The organisation's accounts run on a calendar year so the grant, increased to £18k is recommended pending review of December 2018 accounts.

Corporate Finance Comment

The organisation had asked for an uplift of £6.3k from £15k to £21.3k on the grant as further contributions towards staffing and admin costs.

The organisation's policy is to have 6 months full costs and to allow for staff redundancy costs in reserve, however they are currently holding closer to 8 months running costs in reserve to allow for continued increased activities for members when income generation is becoming difficult.

The requested grant represents around 17% (12% previously) of the organisation's income. If the grant was reduced or stopped it would impact on the activities carried out. The organisation achieved a small surplus in 2017/18. Finance support the award of a £18k grant and will review 2018 accounts when received.

<i>Organisation: Relate London North West & Herts</i>				<i>Amount Requested and Use</i>	
<i>Description</i> Relate North West provides counselling support to families in eight boroughs including Hillingdon. Counselling services in the borough include family, sexual, 1-1, training, mediation and relationship counselling. This helps clients to strengthen their marriages and/or families, avoid separations, support children and enables divorcing couples to go through the separation process without court intervention. Sessions are held at Dovetail Community Outreach and at their Harrow headquarters. They provide back office support to the Uxbridge Contact Centre, which provides opportunities for separated parents to meet their children in a safe neutral environment.				£13,210 contribution to counselling costs	
				Recommendation: £12,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
820	N/A	N/A	Met	£12,000	£124,490
<i>Planned Activities for 19/20 Highlights include:</i>					
<ul style="list-style-type: none"> ● 905 counselling sessions ● 245 initial consultations to assess needs ● 50 psychosexual therapy sessions 					
<p>Qualified and experienced counsellors used at Relate are required to continue with their professional development to maintain excellent standards. Relate provides supervision for practitioners and their supervisors. Maintain training programme for last year's 6 trainee counsellors to build up their workforce.</p>					
<p>The effect of counselling sessions is measured using recognised evaluation tools that measure before and after change, communication scales and psychological distress scores. Together this provides a measure of the clients' journey and progress.</p>					
<p>Relate London North West and Herts are also operational in Harrow, Barnet, Camden, Ealing, Islington and Westminster and recently established in Hertfordshire.</p>					
<i>Officer Comment</i>					
<p>The corporate grant subsidises the cost that clients have to pay for counselling in Hillingdon. Each session costs £66 which is made up of client contributions charged on a sliding scale based on income. This approach aims to make the service affordable to more clients. Only Harrow and Hillingdon currently provide grant funding.</p>					
<p>The management of the Uxbridge Contact Centre affords a financial oversight and structure to the volunteer run operation and benefits both groups as they can refer cases, particularly mediation clients, between them for practical support.</p>					
<p>The majority of Relate income other than the grant comes from client contributions with contracts from the Legal Services Commission and CAFCAS.</p>					
<i>Corporate Finance Comment</i>					
<p>The organisation have requested a grant of £13,200 for 2019/20 for the provision of counselling services. Accounts relating to the last financial year 2017/18 have yet to be provided. It is recommended that any grant allocation awarded be subject to the provision of satisfactory accounts demonstrating both financial viability of the organisation and continued need for financial support.</p>					

<i>Organisation: Samaritans Hillingdon</i>				<i>Amount Requested and Use</i>	
<i>Description</i> The Samaritans core service provides 24 hour emotional support by phone, email and text message, 7 days a week, for residents in need of acute emotional support. Their service is free and confidential and clients can access the Centre at specific drop-in times. Hillingdon Samaritans have supported the Council's work on suicide prevention and the proposal to increase awareness of the service and to expand the number of trained volunteers supports the needs identified in the Hillingdon Suicide prevention strategy. The organisation is entirely run by trained volunteers. Training takes 6 weeks and is scheduled 3 times a year.				£5,000 for running costs, training of more volunteers and for promotion and outreach and publicity costs Recommendation: £5,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
22,500	71	160,000	Met	£3,000	£16,880
<i>Planned Activities for 19/20 Highlights include:</i>					
<ul style="list-style-type: none"> ● Provide emotional support for in excess of 25,000 caller contacts ● Recruit and train additional volunteers ● Provide periodic support at Hayes and Harlington and West Drayton Railway stations ● Increase their work with awareness raising in local schools of their services and emotional health issues ● Provide listening skills training free of charge to various community groups <p>Clients can access the service through a range of means including directly at their premises which is manned by a minimum of 2 volunteers. They provide an out of hours service and are linked to the National Samaritans system giving 24/7 availability to Hillingdon residents.</p> <p>It is 100% volunteer led and managed and so does not incur staff costs. Volunteers who work for Samaritans undergo thorough training. Hillingdon Samaritans participates on the Hillingdon Suicide prevention group and works with the local CCG on plans to develop urgent care services.</p> <p><i>Officer Comment</i> As a purely voluntary group, Samaritans provide excellent value for money. As well as providing individuals with emotional support to reduce suicides by those in crisis, they also seek to prevent it by working with schools, colleges, businesses and community groups and services to increase understanding of emotional health and improve the quality of interventions provided for those in need.</p> <p>The corporate grant is the only statutory income Hillingdon Samaritans receive. The rest of their local funding comes from local fundraising efforts, church groups and businesses and small trusts. They own their premises and have designated reserves for property maintenance. The organisation continues to experience deficits.</p> <p>The small increase request supports the Council's partnership approach to suicide prevention and will directly increase provision through training more volunteers and promoting the service in the borough, officers, therefore, recommend the grant at £5k for 2019/20.</p>					
<i>Corporate Finance Comment</i> The organisation has reduced its deficit for 2018/19 due to increased income from donations and reduced costs on its charitable expenditure by £9k. It expects to make a surplus in 2019-20 with the assumption that the requested grant is awarded. The request for a grant increase of £2k is to cover training of new and existing volunteers including publicity.					

The organisation's policy is to hold reserves equivalent to 18 months running costs plus £30k contingency for property maintenance and repairs, however they are currently holding more in the reserve than required. A temporary suspension of the grant award in 2019-20 will not affect the organisations ability to deliver the services but may result in service disruptions going forward.

<i>Organisation: Victim Support Hillingdon (VSH)</i>				<i>Amount Requested and Use</i>	
<i>Description</i> VSH provides support to victims of crime in Hillingdon, helping them to cope and recover from the effects of crime. Victims are referred by the police and they can access information, emotional, and practical support via trained volunteers, either by telephone or 1-1. Services are free and confidential and include advocacy support with statutory or community agencies. They can assist clients with the criminal injuries compensation process. Home visits are offered in Hillingdon Monday to Saturday 8am - 8pm and outreach sites are available for drop-ins. Alongside, VSH delivers Independent Domestic Violence Advocacy (IDVA) services in Hillingdon. Note that the figures given below do not include IDVA activities.				£10,000 project and staff costs for DV group sessions	
				Recommendation:	
				£10,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
1,239	12	6,000	Met	£10,000	£83,015
<i>Planned Activities for 19/20 Highlights include:</i>					
The last few years has seen a restructuring of Victim Support services nationally which has resulted in a more efficient multi-crime service which now has telephone services provided in hubs with local volunteer support for 1-1 support.					
The national organisation has also won the pan London IDVA service funded by MOPAC (Mayor's Office for Policing and Crime) and this runs alongside but separately to the multi-crime service. Hillingdon has 6 f/t and 2 p/t workers for IDVA and 2 f/t and 1 p/t plus 12 trained volunteers, for the multi-crime service. Both services are currently funded by MOPAC. This is currently under review but runs to March 2019. The corporate grant last year was used to to deliver a project for women who have suffered domestic abuse to increase their resilience and reduce repeat victimisation.					
<i>Officer Comment</i>					
Traditionally the corporate grant has contributed to the multi-crime service and although this is now fully covered by MOPAC until March 2019, it is not known whether this will continue. Victim Support has developed specialist support services to victims of crime including a homicide service, child sexual exploitation, hate crime, fraud and terrorism. It works closely with local and national bodies to champion victims' rights and improve services. The local service benefits from the strength of the national body and value for money and quality is achieved through the training volunteers, access to commissioned services etc.					
The grant is recommended at the same level as for last year. In addition VSH are asked to set out more clearly the added value delivered through the core grant rather than the MOPAC funding.					
<i>Corporate Finance Comment</i>					
This organisation operates nationally and the accounts provided reflect the consolidated position as at 31 March 2018.					
They continued to suffer huge losses in 2016-17 due to the loss of the national Witness Service contract and a number of smaller contracts.					
The request for a grant of £10k is to cover mainly group session facilitation costs. The grant requested represents only 0.03% of the organisation's income and could be funded from existing reserve balances, it anticipates to receive other income from MOPAC for Hillingdon services which cover its costs of providing the service to Hillingdon residents. Withdrawal of the grant would likely lead to the service being reduced.					

<i>Organisation: Recycle-A-Bike</i>				<i>Amount Requested and Use</i>	
<i>Description</i> Recycle-a-Bike (RAB) recycles abandoned and donated bikes for resale and provides an affordable professional cycle repair service to the local community at its site in Fassnidge Park. Also alongside RAB on the same site is the Rusty Bike Cafe (RBC) offering residents and local park users a friendly and affordable cafe selling high quality coffee and handmade locally sourced produce. Working in collaboration with the Council, NHS and the Job Centre, RAB supports unemployed people with mental health issues to gain employment and engage in mainstream life through employment related training and work experience in a supported environment. The not for profit company has developed a unique business model offering a variety of work experience, training and volunteering opportunities to unemployed residents with mental health conditions at its shop, the newly established cafe and in bike mechanics.				£ 13,000 contribution to mechanic salary, admin support and training costs	
				Recommendation: £10,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
37	41	6,912	Met	£13,000	£153,450
<i>Planned Activities for 19/20 Highlights include:</i>					
<ul style="list-style-type: none"> ● 5 client/volunteers achieve Level 3 Food & Hygiene training ● 10 client/volunteers gain cafe work experience and Level 2 Food & Hygiene training ● 5 client/volunteers complete Barista training courses ● 20 client/volunteers complete cycle maintenance course ● A further 2 complete the full Cytech qualifications in bicycle maintenance ● Collect and recycle a minimum of 50 unwanted bikes from around the borough ● Increase number of paid members of staff to assist across service provision <p>Last year RAB launched the Rusty Bike Cafe as part of their offer providing an excellent community facility in the park and expanding their work experience, training and volunteering opportunities for residents that suffer from mental health illness. It provides a stepping stone back into the employment by offering on the job training in a supported environment. RAB offers volunteer opportunities to Brunel University and Uxbridge College students, local retired residents and for residents that are having trouble seeking employment. RAB and RBC has made considerable strides during its time converting the disused buildings in Fassnidge Park into a thriving shop, cafe, bike storage and workshops and have been well received and supported by the local residents that live nearby. RBC is open 7 days a week all year round, runs seasonal events to promote the cafe and helps engage local residents into Fassnidge Park.</p> <p>Additionally, RAB won two major contracts this year and continues to expand; GlaxoSmithkline contract meant x2 resident volunteers have gone through RABs training programme and are now in full time employment. The second contract (5 years) due to commence late 2018 is with Santander hire bike scheme working in conjunction with Brunel University and Next bike. This project will also provide part time post's for resident volunteers. The Santander project will create a much broader training package for new volunteers and means RAB can offer more specific training to individuals.</p> <p>Building on their success the organisation continues to develop various working partnerships to support its work including with Brunel University to provide students/staff with low cost recycled bikes, the Council's sports development team to improve the bike loan scheme, transport team to collect abandoned bikes from around the borough and the economic development team to setup and offer voluntary training opportunities for Job Centre plus clients with MH illness. Referrals are from local NHS Mental Health and Addiction services. RAB continues to work with the Council and develop links</p>					

with local groups such as Brunel University, Uxbridge College, GSK, Next bike, Nexan, Job Centre plus, Hillingdon mental health services, Hillingdon MIND and Metropolitan Police Safer Transport team to help reduce theft of cycles in Hillingdon area and recycle recovered stolen bikes. RAB collects and recycles a multitude of broken and unwanted bikes which are then stripped of useful components with the remains painstakingly dismantled for scrap. The net profit from recycling bikes is low while the benefits to client/volunteers, to the local community and environment is great.

RAB continues to develop the GlaxoSmithkline service contract operating a cycle retail shop and cycle workshop based as GSK Brentford and also runs a cycle repair service at their site based at Stockley park. The RAB site workshop comprises 6 training workstations for volunteers, a 3 station workshop for customer repairs, new parts and accessories shop and a bike showroom for new and recycled bikes as well as storage sites for bikes in various stages of repair.

Officer Comment

RAB and RBC specialises in working with residents with Mental Health problems offering MH client residents a chance to learn new skills, build confidence as well as being supported back into employment. Opportunities through volunteer job roles for residents and Brunel University students help to break down stigma and educates others about the effects of mental health illness. RBC voted no.1 cafe in Uxbridge provides a warm, welcoming and relaxing atmosphere for families, cycle enthusiasts, regular park users as well as the general public to enjoy. The local community repeatedly return to support the ethos of both RAB and the cafe which is an excellent asset to Fasnidge Park. RBC will encourage local resident's cycle clubs and commuters to use the cafe on a regular basis which will help generate further income. RAB has always offered and continues to offer voluntary opportunities to all Hillingdon residents, including disadvantaged minority groups and mental health clients.

If RAB is successful in having its license renewed by the Council there are ongoing building development plans at the Fasnidge site and when complete it aims to launch Bikebase (paid secure cycle storage) which will generate more income. Also aims to launch and run evening and weekend cycle maintenance sessions. Additionally, RAB will further promote the site as a destination for bike enthusiasts and is keen to run female only maintenance classes and train a female qualified cycle mechanic to support and promote more females into cycling as well as encourage more female volunteers.

They currently have 1 director Project manager (f/t paid), 1 director Workshop manager (80% paid), 2 cycle mechanics (f/t paid), 1 volunteer secretary (p/t) and 41 dedicated volunteers including 4 lead volunteers (acting in a supervisory role). There is a pressing need to increase the number of paid staff across the core services to ensure its sustainability in the long term. RAB is confident that with its new contracts and general increase in cycling it will be able to generate more income to support the self-sustainable goal. With a more structured staff team this will enable RAB to offer more training sessions to residents with Mental Health illness.

Cabinet agreed in principle (December 2015) to consider funding over two financial years. This Council funding and support has been instrumental in the development of RAB and RBC. RAB is seeking funding to continue their development/expansion plans. Proposal is to award a grant of £10,000 for 2019/20 and officers will continue to work with RAB on their implementation plans to become a sustainable, self sufficient not for profit organisation.

Corporate Finance Comment

The organisation has reported a deficit of £5k in the 10 month period to March 2018 compared with a surplus of £22k. Expenditure has remained constant but income has reduced. The unrestricted balances held at the year end were £80k. Running costs (salaries and premises) for the full reporting period were approximately £50k. The value of the grant applied for equates to approximately 15% of the income received to March 2018 and so withdrawal of the grant could significantly curtail the activities of the organisation.

<i>Organisation: Bell Farm Christian Centre (BFCC)</i>				<i>Amount Requested and Use</i>	
<i>Description</i> Bell Farm operates in West Drayton providing early intervention and prevention support services. Projects target children and families, travellers and older people. BF provides advice services, parenting support, social/recreational activities and training courses. Bell Farm has successfully established a food bank and food share service that runs alongside advice provision for the UB7 area.				£55,000 contribution to salaries and advice work costs	
				Recommendation: £50,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
2,305	35	5,793	Met	£50,000	£209,000
<i>Planned Activities for 19/20 Highlights include:</i>					
<ul style="list-style-type: none"> • 100 families access parent/toddler play sessions • 60 children access 5 day holiday playscheme • 95 families supported with play and parenting support • 125 older people access weekly lunch and social club • 25 housebound older people receive regular outreach support • 900 clients receive advice services • 36 adults access specialist courses on self esteem, parenting, men only courses • Fresh food produce distributed weekly to families in need, benefiting 200 clients 					
BFCC works particularly with the traveller community ensuring that they are integrated into the wider community. Of particular note has been the successful establishment of a food bank under a partnership of churches in the area. It is a Trussell Trust affiliated member, operating a voucher scheme supported by an advice service alongside. This gives people in crisis access to independent advice and solutions at the same point as receiving their emergency food aid.					
<i>Officer Comment</i>					
In addition to the corporate grant, BFCC receives £16.9K dining centre grant from the Council. It has received consistent support from Hillingdon Community Trust, this year primarily for the advice centre but also in small grants for the playscheme and transport (£61K total). It raised a further £60K from local fundraising and income generating activities. In its last year of advice funding from City Bridge Trust, BFCC has been seeking replacement funds with a number of bids pending for the service.					
The Council's contributions of £50k core grant in 18/19 plus the dining centre grant adds up to about 25% of BFCC's stated annual expenditure on community based projects and support. Officers are of the view £50k should be a sufficient contribution to core costs. BFCC will also need to start exploring alternative sources of income other than HCT beyond 2019.					
<i>Corporate Finance Comment</i>					
The organisation reported a minor deficit for 17/18 after reporting a surplus for the past three years due to increases in funding.					
The majority of the grant will contribute equally towards staff salaries and the centre's Advice Information and Care Service supporting users on a variety of issues such as housing, domestic violence, debt etc. with a particular focus on disadvantaged and vulnerable members of the community.					
The reserves policy is to cover two months of running costs approximately £39k. Unrestricted reserves for 17/18 were £72k - almost double the agreed level.					
The grant requested represents 25% of the organisation's total projected income for 2017-18 and if it were withdrawn the services that the organisation provides may be curtailed.					

Organisation: Centre for ADHD and Autistic Support (CAAS)				<i>Amount Requested and Use</i>	
Description CAAS aims to support, educate and empower individuals with ADHD and/or autism, their families and the community. Originally based in Harrow, CAAS moved to Eastcote and has also supported Hillingdon residents, who make up about 35% of total. It is a parent led registered charity, offering a full menu of information, support and training for parents/carers and siblings, as well as for adults and young people with autism and/or ADHD. They work with schools and professionals to raise awareness of the conditions and offer specialist training and workshops. Young people can access counselling, 1-1 mentoring, individual transition support, training, and various social clubs and activities. The programme of support for adults includes training, peer and therapeutic groups and 1-1 coaching.				£21,583 contribution to core salary, training and running costs	
				Recommendation: £15,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
Approx 2000 (418 LBH residents)	2+	150	Met	£10,000	£343,600
Planned Activities for 19/20 Highlights include:					
<p>Whilst the majority of clients come from Harrow as they are delivering commissioned services for LB Harrow, Hillingdon residents have again increased this year to 418, accessing services at the centre and via outreach. CAAS expects similar numbers next year.</p> <p>The charity records a range of successful outcomes (between 70-100%) including:</p> <ul style="list-style-type: none"> • Improved home/family environments through education and sleep support • Better parental understanding and management of the conditions alleviating stress, isolation and depression of families affected • Increased confidence and self esteem of young people and adults through shared learning/peer support and 1-1 engagement <p>They will work with families and individuals prior to diagnosis, which can take time and run unique programmes ie. Adults with ADHD and an autistic women's group. Having established a gap in provision for autistic adults they are planning to expand this element of work. Further expansion will depend upon funding.</p>					
Officer Comment					
<p>This charity offers value for money in a number of ways, including financial and prevention. Most services are provided free of charge or at minimal cost. Hillingdon residents will benefit from approximately 25% of their expected expenditure this year ie. £70K for an investment of £10K grant. The majority of their funding comes from trusts such as Children in Need, National Lottery, John Lyons and Global (total £140K), Harrow CCG and Council (£50K) and a further £60K from earned and local fundraising.</p> <p>Staff are highly trained with qualifications in counselling, special education, parenting support and training, group facilitation, as Sleep practitioners, specialist trainers in ADHD and Autism as well as having lived experience of the conditions. The organisation is developing links with Early Intervention and CCG in Hillingdon, including CAMHS. They participate on Hillingdon Autism Task and Finish group and its sub-groups and Short Breaks Working group.</p> <p>The charity is constrained in its ability to support Hillingdon residents even further unless their current income can be increased towards that of the services commissioned by Harrow Council. Given the centre's success in supporting local people and in raising funding, it is recommended that a increase of</p>					

£5k for 2019/20 would help the organisation to sustain its support for Hillingdon residents.

Corporate Finance Comment

The organisation achieved a surplus of £17k in 2017-18. Unrestricted reserves have increased by 20% to cover 12 months running and support costs (the reserves policy is 1.8 months cover). A number of material three year funding arrangements are coming to an end in the current financial year (2018/19)

The grant requested equates to almost 7.6% of the income achieved in 2017-18 and if awarded this will be used to send Hillingdon based clients on specialist courses and workshops as well as provide them with access to a family support worker for either 1:1 or group support.

<i>Organisation: Hestia</i>				<i>Amount Requested and Use</i>	
<i>Description</i> Hestia has delivered a domestic violence refuge and floating support service in the borough, funded through a Council contract for a number of years. This work has recently been put out to competitive tender and the outcome was reported to Cabinet in October 2018. Cabinet agreed that, given the integral nature of the former core grant work to the wider provision of domestic abuse support the grant should be transferred to budgets held by the Council's Community Safety team and form part of the newly contracted arrangements.				£43,123 costs associated with children's support programme	
				Recommendation: £43,000 To be transferred from core grants budget to service contracts in Community Safety	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
62 children & 33 mothers in Children's programme	N/A	N/A	Partially Met	£43,000	£411,000
<i>Officer Comment</i>					
<i>Corporate Finance Comment</i>					

Organisation: Hillingdon Autistic Care and Support				<i>Amount Requested and Use</i>	
<p>Description Hillingdon Autistic Care and Support (HACS) provides support in five main areas to those affected by Autism: Family support, Training service for parents/carers and professionals, Recreation service, Employment training and support and Autism awareness.</p> <p>Services support people with the condition and their families. The organisation also works with schools, colleges, employers, social services and mental health services to improve the response to and, therefore, the experience of those with autism. In particular it offers practical and supported work experience for people with autism via two community cafes.</p>				£40,000 for core staff salaries	
				<p>Recommendation:</p> <p>£40,000</p>	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
2,084	40	1,500	Met	£40,000	£458,470
<p><i>Planned Activities for 19/20 Highlights include:</i></p> <ul style="list-style-type: none"> ● 23 x specialist workshops ● 11 x awareness training for schools, businesses and community groups ● 33 x autism surgeries ● 3 x 4 day holiday playschemes ● 10 x autistic adult support groups ● 57 x age specific Saturday clubs & 66 x youth clubs ● 60 young adults receive supported work placements & 25 gain accredited learning certificate <p>Activities support children, young people and adults affected by autism and their families, and professionals. Outcomes are aimed at increasing resilience and confidence of carers and reducing their isolation. For those with autism, the focus is on increasing access to social activities and thus improving their social interaction, enhancing confidence and independence.</p> <p>The employability programme provides supported placements for young people at two sites, the Rural Activities Garden Centre tea rooms and Brookfield Adult Learning Centre cafe. In addition, learners will be able to access job application/interview preparation. It is envisaged that a small cohort of adults with autism will benefit from employment support.</p> <p>HACS have achieved PSASSO Level 1 and the London Youth Quality Mark Bronze Award and are currently working towards the London Youth Quality Silver Award. HACS have also partnered with Fare Share, a national charity, to redistribute food destined for waste and transformed it into nutritious meals and snacks within the Rural tea rooms and Brookfields cafe.</p> <p><i>Officer Comment</i> HACS receives approximately £128k from LBH made up of the core grant and payments to run the Rural Gardens Tea Rooms, Brookfield Cafe and provision of Saturday clubs. It enjoys significant support from Hillingdon Community Trust who currently fund two programmes; Employability and Family Support Service, the latter being extended up to Aug 19. Other income is sourced from Global Make Some Noise (£44K) and the Three Guineas (£9,600) and other smaller grants (£6,500). Earned income is gained from the two Cafes (£58K) and anticipated fund through subscriptions £8K and local fundraising contributing £40K.</p> <p>The finances of the organisation are healthy with substantial surpluses achieved for the past two years and a surplus predicted for 18/19. The group will need to start reducing their reliance on HCT funding</p>					

after 2019 and exploring the potential of other ways to generate income. Planned bids for next year include Children in Need, Big Lottery and Awards for All. A grant at the same level as last year is recommended.

Corporate Finance Comment

This organisation has made a surplus for the past three years.

A surplus is reported for 2017-18 (37k) with a further surplus expected for 2018/19 (£73k).

The application requests the grant as a further contribution towards staffing costs. The grant is estimated at 11% of their forecast annual income for 18/19. Based on current reserve levels and anticipated surplus in 2018-19 there are sufficient funds to allow for withdrawal/reduction of the grant. This would not impact the organisations policy of holding £90k unrestricted reserve to cover 3 months operational costs.

<i>Organisation: Hillingdon Outdoor Activity Centre</i>				<i>Amount Requested and Use</i>	
<p><i>Description</i> HOAC runs a unique and well established outdoor activities centre for the whole community with a focus on youth, that includes a range of activities for people with disabilities, schools, youth groups as well as for individuals and families.</p> <p>Located in Harefield, it boasts a 45 acre lake and provides a wide range of land and water based outdoor activities including sailing, canoeing, sculling, windsurfing, fencing, climbing, abseiling, caving, and archery, leadership training etc.</p> <p>The Centre is a registered youth charity set up originally in partnership with Hillingdon Council.</p>				£54,500 core staff salaries	
				<p>Recommendation:</p> <p>£54,500</p>	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
20,000 (40% estimated LBH residents)	50	2,000+	Met	£54,500	£692,600
<p><i>Planned Activities for 19/20 Highlights include:</i></p> <ul style="list-style-type: none"> ● 20,000 users via group bookings from schools, colleges, youth groups etc ● Summer and holiday courses for 1,500 children ● 400 members ● 1,000 day members ● 1,500 holiday course bookings ● 50+ young leaders involved in volunteering and training ● Summer employment opportunities for local residents <p>HOAC provides a range of accessible water and land based sporting activities. It continues to be a popular site with a comprehensive list of well run courses and activities primarily for young people aged 8 upwards to learn new skills and gain qualifications. The Centre employs 7 f/t staff and 50 p/t instructors. They are supported by 50+ volunteers. Good staff and volunteer retention offers continuity and a high level of service so that school bookings remain stable year on year.</p> <p>To ensure accessibility, HOAC offer a number of special needs programmes and facilities. They host a disabled weekly sailing club and hold a special needs day. They have mid week school activities and there 50 local instructors work around their main jobs delivering activities as their commitment to the centre.</p> <p>HOAC are quality controlled by inspections from various Associations and hold an Adventure Activities licence. They are a registered Royal Yachting Association training centre. Bookings are in demand despite all activities being charged for. The grant is used for the Centre Managers salary and therefore allows HOAC to charge less than full cost for group bookings.</p> <p>HOAC has received planning permission for the new Denham site however delays have been identified for a current move. It is anticipated that they will stay in their current site through 2019 but will be settled into their new site by April 2020.</p> <p><i>Officer Comment</i> The corporate grant is the only grant funding received by the organisation with the rest of its income gained through trading and membership fees. It makes up approx 8% of the Centre's income. Accounts show trading income at £639K, making a considerable surplus of £115K. They pay a peppercorn rent of £115 per annum.</p>					

HOAC has followed a policy in recent years of investing minimally in its equipment and site while the plans for HS2 continue to be debated. This has enabled it to build up substantial reserves to re-establish the Centre at an alternative site, now identified in Denham.

HOAC has been an important asset for Hillingdon and it is recommended that the grant continues to ensure that the transition to Denham can be delivered smoothly.

Corporate Finance Comment

The organisation has made a £25k surplus in 2017-18. The requested grant will contribute towards the centre's staffing costs - specifically the Centre Principal and Office Manager.

The grant is estimated at 7% of their total annual income and based on current reserve levels and anticipated surplus in 2018-19 there are sufficient funds to allow for a withdrawal of the grant. This would not impact the organisations reserve policy.

The organisation holds unrestricted reserves of £842k. £250k is for a large reinvestment program required if a potential move due to HS2 goes ahead, £200k is to cover any short-term shortfall caused by the move and £190k is their operational surplus to cover unforeseen incidents, leaving excess reserves of over £200k. Due to the upcoming HS2 project this organisation is likely to be moving to new premises in Denham within the next year. This means that HOAC will become an out of borough organisation.

<i>Organisation: Home-Start Hillingdon (HSH)</i>				<i>Amount Requested and Use</i>	
<i>Description</i> Works with families experiencing difficulties that have at least one child under five. Assistance is tailored to the needs identified and provides both practical and emotional support. Support is flexible with the majority of families receiving home visits by volunteers on a weekly basis for as long as required. For families with additional needs, a Family Support worker is available to provide 1-1 support. Occasional support is also offered by a co-ordinator where the home visiting support is deemed inappropriate to the family's needs. A new 2 year project has started supporting women who are at risk of or have mental health problems during the pregnancy and up to one year after.				£120,000 Core salary and running costs	
				Recommendation: £120,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
83 families (inc 186 children)	38	1,057 hrs direct support	Met	£120,000	£161,828
<i>Planned Activities for 19/20 Highlights include:</i>					
<ul style="list-style-type: none"> • A minimum of 60 families will receive ongoing home visiting support • Support provided to 10 families within the Peri -mental health project • A further 15-20 will receive intensive 1-1 from the family support worker and/or co-ordinator • Run one volunteer preparation course training for 10-14 new volunteers x 40 hours • Meet the targets in year 1 for the Perinatal Mental Health project that supports families to draw down funding for year 2 • Issue vouchers for Hillingdon Food Bank to families in need 					
<p>Home-Start specialises in working with hard to reach families who face significant and complex challenges including mental illness, physical disability, children with additional needs, poverty and inadequate housing. The aim is to improve a family's resilience and ability to cope with their particular situation. Multiple issues and needs are common, so the service is tailored individually and is not time limited.</p>					
<p>They work with families referred by children's services, mental health teams, children's centres or health visitors, some of whom may have a child protection plan. Once families have been assessed by the co-ordinator and a plan of support is agreed, a trained volunteer with parenting experience provides support in the home to deliver the plan.</p>					
<p>Volunteers receive thorough training including safeguarding, understanding depression, listening and play skills, as well as ongoing supervision. They continue to have access to training throughout their time volunteering. In addition to the Volunteer supported service, Home-Start provide a Family support worker who deals with the more complex cases where the use of volunteers would be inappropriate.</p>					
<i>Officer Comment</i>					
<p>Home-Start offer a valued and structured service that aims to prevent family breakdown and intervention needed from statutory services. They comply with Home-Start UK Quality Assurance system which covers management, governance and service delivery. Volunteers receive ongoing training, support and supervision while delivering to families.</p>					
<p>Links with statutory referrers are maintained during their contact including an end of support evaluation on the progress and achievements each family has made. They use a structured assessment and evaluation tool for each family enabling them to self assess their progress.</p>					
<p>The small team of 1 full time and 4 part time staff provide the training, management and supervision of</p>					

the volunteers. Recruitment and retention of volunteers is a challenge due to the sizeable commitment required in time and training. Further, due to the vulnerability of the clients and necessity for close supervision, the staff are not able to manage more volunteers safely. So while there is more demand than the organisation can meet, they cannot expand operations without more paid staff. A new member of staff is due to be recruited to deliver the Peri-mental health project.

The organisation is largely dependent on the corporate grant and it is approximately 79% of the anticipated spend in 18/19. HSH is working hard to reduce this dependence and has established a funding relationship with the CCG with a small contract worth £10K p.a. and has secured another year's funding from Hillingdon Community Trust (HCT) for a grant of £15K for a part time Family Support Worker. Home-Start has also secured funds from HCT of £54k for a 2 year Peri-natal Mental Health Project. HCT will release funds of £20k for 19/20 subject to targets of 18/19 being met.

Corporate Finance Comment

The organisation has suffered a loss in 2017/18, however, the organisation maintains appropriate unrestricted reserves (94% of total reserves) to sufficiently cover this. In addition to this, the organisation maintains a sufficient cash balance of £64,131 to cover it's current level of operating expenditure. In 2018/19, the London Borough of Hillingdon's Corporate Grant (Voluntary Sector Partnerships Team) accounts for 75% of the organisation's total income, so any reduction in grant funding is likely to have an adverse impact on the net expenditure for the year. The grant is primarily used to fund core salaries which support the programme (88% of total grant), so any reduction in grant funding will need to be matched by a corresponding reduction in staff costs.

<i>Organisation: P3</i>				<i>Amount Requested and Use</i>	
<i>Description</i> P3 provides wrap around support to vulnerable young people who are at risk of, or are, homeless. They run 4 supported housing schemes, 3 move on flats, floating support, a young person's advice centre and a job shop within the borough. It conducts outreach work in schools and the community, targeted at young people to prevent homelessness, unemployment and exclusion. P3 run a family advice service in children's centres across the borough, and a sexual health service operates from its advice centre.				£42,000 for staff and management costs and office premises contribution	
				Recommendation:	
				£42,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
1,255	2	60	Met	£42,000	£1,119,800
<i>Planned Activities for 19/20 Highlights include:</i>					
<ul style="list-style-type: none"> • 600 young people gain advice around housing issues • Deliver 9 units of move on accommodation from 3 flats • 260 advice sessions in children's centres, raising £100K for clients in financial benefits • 40 young people receive floating support to enable them to manage their own tenancies • 23 units of medium/high supported housing to young people + further 10 with low support • 100 young people receive employment support with target of 40 into employment 					
<p>P3 provide opportunities for clients to not only benefit from the provision of services but to get involved in running them. Client involvement is at the heart of P3's service delivery. P3 successfully subcontracted from Prospects to deliver NEET support programmes 2016-2018. These are Skills Funding Agency contracts and P3 have recently been awarded an extension to March 2019.</p>					
<i>Officer Comment</i>					
<p>P3 offer a key prevention service for young people in the borough, working with those at risk of exclusion or facing not in employment, education or training (NEET) issues and under threat of homelessness. Assisting them to succeed not only benefits the individuals but the wider community with less crime and more active participation. They provide out of hours and crisis support as well as a no closure policy which means that clients can access support even after they have left the service, averting future crisis's from developing.</p>					
<p>This past year has seen an increase in partnership working with local organisations. P3 are collaborating with ARCH for delivery of drug services to young people. They have been working closely with the CCG to review their services with young people. As ever P3 participate on a number of local forums and networks including Domestic Violence forum, MARAC, Hillingdon Thrive Network (focusing on YP Mental Health) meetings and Safeguarding Children's conference.</p>					
<p>The grant makes up approximately 4% of their total expenditure in the borough. P3 have successfully achieved £20k grant from Prospects to deliver NEET project, have applied for £5k Segro grant for Jobshop for housing clients as well as £75k grant to HCTrust for Wellbeing Project. £600K from Council contracts to run supported housing, Navigator and Advice at Children's centres.</p>					
<p>Past performance is reassuring, the organisation has proved itself successful at winning and delivering contracts, and producing effective outcomes. With that in mind, it is recommended to award the grant.</p>					
<i>Corporate Finance Comment</i>					
<p>The national organisation has achieved surpluses for the past five years.</p>					
<p>The grant requested is primarily for local staffing and associated admin costs and as it represents around 0.1% of the income of the whole organisation. Although it could be funded from existing balances, the grant requested accounts to 4% of the income specifically relating to Hillingdon. The grant</p>					

does appear to be an integral to the plans for local expenditure during 2018-19 in order to maintain delivery of the service.

<i>Organisation: Uxbridge Child Contact Centre</i>				<i>Amount Requested and Use</i>	
<i>Description</i> UCCC provides a safe and neutral space where separated parents can spend time with their children and maintain contact or be able to start to rebuild relationships where there is no other option available. Entirely volunteer run, it is affiliated to Relate who provide infrastructure support. Sessions are held on a Saturday, twice monthly in Uxbridge.				£3,368 Rent and running costs	
				Recommendation: £3,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
70 (47 families)	10	N/R	Met	£3,000	£5,935
<i>Planned Activities for 19/20 Highlights include:</i>					
<p>The Centre will continue to provide twice monthly supervised contact for separated parents and their children with the aim of supporting families to manage their own arrangements in the long term. Contact sessions are up to 3 hours for the non resident parent and child. Grandparents and extended family members are also welcomed with the prior agreement of both parents, helping to sustain wider relationships that might otherwise not have the opportunity to flourish.</p> <p>Volunteers manage the sessions at the hall at Christchurch to ensure the smooth hand over from parents and supervise visits, providing refreshments, toys, books etc. The volunteer co-ordinator is responsible for recruiting and inducting the volunteers and co-ordinating and booking the sessions between the separated parents, prior to the visit.</p> <p>The co-ordinator is supported by Relate who carry out DBS checks on volunteers and manage the finances and fundraising for the service. They refer to and take referrals from the service and therefore it fits with their aims and supports their objectives. The National Association for Child Contact Centres (NACCC) is accessible to the co-ordinator who submits quarterly reports to them, and they provide the guidelines for running sessions, training volunteers and inductions etc. The co-ordinator can also refer to the CAFCASS officer for advice and safeguarding issues are reported to the Council and NACCC.</p> <p>They predict similar numbers of families to be supported in 2019/20 (between 50-55 families), having 12-14 families on their books at any one time.</p>					
<i>Officer Comment</i>					
<p>The Centre previously benefited from a donation from the Mayor's fund which allowed them to update their toys and equipment as well as providing the service with some IT to assist with bookings and referrals and volunteers attended first aid courses. The majority of the grant is spent on rent at Christchurch for use of the main hall and waiting rooms. An annual grant from CAFCASS of £2,000 is applied for annually and makes up most of the additional expenditure.</p> <p>Relate are requesting an increase of £368 this year to meet a shortfall in income which has traditionally been absorbed by the organisation as unpaid management time. There is no separate information in the accounts relating to UCCC and coupled with Relates healthy reserves, it would be difficult to justify the increase requested.</p>					
<i>Corporate Finance Comment</i>					
<p>The organisation have requested a grant of £3,368 for 2019/20 as a contribution to running costs. Financial accounts relating to the prior financial year 2017/18 are pending - it is recommended that any award of grant monies is made subject to sight of satisfactory accounts.</p>					

<i>Organisation: Friends of No.11(F) Group Operations Room</i>				<i>Amount Requested and Use</i>	
<i>Description</i> No 11(F) Group Operations Rooms are now owned by the Hillingdon Council having been transferred from RAF ownership. The Friends work closely with the Council, RAF and the curator. Friends' volunteers provide education and tours to the public for the site. The friends have also taken on administration of the gift shop at the new visitor centre, which should help to raise funds. In addition, they support research and run maintenance projects to develop and preserve the site.				£2,000 Administration costs	
				Recommendation:	
				£2,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
10,000 (estimate)	40	5000		£6,000	£6,000
Planned Activities for 19/20 Highlights include:					
<p>The Battle of Britain bunker and recently opened Education and Visitor Centre is now owned by the Council and the Borough Museum at St Andrews Park nearby and the Bunker share a curator. The Friends work to assist with education of the public on the role and functions of the bunker and the history of the Battle of Britain plus the Education and Visitor Centre. They co-ordinate research, education, advertising, curatorial and other work in support of the bunker and the education and visitor centre, including preserving it as a site of national heritage.</p> <p>Hosted tours of the Bunker are conducted and often carried out by the Friends Volunteers. They also carry out basic maintenance work. The recent opening of the education and visitor centre has attracted a significant number of additional visitors to the site leading to a transformed visitor experience.</p> <p>The Friends have been building up resources in order to equip the centre and gift shop plus purchase items for the collection of historical artefacts. Whilst a significant amount of work is undertaken by volunteers, the application is to cover administration costs, museum item repairs and grounds maintenance.</p>					
<i>Officer Comment</i>					
The reserves the organisation has secured and subject to completion of final accounts, have been described in their application as currently standing at £108,722. It is anticipated that a considerable percentage of these reserves will be committed to the newly opened education and visitor centre. Friends have applied for a reduced grant amount from £6k to £2k for 2019/20. This reduced request is in recognition of the fact that the new visitors centre gift shop should offer a return to the group but that overall it is too early to be clear as to what this should be. The grant of £2k for 2019/20 is recommended subject to sight of outstanding accounts for 2018, demonstrating viability and need for grant.					
<i>Corporate Finance Comment</i>					
The organisation have requested a grant of £2,000 for 2019/20. Accounts relating to the last financial year have yet to be provided. It is recommended that any award of grant monies be made subject to satisfactory accounts.					

<i>Organisation: Groundwork South (GS)</i>				<i>Amount Requested and Use</i>	
<i>Description</i> Groundwork South aims remain to provide a range of environmental community based projects in and around Hillingdon. Projects include the Colne Valley Park and the Healing Gardens project for older people. GS also manages grants for the Heathrow Community Fund and the Tesco Bags of Help fund.				£10,000 Healing Gardens and volunteer costs Hillingdon	
				Recommendation: £7,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
5010 (80% Hillingdon residents)	6+	1584	Met	£7,000	£575k
<i>Planned Activities for 19/20 Highlights include:</i>					
<p>GS has continued to deliver the Healing Gardens project, supporting some 75 elderly or frail clients to maintain their gardens, using volunteers and GS staff. The 19/20 proposals seeks additional £3k to drive an expansion of the numbers of volunteers on the project and thereby enable GS to support more Hillingdon residents and to reduce their waiting list.</p>					
<i>Officer Comment</i>					
<p>The 2018/19 core grant for GS was reduced to £7k to reflect costs of maintaining the Healing Gardens project for Hillingdon residents and in recognition that other projects based in the borough were largely self supporting. It is recommended that the grant be awarded at the same level as for previous years, specifically to support the healing gardens programme.</p>					
<i>Corporate Finance Comment</i>					
<p>This organisation does not operate solely within Hillingdon. The accounts reflect the consolidated position, incorporating subsidiaries.</p>					
<p>The organisation has suffered substantial losses in 2016-17 (£1,051k) and 2015-16 (£977k) due to a substantial drop in Donations and Charitable Income. The loss has reduced to £71k in 2017-18.</p>					
<p>The grant requested represents less than 1% of their income, they have currently exhausted all their reserves. The organisation works across boroughs in Southern England and services to LB Hillingdon will likely be curtailed if the grant was not awarded.</p>					
<p>They are predicting a surplus on Hillingdon activity in 2018-19 due to HLF funding for the Colne Valley Park Landscape Partnership and a loss in 2019-20, when this grant reduces by two thirds. This does not address the group position which at the moment is not sustainable and presents a high risk of default on the terms of the grant. That said, in March 2017, Groundwork South became a wholly owned subsidiary of Groundwork London, the latter having agreed the provision of financial support (which is then expected to reduce once the new projects initiated in the year start to generate incoming resources)</p>					

<i>Organisation: Green Corridor</i>				<i>Amount Requested and Use</i>	
<i>Description</i> Green Corridor is hosting the Crane Valley Partnership (CVP), which is a partnership of charities, communities, local authorities, businesses and government agencies in the five boroughs bordering the River Crane. Its aim is to deliver environmental improvements to the river that will have a strategic catchment-wide benefit. As the host, Green Corridor can provide expertise in environmental management, partnership working, co-ordinate catchment activities, harness teams of volunteers for projects and access external funding. Hillingdon covers 43% of the catchment.				£10,000 Staff salary and administrative support for the CVP	
				Recommendation: £10,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
N/R	20	600	N/A	Nil	£526k of which £44,510 benefits Hillingdon
<i>Planned Activities for 19/20 Highlights include:</i>					
Projects include instream and marginal river improvements, increasing access through linking to footpaths and cycleways to public transport, assisting community groups, providing project advice, engaging the community, encouraging and supporting volunteering.					
<ul style="list-style-type: none"> • The Citizen Crane project will continue and planning for the next 'Outfall Safari' will also start. This is likely to take place in 2020. Estimated cost is £15k with funding secured. • The CVP will be working with the Colne Valley to undertake a joint Landscape Spatial Vision. The estimated cost for this along the Crane is approximately £30k with funding secured. • Thames Water 'Smarter Water Catchment' planning will continue. Cost unknown, part funding will be through Thames Water whilst the rest will form part of host funding. • Potential for fish barrier removal/improvement projects with funding being sought. • Potential for SuDS projects discussions in progress with funding being sought. 					
To date, CVP have delivered the following specific Hillingdon projects:					
<ul style="list-style-type: none"> • Staffordshire Road Open Space River Improvement - Reinstatement of a historic meander, creation of new backwater, planting of marginal vegetation and Himalayan Balsam pulling. The work was undertaken through a mixture of contractors and volunteer sessions. Total project cost including feasibility and delivery was circa £80k. • Citizen Crane: The citizen science project continues throughout 2018 with support through the CVP. Hillingdon volunteers working on the project are between 9 and 12 members, undertaking surveys on a monthly basis. Countryside and Conservation team are also involved. • Smarter Water Catchments: Thames Water is embarking on an integrated water resource management process to assist them in managing water resources, water quality and sewage treatment. The Crane catchment has been chosen as the urban pilot for AMP7 (the five years between 2020-25). Preparations for this work have started and the CVP will play a significant role in the facilitation of this process. Flood and Water Management Specialist team are involved. 					
The CVP manager represents the Partnership at quarterly London catchment forums and projects will be planned in conjunction with Hillingdon Green Spaces and Flood Management teams within the borough, with guidance from the Environment Agency and other relevant groups. The incorporation of Sustainable Urban Drainage (SuDS) to assist with flooding as well as water quality improvements, invasive species management, improvement of green links and access across the catchment, further rehabilitation of instream and marginal areas within and along river and streams, improvements to					

infrastructure causing barriers to migrating fish.

Officer Comment

Green Corridor, as the CVP "host", is able to access external funding to support environmental improvements and sustainability along the river Crane. A contribution of £10k for the CVP manager salary and admin support is sought. Each of the local authorities (Richmond, Hounslow, Ealing, Harrow) in the CV catchment contribute to the salary (£50K) and each year approximately £250k to £300k is secured from Defra, Thames Water etc and spent on project work throughout the catchment. The intention is to maintain this level of spending. Green Corridor estimates in 2019/20 the benefit to Hillingdon at approximately £98K (including this grant request).

Funding has been secured from Lloyds Bank Foundation £60k for core funding and support for CEO post and plethora of pro-bono support under Enhance Programme and £20k was secured from ESF Youth Talent for 5 day work experience for young people in horticulture.

Additionally Green Corridor estimate that of the 40% of their young people with special educational needs who volunteer on conservation projects are resident in Hillingdon. Given the benefit already gained from the Crane Valley Partnership, it is recommended to award the requested amount, subject to sight of their December 18 accounts.

Corporate Finance Comment

The organisation ran a surplus for the year to Dec 2017 of £138k, primarily due to a material donation from the Big Lottery Fund being held in a restricted reserve. Multiple donations are being received from differing organisations, reducing the reliance and risk upon one source of income. Funding for a 3 year period has also been approved from the Big Lottery Fund, providing a level of guarantee over the short - medium term

The recommended grant award of £10k will support the cost of a Crane Valley Partnership Development Manager post.

<i>Organisation: Herts and Middlesex Wildlife Trust</i>				<i>Amount Requested and Use</i>	
<i>Description</i> The grant supports a programme of habitat management and conservation work at Council owned nature reserves. The 4 th & 5 th reserve works at Stockers Lake and Springwell Reedbed is funded by Affinity Water until 2020. HMWT provide a range of volunteering opportunities for Hillingdon residents as well as leading on a number of wildlife activities at the reserves.				£2,500 contribution towards Reserve Officer's salary	
				Recommendation: £2,500	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
Hillingdon only: Estimated 2,200 unique visitors per year 345 individual members	21 including 2 Trainee Reserves Officers	987	Met	£2,500	£26,148
<i>Planned Activities for 19/20 Highlights include:</i>					
In addition to the core activities above, HMWT will continue to support priorities to protect and enhance the environment, support health and wellbeing of residents and promote strong active communities.					
Targets include delivery of:					
<ul style="list-style-type: none"> ● 20 volunteer work parties ● 10 talks to local groups ● 20 guided walks. 					
<i>Officer Comment</i>					
HMWT activities support Hillingdon's Local Plan to improve quality and accessibility of green spaces, protect and enhance biodiversity and promote healthier lifestyles. It works actively with other groups and the Council to achieve the plan with the assistance of volunteers, which makes the arrangements cost effective.					
The Trust provides value for money since the corporate grant only represents 5% of its total anticipated local spend for 2018-19. It has previously secured 3 year funding from Affinity Water for reserves which has enabled them to recruit an additional part time management and community engagement officer. This has allowed them to extend their community activities in the Borough. Further, without the input of H&MWT, the Council would have to manage the reserves itself. The organisation has established a volunteer trainee reserve officer programme which will produce future Reserve Officers. These arrangements contribute to keeping the costs down whilst delivering efficiently.					
<i>Corporate Finance Comment</i>					
This organisation, which covers a wider area than LB Hillingdon, has achieved a £576k surplus in 2017/18 due to a rise in income from legacies.					
The organisation holds a financial reserves policy at a level equivalent to 6 months operating expenditure in order to protect itself against changing membership and variable grant funding.					
The awarded LBH grant will support the continued management and improvement of nature reserves run by HMWT in LB Hillingdon. Although the organisation holds adequate funds to manage the nature reserves in the borough, being an out of borough organisation means that the level of service required in Hillingdon cannot be guaranteed without the grant.					

<i>Organisation: Hillingdon Community Transport</i>				<i>Amount Requested and Use</i>	
<p><i>Description</i> HCT provide affordable accessible transport and drivers for local community groups and statutory agencies, who can book vehicles in advance to support their activities. It uses volunteer and paid drivers and provides driving training and general advice for staff and external partners.</p> <p>Based at the Council Depot in Harlington Road, it has over 150 registered voluntary sector member groups who use the service regularly using volunteer drivers. In addition, it runs contracted services for schools and the Council using paid drivers. It runs a Shoppa Bus service in South of the Borough where transport options are limited. It provides training for bus drivers and provides advice and maintenance for groups using their own buses.</p>				£32,000 core salaries	
				<p>Recommendation:</p> <p>£32,000</p>	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
35,740 of which 1,916 wheelchair users	22	5,000+	Met	£32,000	£342,650
<p><i>Planned Activities for 19/20 Highlights include:</i></p> <ul style="list-style-type: none"> • 33,500+ passengers in 2019/20 of which 1,800 are wheelchair users combined voluntary and contract work • 500 shoppa bus passengers • Deliver 1,000+ carriage requests using volunteer drivers • Deliver accredited minibus training to 150 trainees including Council workers • Deliver 7 contracts for special needs transport for the Council • Maintain 4 minibus sharing arrangements with individual groups • Maintain a fleet of 19 minibuses of which 14 are fully accessible <p>Last year the group was able to meet 1,220 requests for transport with volunteer drivers, while keeping costs affordable and accessible for community groups. Regular users include DASH, Age UK Hillingdon, MHA Northwood Live at Home Scheme, HART, Hillingdon MIND, Ruislip & Northwood Old Folks Association, Harlington Hospice and the Bell Farm Christian Centre, which hires 3 buses weekly for elderly and disabled passengers to enable them to attend their lunch and social club. The Shoppa bus service is popular particularly in the villages of the South of the borough enabling residents' access to low cost door to door service in areas with limited public transports.</p> <p>The organisation has developed efficient partnerships with 4 local groups who own their own minibuses, providing drivers, maintenance and parking. In return they are able to use the buses when they are not required by the owners and this sharing of resources works well for all parties.</p> <p>They have 2 F/T, 4 P/T members of staff and 12 paid drivers for contracted work and 22 volunteer drivers for community groups. All drivers (paid and volunteer) must have a Minibus Certificate and HCT provide accredited driver and passenger assistant training. Harlington Community Transport report a high beneficiary satisfaction rate for vehicles and drivers of "99% excellent".</p> <p><i>Officer Comment</i> A long term Council partner, Hillingdon Community Transport maintains a collaborative approach providing the transport for Older People's assembly, Sheltered housing and supplies buses and drivers for the Council's annual Christmas lunch. Hillingdon Community Transport was requested and took on the transport, including drivers, for a number of social clubs previously provided by the Council. It holds 7 paid contracts with the Council for special needs transport, and provides a good level of care. It was also able to advise LBH Procurement with regards to vehicle purchase, training etc.</p>					

They have established a bus replacement programme which plans on average the renewal of 1 bus per annum to their fleet of 19 to ensure ongoing sustainability of the scheme. A bus replacement fund is designated in their reserves and a £2 charge is added to each booking. This may provide a total of £4-5K p.a. with the rest raised from external sources or trading surplus. A new bus costs approximately £50K, a good second hand between £20-25K. Previously they have secured £32K for a new minibus from Uxbridge Rotary Club.

In addition to the corporate grant, HCT delivered £115k in transport contracts with the Council, and earned £129K in group transport and training. They pay a small annual rent at Harlington Depot to keep the fleet and office. The group will be encouraged to continue their fundraising efforts for new vehicles. So while they are carrying large reserves this is required for unforeseen maintenance and a bus replacement programme.

Officers in Transport services endorse HCT's value in the borough concluding that the service provision is of an extremely high standard, quality of service (drivers and vehicles) is excellent, customer care is exemplary, reliability and punctuality is consistently good. It is therefore recommended to award the grant.

Corporate Finance Comment

This organisation has achieved a surplus of £16k in 2018-19. It currently holds unrestricted reserves of £238k (£73k contingency, £42k fixed asset, £31k bus replacement, and £92k general) which could be used to fund their activities in 2019-20. However, withdrawal of the grant would negatively impact the organisation's long term bus replacement plan, which aims to fund a more modern fleet to improve safety, reliability and image and reduce running costs. This would likely lead to increased charges for users, 99% of whom are Hillingdon residents.

The organisation has achieved a reduced surplus in year to 31 December 2017 primarily due to increase in outings/Hillingdon Community Transport costs.

<i>Organisation:</i> Hillingdon Federation of Community Associations				<i>Amount Requested and Use</i>	
<i>Description</i> The Federation uses the grant to distribute small grants to its membership of 16 community associations (CA's) to assist them in the maintenance and running of community buildings and activities. The majority of buildings are owned and leased from the Council. The Federation provides umbrella support to CA's through regular meetings and briefings. Issues covered include legal, employment, funding, lease renewal and health and safety.				£12,000 Small grants for maintenance of buildings	
				Recommendation: £7,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
16 CA's	Management committee plus those who run associations	250	Met	£7,000	£16,565
<i>Planned Activities for 19/20 Highlights include:</i>					
<p>The Federation, run by a committee of volunteers, now has 16 affiliated associations and acts as an umbrella organisation providing a range of practical support and advice as well as a focal point for the community associations to engage with the Council, the Police, local trusts etc. The Federation maintain a website which enables the public to access information on activities of individual CA's and therefore increases footfall.</p> <p>The grant scheme which is managed and delivered by the Federation, provides a mechanism for Community Associations to access small amounts of funding for capital items, repairs, equipment etc.</p> <p>The Federation itself holds a number of forums per year, an AGM, an annual fundraising quiz night, and occasional meetings are held for affiliated CA administrators/managers to discuss best practice, exchange information or collaborate to achieve efficiencies in procuring etc.</p>					
<i>Officer Comment</i>					
<p>The Federation has been in existence for some 50 years and is constituted as an unincorporated body. It relies heavily on the goodwill of the 3 member management committee to fulfil its functions. Efforts to increase the management committee from the network of CA groups has not yet proved successful. There is a risk that, were the remaining volunteers to further diminish for whatever reason that the Federation would struggle and perhaps need to close.</p> <p>The Federation currently hold over £42K in reserves and balances. This includes over £8000 as a revenue holding account in line with its reserves policy. The 2017 end of calendar year accounts identifies nearly £7k in unspent grant and income from the now defunct play schemes, junior citizen scheme and A4K. The 2019/20 application forecasts 2018/19 expenditure at £16.5k.</p> <p>As in the previous year, given that the Federation no longer intends to operate play or other schemes but to focus on provision of grants for the CA's, the Federation should be encouraged to utilise its reserves to a more realistic level before there is a good case for increased the core grant. It is also recommended that the grant be made subject to satisfactory receipt of 2018 calendar year accounts setting out all reserves. This will still leave the Federation with substantial resources and reserves above its stated policy.</p>					
<i>Corporate Finance Comment</i>					
<p>The organisation achieved a surplus in 2017 due to reduced expenditure on revenue grants, play schemes and loan payments.</p> <p>The requested grant constitutes £11.6k funding for small grants to the 18 constituent member</p>					

associations alongside £400 funding to pay for admin costs.

The requested grant from LBH constitutes 60% of the organisation's income for 2017-18 and its unrestricted reserves are sufficient to fund next year's awards at their existing levels.

<i>Organisation: Hillingdon Natural History Society</i>				<i>Amount Requested and Use</i>	
<i>Description</i> The Society manages the north and south nature reserves at Harefield Place. These are run on behalf of and in accordance with management plans and licence from LBH. The society maintains safe access to the reserves for the public and enhances the protection of wildlife, including water voles, glow worms and small teasel.				£1,000 For insurance and running costs	
				Recommendation: £1,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
N/R	10	1000	Met	£1,000	£1,750
<i>Planned Activities for 19/20 Highlights include:</i>					
<p>In addition to the practical reserve management, the group organises a winter and summer programme of events for the public and works with other local conservation groups. The organisation continues the development of volunteer skills supporting the important work of the Society. The Society is actively trying to minimise the impact of the HS2 development by participating in local forums. Community events such as walks, talks and meetings were held 30 times over the year attracting approx 25 Hillingdon residents each session and those attending displays at local outdoor events the numbers are in the hundreds.</p>					
<i>Officer Comment</i>					
<p>A dedicated complement of volunteers maintains the reserves and wildlife habitats and collects records of species as the reserves provide a habitat for some endangered species. The group aims to maintain a functioning reserve in a way that is suitable for its biodiversity whilst maintaining accessibility for the general public. Much of the work is practical like photography and maintaining footpaths, bridges, hides etc. Close links are maintained with other voluntary conservation groups in the area, such as London Wildlife Trust, Groundwork South to share expertise and resources.</p>					
<p>The group provides excellent value given it is totally run by volunteers who diligently manage the reserves and encourage the general public to enjoy them. The grant represents over half of the anticipated income for 2018/19 with the rest coming mainly from subscriptions. The organisation also fundraises locally to enable it to maintain healthy reserves to fund replacement tools and meet emergency costs. It currently has £5.8K in reserves which is held for costly external contractors such as tree surgeons where necessary, materials and replacement of tools.</p>					
<i>Corporate Finance Comment</i>					
<p>The organisation has achieved a breakeven position in 2017 . It maintains unrestricted reserves to cover any of the following 3 years running costs, implementation of five year management plan, replacement of stolen/damaged equipment while insurance is being claimed.</p>					
<p>The grant represents 52% of the organisation's income in 2017. It could be covered from existing balances, but a reduction in grant could limit the organisation's activities and would not be sustainable in future.</p>					

Organisation: London Wildlife Trust				<i>Amount Requested and Use</i>	
Description London Wildlife Trust manage 200 acres of reserves on behalf of the Council, covering 11 nature reserves. The group aims to: <ul style="list-style-type: none"> ● increase public access ● use the reserves as an educational tool ● protect London's green spaces ● enhance wildlife in the area <p>The practical maintenance work is carried out with the assistance of volunteers.</p>				£10,000 For direct management of 11 Council owned reserves	
				Recommendation:	
				£10,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
N/A accessible by the public	12 active local & pool of 70 on staff-led projects	4,000	Met	£10,000	£166,530
Planned Activities for 19/20 Highlights include:					
<p>The prime aim of London Wildlife Trust is to protect London's green spaces for the enjoyment of people and the benefit of wildlife. London Wildlife Trust work with local communities through a network of borough groups, and Nature Reserves and educational services are central to all activities. Local examples include; specific volunteer activity days to manage the sites, organised walks, dragonfly surveys, promotional work at events and festivals.</p> <p>The structure in Hillingdon consists of a local volunteer group of 12 who meet regularly at weekends for practical management of the reserves and where funding has been secured, staff led projects with volunteers working primarily during the week. 2 F/T staff and 1 P/T currently work on Hillingdon projects.</p> <p>During 2019/20, London Wildlife Trust will work with the Environment Agency to bring the newly created 0.6ha of wet woodland into the site management plan for Ten Acre Wood. The group will work the newly formed Colne Valley Landscape Partnership to deliver some key projects. The Trust also sit on the HS2 mitigation panel to ensure that wildlife has a voice in response to the HS2 developments.</p>					
Officer Comment					
<p>London Wildlife Trust has secured funding for Higher Level Stewardships from DEFRA at 6 of the 11 local sites, and the Council grant serves as match funding. Currently 2 F/T staff and 1 P/T staff work on Hillingdon projects in addition to the volunteers. The Trust works closely with the Council on management advisory groups and is active on the Biodiversity Partnership. The organisation aim to deliver 150 conservation work days engaging Hillingdon residents in the conservation.</p> <p>The grant offers value, representing 6% of their total anticipated spend in the Borough this year. The use of volunteers enables London Wildlife Trust to deliver reserves management in a cost efficient manner, and the Trust has significantly increased the number of volunteers used through using staff members to lead reserve management sessions on top of the regular volunteer led programme.</p> <p>The Trust has a proven track record in involving and working with the local community to deliver conservation projects in Hillingdon. During the last three years, the Hillingdon Local Group have worked with the Challenge Project to provide volunteer opportunities for teams of young people to carry out community projects. The organisation maintains close links with other voluntary conservation groups in the area, such as Hillingdon Natural History Society to share expertise and resources and additionally works closely with the Council's Green Spaces and Estates teams. The Trust worked in partnership with the Council to obtain a Green Flag award for Yeading Brook Meadows Nature Reserve and an award from London in Bloom.</p> <p>London Wildlife Trust has secured a Veolia Environmental Trust Award of £29,970 towards Yeading</p>					

brook meadows restoration, a Greater London Authority Award of £5k tree planting at Ten Acre Wood and Heathrow Community Trust provided £38,600 for Hillingdon reserves improvements at Yeading, Ickenham and Ten Acre Wood.

Corporate Finance Comment

The trust has achieved a higher surplus in 2017-18 for the third year running. The organisation's income level has increased by 22% since last year compared to the 15% increase in expenditure on charitable activities and fund raising activities.

The application states that the trust has improved efficiency and reduced costs through the use of more volunteers as well as a grazing partnerships with a local farmer. The trust is losing key grants in 2019-20 but have applied for an additional £80k funding to undertake habitat restoration and management to help continue its activities within the borough. The grant requested represents 0.3% of the organisation's income and could be funded from existing balances, however London Wildlife Trust operates across the whole of Greater London and will be unlikely to continue to provide services to LB Hillingdon without financial support.

Organisation: Pinner & Ruislip Beekeepers Association				<i>Amount Requested and Use</i>	
Description Promotes safe and responsible beekeeping, responds to enquiries from Council and general public regarding swarms of bees and provides a swarm collection and re-housing service for the Borough. The Association provides education, training and hands on experience in beekeeping and speakers for community and school groups to raise awareness of the importance of bees as local pollinators. Is a centre of excellence for local beekeepers with experienced members providing practical help and advice on bee health issues and identification and treatment of bee diseases. Members also sell honey and candles at local events, exhibitions and fairs.				£750 Contribution to improve the paths and tree management on the site	
				Recommendation: £750	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
1000+	60	4,500	Met	£750	£6,850
Planned Activities for 19/20 Highlights include					
<p>In 2018-19 the Association responded to approximately 400 calls and requests to deal with swarms of bees and wasps from the Council and general public free of charge, and is planning to offer the same level of service in 2019-20. PRBKA is focusing on rebuilding the number of bee colonies - this year (summer 2018) there is virtually no honey production as the weather in the spring was cold and wet followed then by a very dry hot summer, and are continuing to make improvements to the site. There are also plans to continue with the core activities listed above, including supplying most of the bees which pollinate much of the borough.</p>					
Officer Comment					
<p>The grant represents 12% of the group's anticipated income for 2018/19. The rest of the income is self generated through honey and candle sales, member subscriptions and training, and varies considerably each year due to fluctuations in honey production due to weather conditions and the prevalence of disease which can wipe out the hives. The group holds cash reserves of approximately £18K of which £14,141 is held in a special fund made up of donations from members, for the purchase of land for their premises. The group's current premises are on loan and they are keen to own their premises and thus secure their future. Reserves are required also to fund unexpected repairs to the apiary and to cover potential loss of sales due to poor honey production some years.</p> <p>Joining the Association in 2019/20 are two new members of Brunel University Environmental Department, where it is planned to house new hives for study and pollination service for Hillingdon. The Association is run entirely by volunteers, and all services they deliver are provided without charge. This represents a significant cost saving to the Council in terms of swarm collection. It is therefore recommended to award the grant.</p>					
Corporate Finance Comment					
<p>The organisation successfully covers its running costs from members subscriptions and the sale of honey and other bee related products.</p> <p>The LBH grant represents 6.2% of the Association's income.</p> <p>The organisation has unrestricted balances of £27k, it intends to use the grant as a contribution towards works on its drive and cutting of trees. There are sufficient reserves to cover withdrawal of the grant.</p>					

Organisation: Halo Children's Foundation				<i>Amount Requested and Use</i>	
Description Halo offer a unique bereavement support for children, young people and their families dealing with the loss of a loved one. Provide monthly workshops to support families through expressive arts and play sessions, access to further counselling support and fund outings for families to create new memories. Referrals mainly come from schools in the Borough. Halo works with external partner organisations such as GP surgeries, Health Visitors/Clinics, Hillingdon Hospital Bereavement team and local Funeral Directors to share a collaborative support system so families do not grieve alone.				£7,200 One year rent and running costs for monthly support groups	
				Recommendation: £7,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
102 (in the past year)	12	264	N/A	Nil	
Planned Activities for 19/20 include:					
<p>In addition to the core activities above, Halo will engage and support 80 new families providing them access to further resources described above and a bereavement book library. Halo aims to continue a project funded by the National Lottery to provide a personalised memory box to each child, young person or family to store loved one's items. Continue to develop a strong volunteer skills base to support the important ongoing work of the charity. Aspiration to work towards opening a bereavement playcentre.</p>					
Officer Comment					
<p>Halo provides advice and information and support for children and young people and their families dealing with the loss of a loved one. Through workshops children, young people and families are given the opportunity to express their grief and loss in a safe, welcoming and stimulating environment. Monthly group sessions provide an opportunity for parent and carers to meet with others whilst children or young people get involved in creative and expressive arts and play and make friends with other children dealing with similar loss. A Child Play Therapist and other professionals are available to support the families.</p>					
<p>The charity works well with other local partner charities and are being mentored by Hillingdon Carers Chief Executive and is also building a pathway of bereavement support with Harlington Hospice who have a child counsellor that runs 1:1 bereavement support and specialise in adult counselling services.</p>					
<p>Current provision is for approx 30+ children and parents attendance at monthly group 2 hour sessions held at Hayes Business Studios between 12-2pm. Weekly after school drop in sessions every Tuesday 3.30-6pm, 50-100 children referred from schools. Quarterly 2 hour counselling bereavement workshops for 6 weeks 60-80 new families invited. Monday-Friday bereavement book library available on request and drop in.</p>					
<p>Halo has secured a Children in Need award of £10k, a Hillingdon Community Trust award of £10k both for Project Coordinators and a National Lottery award of £9k for memory boxes. For 2017/18 Halo was chosen as one of charities supported by Hillingdon Mayor during her term in office and the group have been partnered as the Intu Uxbridge shopping centre chosen charity to support for 2018/19.</p>					
<p>This is the first time the organisation is applying for a grant and if awarded, will help Halo to continue to build on its success so far and to become more established. The application is to cover running costs of £600 per month rent/room hire for office and garden space at Hayes Business Studios to operate drop in support groups and counselling sessions. A grant of £7,000 is recommended, subject of sight of satisfactory accounts for 2018 demonstrating viability and need for grant.</p>					

Corporate Finance Comment

The organisation have requested a grant of £7,200 for 2019/20 to cover the costs of accomodation. Accounts relating to the last financial year have yet to be provided but for 2017/18, total income was £6,043, total expenditure was £2,031. Unrestricted balances carried forward totalled £4,012. It is recommended that any grant monies awarded are subject to the receipt of satisfactory financial accounts.

<i>Organisation:</i> Harrow Mencap				<i>Amount Requested and Use</i>	
<i>Description</i> Harrow Mencap supports people with learning disabilities and mental health illness, together with their families and carers. Application is to expand Harrow Mencap's "Connecting Communities" project into Hillingdon. Employment of full time activities co-ordinator will establish 25 structured small community groups of 20 each. Activities will range from arranging lunches , days out , healthy walks , quizzes , music concerts , speakers coffee mornings and holidays away. A minimum of 500 people will benefit thereby reducing their loneliness and creating new and lasting friendships.				£46,046 Core salary costs for Community Connections officer, travel costs and volunteer expenses and volunteer expenses.	
				Recommendation:	
				Nil	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
200 to date estimate 500 in 19/20	Estimate 80			Nil	
<i>Planned Activities for 19/20 Highlights include:</i>					
<ul style="list-style-type: none"> ● Community mapping and outreach ● Establish 25 groups of 20 people each meeting twice a month throughout Hillingdon ● Increase choice and quality of activities and events and develop cross-generational activities. ● A minimum of 500 people will benefit thereby reducing their loneliness and creating new and lasting friendship. ● Bring in local people with specific skills to run activities. ● Engage with 30 additional organisations to sponsor activities and invite volunteers, creating 80 volunteering opportunities 					
<i>Officer Comment</i>					
<p>The proposal builds on four group activities operating in Hillingdon currently and seeks to expand on a programme originally developed to expand community fundraising but also recognised as supporting social networks for people with learning disabilities, mental health illness , their families and carers and older people. The funding sought would pay for a dedicated Hillingdon worker, their travel costs and for volunteer expenses.</p> <p>Once schemes have become established is it implied that they will become self sustaining through use of volunteers, although there is no suggestion that funding would be needed for only one-off or start up purposes.</p> <p>The proposal does not provide detail on how particular activities would be funded - how sponsor money raised would offset costs or how charges might be applied, perhaps utilising individual personal payments from participants, where appropriate.</p> <p>In addition Hillingdon's core grant programme supports a number of existing Hillingdon based groups to offer support for vulnerable groups in a similar way, notably: Hillingdon Carers, AgeUKH , DASH and Hillingdon Mind. It is not clear how a expanded Harrow Mencap project would sit alongside provision to ensure joined up working and offer value for money. It is not clear how Harrow Mencap would work alongside the existing operation of Mencap groups in Hillingdon (North and South), who operate in the brough and receive support via the transport grants.</p> <p>Whilst the proposals clearly offer worthy activities, they do appear to overlap with activities already being delivered in Hillingdon by established groups several of which receive core grant support. Given also the substantial reserves held by the organisation, it is not recommended that Harrow Mencap be awarded a core grant.</p>					

Corporate Finance Comment

This is a new grant application by Harrow Mencap, the organisation achieved a surplus of £37k in 2017-18, following a surplus of £266k in 2016-17. It has seen income from charitable activities increase in the same period by around £90k.

The organisation supports people with learning disabilities in both Hillingdon and Harrow, the grant application is intended for use to increase its outreach work in Hillingdon, mainly through its Connect Communities Project and reach a wider group of beneficiaries.

The organisation has very large reserves which increased by £37k between 2016-17 and 2017-18 and currently stands at a little over £1,634k. The grant application of £46k for 2019-20 is intended for use on new projects and increasing outreach in Hillingdon. The organisation seems to hold adequate reserves to cover the proposed activities.

<i>Organisation: Hillingdon for All (H4All)</i>				<i>Amount Requested and Use</i>	
<i>Description</i> Grant to H4All to develop Dementia Befriending service in Hillingdon. The programme would provide social contact, friendship and stimulation for the person with dementia and help for their carer.				£30,000 Core salary costs for Dementia Befriending Coordinator and overheads	
				Recommendation: £30,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 18/19</i>	<i>Total Spend 2018/19 in Hillingdon</i>
Across H4All = thousands, otherwise new service	7 (H4All)	1296	none	Nil	circa £440k
<i>Planned Activities for 19/20 Highlights include:</i>					
<p>Establishing new dementia befriending service and testing models of delivery to gauge the most effective. The new service will work alongside H4All's wellbeing service and other initiatives such as social prescribing. It will utilise H4All experience of engaging and supporting volunteers and carers. It will also be aligned to cross-partnership support for dementia sufferers including the Hillingdon Dementia Alliance, new provision at Grassy Meadows and H4All's work with GPs.</p> <p>The programme will provide volunteers with the right skills to help people with dementia to maintain their skills and confidence as long as possible and to learn new things and new skills.</p>					
<i>Officer Comment</i>					
<p>Befriending support for people with dementia remains a clear need in Hillingdon as people come to terms with dementia and seek support to remain independent and enjoy active and healthy lives. The 2017/18 core grant programme included support for a scheme to be run by RVS that was withdrawn due to difficulty in recruiting a co-ordinator. The H4All project is more linked into existing provision across statutory and voluntary providers and builds well on programmes of support through H4All, and will be delivered through an alliance of established Hillingdon voluntary groups. It is proposed that 2019/20 be considered a pilot year and that subsequent funding be based on evaluation. It is recommended, therefore, that grant of £30k be awarded for 2019/20, subject to sight of satisfactory accounts for 2017/2018 demonstrating viability and need for grant.</p>					
<i>Corporate Finance Comment</i>					
<p>The organisation have requested a grant of £30,000 for 2019/20 as a contribution to running costs. It is recommended that any award of grant monies is subject to sight of satisfactory accounts for the last financial year which are yet to be received.</p>					

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Organisation: Age UK Hillingdon (Interactive Club)				<i>Amount Requested and years</i>	
Description Age UK Hillingdon is a voluntary dining centre/social club focusing on offering older residents a place to share a meal with others, build new friendships and take part in lots of different activities in a warm, friendly and safe environment.				£38,700 - 2019/20 £38,700 - 2020/21 £38,700 - 2021/22	
				Recommendation: £38,700	
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Dining Centre Grant 18/19</i>
70	cost covered by members	N/A	220 in a variety of roles	45,000 across a variety of roles	£38,700
<i>Planned Activities for 19/20 include:</i>					
<p>Clients attending the club prefer to buy or bring in their own home made foods and is a regular feature of the club. Tea, coffee and biscuits are provided which members pay £1 covering the 3 days. The majority of clients come from an Asian background and cook food for all, which is part of their culture. Many celebratory events taking place at the club include weddings, births, birthdays and festivals. Food is a big part of the celebrations and enjoyed by all attending the club. Open on Tuesday, Wednesday and Thursday weekly 10am-1.30pm. Additional activities include; guest speakers, exercise sessions, music, health talks such as diabetes, heart disease, talking therapies, board games and creative art activities. First Aid at home courses for members are held at the venue. The centre is accessible for people with disabilities. The average weekly attendance is 25-40 with an estimated 100 meals consumed per week. Referrals are from the Council's Social Services, GP Surgeries, Hillingdon For All, voluntary sector partners, self/families and other internal Age UK services. Transport to the venue can be via Dial-A-Ride, public transport, taxi and self transport.</p>					
<i>Officer Comment</i>					
<p>The grant application is for £38,700 per annum equating to £116,100 over 3 years. The grant is to cover staff and administration costs as well as hall hire. The organisation received £582,400 core grant funding in 2018/19 which provided for wider specific services and £1k funding from Leaders Initiative for a Christmas event in 2017/18. The club operates from The Methodist Church, Hayes. Members purchase or bring in their home made foods to share with everyone with tea, coffee and biscuits available for £1 over the 3 open days. Additionally members are offered the opportunity to take part in the clubs varied programme of activities outlined above. Dining Centres/lunch clubs support the Council's wider prevention agenda and the priorities in the Older People's Plan and the Health and Wellbeing Strategy. To ensure the popular services are of good quality regular member discussions take place and a yearly member's satisfaction survey is carried out with all information acted upon. Age UK Hillingdon collaborative voluntary sector partner organisations include; DASH, Hillingdon Carers, Harlington Hospice and Hillingdon MIND.</p>					
<u>Recommendation:</u> to sustain grant at current level as requested.					
<i>Corporate Finance Comment</i>					
<p>The organisation have requested a dining centre grant of £38,700 for 2019/20. Accounts relating to the last financial year 2017/18 have yet to be provided. Grant allocation at the same level as 2018/19 should be subject to the provision of accounts for 2017/18 demonstrating both financial viability and need for continued grant support as above.</p>					

<i>Organisation: Bell Farm Christian Centre</i>				<i>Amount Requested and years</i>	
<i>Description</i> Bell Farm Christian Centre is a voluntary dining centre/lunch club focusing on offering older residents a place to share a meal with others, build new friendships and take part in lots of different activities in a warm, friendly and safe environment. The service is focused around the provision of a meal which supports maintaining good nutrition for those that attend.				£35,998 - 2019/20 £35,998 - 2020/21 £35,998 - 2021/22	
				Recommendation: £18,000	
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Dining Centre Grant 18/19</i>
122	£9.38	£5.00	35	8,250	£16,892
<i>Planned Activities for 19/20 include:</i>					
<p>Provides freshly cooked 2 course meal, includes a hot meal and a pudding. Tea, coffee, squash and biscuits are available through the day. Open on Tuesdays weekly 11am-3pm, special occasions until 4.30pm. Additional activities include; day trips, holidays, arts/crafts, exercise classes and entertainment in the form of live plays and singers. The centre is accessible for people with disabilities. The average weekly attendance is 80 with an estimated 3,520 meals served per annum. Referrals are from the Council's Social Services, Sheltered Housing, The Woodland Centre, Age UK, GP Surgeries and Private Home Care Agencies. Transport to the venue via taxi, self transport, mobility scooters, public transport and Hillingdon Community Transport.</p>					
<i>Officer Comment</i>					
<p>The grant application is for £35,998 per annum equating to £107,994 over 3 years, an increase of 50% on 17/18 dining centre funding. This sum includes £9,140 to support outreach work with £26,858 for costs associated with the lunch club. Bell farm recently approached the Council for £5k for outreach work following the withdrawal of an external funder. The application also refers to trips and holidays, however these are typically funded separately through regular Leader's Initiative grants.</p>					
<p>The organisation received £50k core grant funding in 2018/19 which provided for wider specific services. Bell Farm Christian Centre is located in West Drayton. The two-course lunches are freshly cooked on-site with tea, coffee and biscuits available throughout the day. Members can take part in gardening and creative activities, enjoy music, sing-along sessions and parties and go on trips and holidays. Dining Centres support the Council's wider prevention agenda and the priorities in the Older People's Plan and the Health and Wellbeing Strategy. To ensure the popular services are of good quality questionnaires are completed twice yearly with responses discussed at weekly Managers meetings and acted upon. In Autumn an annual review evening is held with everyone from the Older Persons Dining Centre plus volunteers come together to contribute to the future plans of the dining centre lunch club and activities programme.</p>					
<u>Recommendation:</u> to increase grant to £18,000 to reflect inflationary nature of uplift on current grant but not to the amount requested which is double the grant and appears to be to replace loss of other funding.					
<i>Corporate Finance Comment</i>					
<p>This grant application is for the dining centre of Bell Farm Christian Centre, in addition to the community organisation's core grant application.</p>					
<p>The majority of the grant will contribute towards the direct costs associated with running the weekly lunch club, with the remainder contributing towards outreach support for dining centre attendees and other local older people.</p>					
<p>The dining centre is expecting to make a £16k loss in 2018-19 and an £18k loss in 2019-20. Withdrawal of the grant would impact severely on the ability to maintain current levels of service or lead to price increases for users. BFCC supports individuals, families and the wider community in one of the most disadvantaged areas of London.</p>					

DINING CENTRE GRANTS 2019/20 - 2021/22

Organisation: Dovetail Community Centre				<i>Amount Requested and years</i>	
Description Dovetail Community Centre is a voluntary dining centre/lunch club focusing on offering older residents a place to share a meal with others and build new friendships in a warm, friendly and safe environment. The service is focused around the provision of a meal which supports maintaining good nutrition for those that attend.				£20,000 - 2019/20 £21,000 - 2020/21 £22,000 - 2021/22	
				Recommendation: £20,000	
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Dining Centre Grant 18/19</i>
150	£6.35	£4.00	20	3,000	£15,000
Planned Activities for 19/20 include:					
<p>Provides freshly cooked 2 course meal, includes a hot meal and dessert may be hot or cold, includes for salad occasionally in the summer months with ice cream always available as an alternative. Fruit juice and unlimited tea and coffee provided at no extra cost. Open weekly Monday to Friday 9.30am-2.00pm with drinks available before lunch for people to socialise. Lunch is served at 12 noon excluding Bank Holidays and 2 weeks Christmas and New Year period. A number of other local groups use the premises which meet in the morning, the organisation also run a bereavement service manned by volunteers which is free to users. The centre is accessible for people with disabilities. Average number of meals served; per day 40, weekly 190, monthly 800, annually 9,000 and forecast for year to April 2019 is 9,500. Referrals are from the Council, local care homes, private individuals and Age UK Hillingdon. Transport to the venue via Dial-A-Ride, taxi, public transport and Hillingdon Community Transport.</p>					
Officer Comment					
<p>The grant application per annum is outlined as above equating to £63,000 over 3 years. The organisation does not receive core grant funding. Grant is used primarily to employ a Catering Manager but with the increasing number of hours required due to the increase in meals served plus London Living Wage and pension contributions the grant received no longer covers the costs. Dovetail Community Outreach is based at Hillingdon Park Baptist Church, Uxbridge. Dining Centres support the Council's wider prevention agenda and the priorities in the Older People's Plan and the Health and Wellbeing Strategy. To ensure the popular services are of good quality a service user questionnaire is planned with all suggestions from diners considered and implemented by the Catering and Line Managers. Volunteers assist the Catering Manager with food preparation, lay and clear tables, serve drinks and meals and help with the washing up. Additionally over the last year 7 Uxbridge College students with special needs completed work experience and community service in the dining centre. For a number of years the group Initially received £15k grant, served 2,000 meals per annum and due to popular demand are now serving 9,000 meals per annum and even with the grant are running at an anticipated shortfall of £6k this year.</p>					
Recommendation: Given the forecast shortfall and substantial increase in meals provided from 2,000 to now 9,000 per annum, increase grant to £20,000 p.a.					
Corporate Finance Comment					
<p>The organisation has made a loss of £25k in 2017-18. The £15k grant awarded represents 20% of total income in 2017-18.</p> <p>The £20k grant applied for does appear to be integral to the plans for local expenditure during 2019-20 in order to maintain delivery of the service, which is running a dining centre Monday to Friday. The grant requested for 2018/19 represents 27% of the organisation's total income and would significantly curtail their activities if not received.</p>					

DINING CENTRE GRANTS 2019/20 - 2021/22

Organisation: Northwood Live at Home Scheme				<i>Amount Requested and years</i>	
Description Northwood Live at Home Scheme is a voluntary dining centre/lunch club focusing on offering older residents a place to share a meal with others, build new friendships and take part in lots of different activities in a warm, friendly and safe environment. The service is focused around the provision of a meal which supports maintaining good nutrition for those that attend.				£7,000 - 2019/20 £7,000 - 2020/21 £7,000 - 2021/22	
				Recommendation: £7,000	
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Dining Centre Grant 18/19</i>
1124	£22.90 includes overheads and staff time	£8.00	76 in varied positions	8,000 across a variety of roles	£3,500
<p><i>Planned Activities for 19/20 include:</i></p> <p>Provides a healthy balanced, hot two course meal, plus vegetarian option, with cold drinks followed by tea or coffee. Open each Wednesday weekly 12.30pm-2.00pm. Additional activities include; friendship groups, assisted shopping trips, lunch outings, walks with breakfast/lunch, soup/sandwiches socialising, exercise classes and evening and weekend outings/trips. The centre is accessible for people with disabilities. The average number of service users is 27. Referrals are from the Council's Social Services, GP Surgeries, self-referral and Hillingdon For All. Transport to the venue via taxi, self transport, volunteer drivers and public transport. The group aims include pro-active outreach to increase diversity. The number attending lunches has steadily grown over the last three years and is valued by those who regularly attend. Members recognise the difference such a scheme has made to their lives as well as socialising with people who are in the same age bracket. Clients also appreciate the benefits of having a nutritious lunch and also seeing the food made from fresh ingredients and so well presented. Most members require assistance with transport and often have few other external opportunities to eat with friends.</p> <p><i>Officer Comment</i></p> <p>The grant application is for £7,000 per annum equating to £21,000 over 3 years, which would be a 50% increase on 2018/19 grant.</p> <p>The cost per meal is quoted at £22.90 'including overheads and staff time', which is significantly higher than other providers. Overall expenditure is put at £132k with income at £86k, with unrestricted balances of £80k.</p> <p>The grant is to cover food costs, resources, room hire, staff time, volunteer expenses and transport. The group received £15k core grant funding in 2018/19 which provided for wider specific services. Northwood Live at Home Scheme is located in St John's United Reformed Church, Northwood. The centre is accessible for people with disabilities. Clients look forward to attending the hot two-course lunch, socialising and making new friends as well as joining in the activities the centre has to offer. Members can take part in any of the described activities above and enjoy trips and holidays, these are subsidised and members unanimously rate the services as excellent value for money. Dining Centres support the Council's wider prevention agenda and the priorities in the Older People's Plan and the Health and Wellbeing Strategy. To ensure the popular services are of good quality annual surveys are carried out and members regularly feedback suggestions which are acted upon. Additionally in 2017-18 156 children and young people actively engaged with the scheme, to befriend, entertain or teach old people.</p> <p><u>Recommendation:</u> That an increase to £7k per year is agreed in recognition of growth and development into wider areas.</p>					

Corporate Finance Comment

The organisation has made a loss of £4.5k in 2017. The £15k core grant awarded represented 12% of total income in 2017.

The increased request for £7k p.a. dining centre grant applied for does appear to be integral to the plans for local expenditure during 2019-20 in order to maintain delivery of the service, which is running a dining centre every Wednesday lunchtime. The requested grant represents 6% of the organisation's total income and would significantly curtail their activities or lead to increased prices for residents if not received.

DINING CENTRE GRANTS 2019/20 - 2021/22

Organisation: Ruislip, Northwood Old Folks Association - (Elm Park Club)				<i>Amount Requested and years</i>	
<i>Description</i> Ruislip, Northwood Old Folks Association (Elm Park Club) is a voluntary dining centre and lunch club focusing on offering older residents a place to share a meal with others, build new friendships and take part in lots of different activities in a warm, friendly and safe environment. The service is focused around the provision of a meal which supports maintaining good nutrition for those that attend.				£42,500 - 2019/20 £43,600 - 2020/21 £44,700 - 2021/22	
				Recommendation: £42,000	
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Dining Centre Grant 18/19</i>
130	£8.38	£4.50	10	1,600	£39,800
<i>Planned Activities for 19/20 include:</i>					
<p>Provides freshly cooked 3 course meal consisting of soup, a hot/cold main course and dessert all prepared and cooked on the premises. Tea or coffee can be purchased at 30p per cup. Open every week day 10.30am for members to socialise together before lunch being served at 12.30pm and on the three afternoons that the activities take place, the Club remains open until 3.30pm. The social activities take place on Monday, Tuesday and Wednesday afternoons consists of creative arts and crafts, games, and bingo. Additionally a monthly outing or visiting entertainment is organised for Saturday to a number of popular destinations and includes a planned November five day holiday to Eastbourne. The centre is accessible for people with disabilities. Meals served in 2017/18 was 6,475*. *Number of meals served in 2017/18 reduced from previous year due to the closure of the club for five weeks for building refurbishment works. Non Hillingdon residents pay an additional £1.00 per meal. Referrals are from Age UK and Hillingdon For All. Transport to the venue via taxi, self drive, family or friend, public transport, Dial-A-Ride, Association's minibus and Hillingdon Community Transport. The club aspires to continue to replicate providing a good service and quality cooked food at a low price, offer regular activities and outings as well as improve their website and better use of social media to publicise the club.</p>					
<i>Officer Comment</i>					
<p>The grant application per annum is outlined as above equating to £130,800 over 3 years. Meal costs are £8.38 with a £4.50 contribution from service users (£5.50 for any non-Hillingdon residents). Over 6000 meals were provided in 2017/18.</p> <p>The organisation does not receive Council core grant funding. The grant contributes towards food, staff, accommodation/utilities and transport costs. Elm Park Club is based at Ruislip Manor. Dining Centres support the Council's wider prevention agenda and the priorities in the Older People's Plan and the Health and Wellbeing Strategy. To ensure the popular services are of good quality a service user questionnaire is carried out and all member suggestions considered and implemented by the group. The additional Saturday monthly activities and outings enhance the members quality of life through them socialising with friends and getting of the house. Volunteers assist by driving the Association's minibus, lay and clear tables, serve drinks and meals and help with social activities. The meal provides excellent value for money for members and some increase in the current grant would appear justifiable to meet rising staff and other service provision costs. The club has been generously supported by the Council for a number of years with a grant and without the financial support of the grant it is doubtful that the Association would be able to continue providing meals and social activities in the their present format.</p>					
<u>Recommendation:</u> The Centre provides regular meals and activities on a tight budget. Consider increase of £2,200 per centre to £42,000 to reflect inflationary type pressures.					
<i>Corporate Finance Comment</i>					
<p>The organisation made a £9K deficit in 2017/18, which is mostly attributable to an increase in staff costs (due to minimum wage increase) and other maintenance costs. The grant is estimated as 25% of total income, so any reduction in funding is likely to adversely impact upon the organisation's unrestricted</p>					

reserve balance. The organisation has a policy to retain sufficient unrestricted reserve balances to cover any minor increase in the organisations expenses. Furthermore, the Association has expressed its intention to continue to review its policies on reserves. In summary, it is clear that the organisation provides value for money in its offering to older residents , promoting social well-being and inclusion for all of it's members. In addition to this, there are no significant concerns with the current financial position of the organisation that would suggest a reduction in grant funding is necessary, given the positive outcomes that the organisation achieves for its members.

DINING CENTRE GRANTS 2019/20 - 2021/22

Organisation: Ruislip, Northwood Old Folks Association - (Tudor Club)				<i>Amount Requested and years</i>	
<i>Description</i> Ruislip, Northwood Old Folks Association (Tudor Club) is a voluntary dining centre and lunch club focusing on offering older residents a place to share a meal with others, build new friendships and take part in lots of different activities in a warm, friendly and safe environment. The service is focused around the provision of a meal which supports maintaining good nutrition for those that attend.				£42,500 - 2019/20 £43,600 - 2020/21 £44,700 - 2021/22	
				Recommendation: £42,000	
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Dining Centre Grant 18/19</i>
114	£8.38	£4.00	4	800	£39,800
<i>Planned Activities for 19/20 include:</i>					
<p>Ruislip, Northwood Old Folks Association operates Tudor Club in the same successful way as identified in the briefing note for their Elm Park Club. The team at Tudor Club provide a quality 3 course cooked lunch served at 12.30pm Monday to Friday, includes monthly activities and entertainment for members to enjoy and in addition a 5-day holiday is planned for November. Members can enjoy the social activities laid on by the club, such as creative arts and crafts, bingo, quizzes and entertainers provided on Monday, Wednesday and Friday afternoons every week. Tudor Club is accessible for people with disabilities. Meals served in 2017/18 was 5,894. Referrals are from Age UK and Hillingdon For All. Transport to the venue via taxi, self drive, family or friend, on foot, public transport, Dial-A-Ride and Hillingdon Community Transport. The aim of the club is to maintain serving healthy quality meals, continue organising well attended after lunch activities/outings, promote the club through better website and social media.</p>					
<i>Officer Comment</i>					
<p>The grant application per annum is outlined as above equating to £130,800 over 3 years. Meal costs are £8.38 with a £4.50 contribution from service users (£5.50 for any non-Hillingdon residents). Almost 6000 meals were provided in 2017/18.</p>					
<p>The organisation does not receive Council core grant funding. The grant contributes towards food, staff, accommodation/utilities, housebound party and admin. Tudor Club is based at Eastcote. In the same way as their Elm Park Club and to ensure the popular services are of good quality a service user questionnaire is carried out and all member suggestions considered and implemented by the group. Again, in the same way as Elm Park Club members the additional Saturday monthly activities and outings enhance the Tudor Club members quality of life through socialising with friends and getting out of the house. Volunteers assist to lay and clear tables, serve drinks and meals and help with social activities. The Association follows the tried and tested successful operating method to provide excellent value for money for Tudor Club members and some increase in the current grant would appear justifiable to meet rising staff and other service provision costs. The club has also been generously supported by the Council for a number of years with a grant and without the financial support of the grant it is doubtful that the Association would be able to continue providing meals and social activities in their present format.</p>					
<u>Recommendation:</u> The Centre provides regular meals and activities on a tight budget. Consider increase of £2,200 per centre to £42,000 to reflect inflationary type pressures.					
<i>Corporate Finance Comment</i>					
<p>The organisation made a £9K deficit in 2017/18, which is mostly attributable to an increase in staff costs (due to minimum wage increase) and other maintenance costs. The grant is estimated as 25% of total income, so any reduction in funding is likely to adversely impact upon the organisation's unrestricted reserve balance. The organisation has a policy to retain sufficient unrestricted reserve balances to cover any minor increase in the organisations expenses. Furthermore, the Association has expressed its intention to continue to review its policies on reserves. In summary, it is clear that the organisation provides value for money in its offering to older residents, promoting social well-being and inclusion for</p>					

all of it's members. In addition to this, there are no significant concerns with the current financial position of the organisation that would suggest a reduction in grant funding is necessary, given the positive outcomes that the organisation achieves for its members.

DINING CENTRE GRANTS 2019/20 - 2021/22

Organisation: Yiewsley Methodist Church				<i>Amount Requested and years</i>	
Description Yiewsley Methodist Church is a voluntary dining centre/lunch club focusing on offering older residents a place to share a meal with others and build new friendships in a warm, friendly and safe environment. The service is focused around the provision of a meal which supports maintaining good nutrition for those that attend.				£2,000 - 2019/20 £2,000 - 2020/21 £2,000 - 2021/22	
				Recommendation: £2,000	
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Dining Centre Grant 18/19</i>
628	£2.00	£2.50	4	N/R	£2,000
Planned Activities for 19/20 include:					
<p>Provides a freshly cooked 2 course meal, includes a hot meal/dessert and tea or coffee. Open fortnightly on Wednesday 11.00am-1.30pm. Average number of meals served per session is 30 includes for volunteer lunches. The centre is accessible for people with disabilities. Transport to the venue is via public transport and Hillingdon Community Transport.</p>					
Officer Comment					
<p>The grant application is for £2,000 per annum equating to £6,000 over 3 years. Meal costs are low at £2 each and this sum is more than met by service user contributions of £2.50.</p> <p>The two-course lunches are freshly cooked on-site with tea or coffee available throughout the day. The organisation does not receive core grant funding. Grant is used towards minibus, heating, lighting and equipment. The organisation is based at Yiewsley Methodist Church, Yiewsley. Dining Centres support the Council's wider prevention agenda and the priorities in the Older People's Plan and the Health and Wellbeing Strategy. To ensure the popular services are of good quality a service user annual questionnaire is carried out plus feedback from clients is considered and implemented. Volunteers assist with food preparation, cooking, lay and clear tables, serve drinks and meals. The meal provides value for money through being affordable where members can socialise with friends. The club has been supported by the Council for a number of years.</p>					
Recommendation: to maintain grant at levels requested.					
Corporate Finance Comment					
<p>The organisation have requested a dining centre grant of £2,000 for 2019/20 and per year thereafter. The centre is small and voluntary run, audited balance sheets up to August 2018 show that the group carried over balances of approximately £3k. The group relies on its dining centre grant and would be unlikely to continue without the dining centre grant.</p>					

TRANSPORT GRANT RECOMMENDATIONS 2019/20

GRANT TO	AWARD 2018/19 £'s	RECOMMENDED 2019/20 £'s	COMMENTS	Requested Award
As One Club	900	900	Evening club so not possible for solo transport many need extra assistance many have been with the club 15+ years. Risk they currently use HCT with volunteer drivers which are scarce, if the club have to pay this increases expenditure by £20 per trip. Alternative provision has been explored but is unavailable based on staff & volunteer resource and responsibilities. GDPR procedures provided	900
Hayes and Harlington Social Club for the Blind	2,200	2,200	The majority of the users are over 65 and have been attending for 8+ years. GDPR procedures provided	2,200
Hayes Stroke Club	3,400	3,400	The members are all stroke victims and without funding the club would not run as they do not have sufficient other funding. A risk also with this is that all volunteers are over 80. The users are long term regular users. GDPR procedures provided	3,400
Mencap (North)	7,000	7,000	They have 2 specially equipped transport vehicles which have been updated and then supplemented with HCT. Most members would not be able to attend the activities if the transport was not provided. GDPR procedures provided	7,000
Mencap (South)	8,500	8,500	Grant is used for running costs of existing vehicle. Privacy Statement - Personal information is recorded manually and locked in company safe. Have been fundraising for sometime and have funds to purchase a new vehicle @ £32K. GDPR procedures provided	8,500
Shopmobility	2,000	2,000	Alternatives for the elderly and disabled is not possible for the city centre as it is pedestrianised. GDPR procedures provided	2,000
Social Activities for Multiple Sclerosis	2,000	2,000	The service provides only opportunity to go out ; W/C accessible transport is expensive and of limited availability. GDPR procedures provided	2,000
Society for Disabled Artists (SODA)	5,000	5,000	If grant was declined a number of clients would be unable to attend events as commercial provision is cost prohibitive. GDPR procedures provided	5,000
Uxbridge Social Club for the Blind	1,200	1,200	The majority are over 65 and long term users of the service 5+ years. GDPR procedures provided	1,200
Windmill Club for People with Disabilities.	13,000	13,000	Av. 17 users per week, club would close without LBH grant. Grant used to commission transport from Hillingdon Community Transport. GDPR procedures provided	13,000
Pelican Club	500	500	Group supporting blind and partially sighted residents aged 75+. GDPR procedures provided	500
Phoenix Blind Club	975	975	The group supports 12 people over 12 sessions per year and use Hillingdon Community Transport services	975
Jubilee Club	3640	0	Group closed.	0
Total	£50,315	£46,675		£46,675

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PLANNING OBLIGATIONS QUARTERLY FINANCIAL MONITORING REPORT

Cabinet Member	Councillor Keith Burrows
Cabinet Portfolio	Planning, Transportation and Recycling
Officer Contact	Nicola Wyatt Residents Services
Papers with report	Appendix 1 - attached

HEADLINES

Summary	This report provides financial information on s106 and s278 agreements up to 30th September 2018 against respective portfolio areas.
Putting our Residents First	<p>This report supports the following Council objective of: <i>Our Built Environment; Our Heritage and Civic Pride; Financial Management</i></p> <p>Planning obligations are an established delivery mechanism for mitigating the effect of development, making it acceptable in planning terms and achieving the aims of the Community Strategy and other strategic documents that make up the Local Development Framework.</p>
Financial Cost	As at 30 September 2018 the Council holds £14,464k relating to s106 and s278 agreements. Of this £4,726k is allocated/earmarked for projects and £3,810k relates to funds that the Council holds but is currently unable to spend directly, leaving a residual balance of funds that the Council holds of £5,882k that is currently spendable and not yet allocated/earmarked towards specific projects and £46k interest on interest bearing schemes. In Quarter 2, the Council has received additional income of £327k and spent £132k.
Relevant Policy Overview Committee	Residents, Education and Environmental Services
Ward(s) affected	All

RECOMMENDATIONS

That the Cabinet notes the updated financial information attached at Appendix 1

Reasons for recommendation

Planning best practice guidance encourages local planning authorities to consider how they can inform members and the public of progress in the allocation, provision and implementation of obligations whether they are provided by the developer in kind or through a financial contribution. This report details the financial planning obligations held by the Council and what progress has and is being made in allocating and spending those funds.

Alternative options considered / risk management

The alternative is to not report to Cabinet. However, it is an obvious example of good practice to monitor income and expenditure against specific planning agreements and ensure that expenditure takes place in accordance with the parameters of those agreements.

Policy Overview Committee comments

None at this stage.

SUPPORTING INFORMATION

1. Appendix 1 provides a schedule of all agreements on which the Council holds funds. The agreements are listed under Cabinet portfolio headings. The appendix shows the movement of income and expenditure taking place during the financial year; including information at 30 June 2018 (which was the subject of the report in September 2018) as well as up to 30 September 2018. Text that is highlighted in bold indicates key changes since the Cabinet report of 27 September 2018. Figures indicated in bold under the column headed 'Total income as at 30/09/18' indicate new income received and shaded cells indicate where funds are held in an interest bearing account). The table shows expenditure between 1 July and 30 September 2018 of £132k (compared to £145k during the previous quarter) and income of £327k (compared to £570k during the previous quarter) within the same period.
2. The balance of s278/106 funds that the Council held at 30 September 2018 is £14,464k. It should be noted that the 'balance of funds' listed, i.e. the difference between income received and expenditure, is not a surplus. Included in the balance at 30 September 2018 are those s278/106 funds that the Council holds but is unable to spend for a number of reasons, such as cases where the funds are held as a returnable security deposit for works to be undertaken by the developer and those where the expenditure is dependant on other bodies such as transport operators. The column labelled "balance spendable not allocated" shows the residual balance of funds after taking into account funds that the Council is unable to spend and those that it has allocated to projects. The 'balance of funds' at 30 September 2018 also includes funds that relate to projects that are already underway or programmed, but where costs have not been drawn down against the relevant s106 (or s.278) cost centre.

3. In summary, of the 'total balance of funds' that the Council held at 30 September 2018 (£14,464k) £3,810k relates to funds that the Council is unable to spend and £4,726k is allocated/earmarked for projects, leaving a residual balance of funds that the Council holds of £5,882k that is currently spendable and not yet earmarked/allocated towards specific projects and £46K that relates to interest on the interest bearing schemes.

Financial Implications

4. As at 30th September 2018 the s106/278 balance is £14,464k. This is inclusive of £3,810k which the Council holds on behalf of its partners who are responsible for project delivery e.g. NHS Property Services (formerly PCT) and TFL. A further £4,726k has been earmarked to specific projects. The residual balance of £5,882k represents amounts yet to be allocated for any specific use although projects are being put in place to utilise this balance and £46k relates to interest on the interest bearing schemes. As and when a specific interest bearing Section 106 balance is required to be returned to a developer the amount of cumulative interest since the balance was received is transferred to the scheme from the total balance of accumulated interest on interest bearing schemes and then repaid to the developer.

Table 1 – S106/278 contributions by service area

Service Area	Balance b/f (01/07/18)	Income Received	Total	Spend	Balance c/f (30/09/18)	Earmarked Balances	Balance Spendable not allocated
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
S278							
Planning & Transportation	1,925	70	1,995	(90)	1,905	1,905	0
S106							
Planning & Transportation	4,260	40	4,300	(28)	4,272	3,169	1,103
Central Services, Culture & Heritage	129	1	130	(0)	130	65	65
Community, Commerce & Regeneration	2,503	103	2,606	(0)	2,606	1,350	1,256
Education & Children Services	429	65	494	(0)	494	0	494
Environment	2,163	39	2,202	(14)	2,188	766	1,422
Housing, Social Services & Health	2,814	9	2,823	(0)	2,823	1,281	1,542
Interest on interest bearing schemes	46	0	46	(0)	46	46	0
Sub-Total (S278/106)	14,269	327	14,596	(132)	14,464	8,582	5,882
Less: Sums held on behalf of partners	3,711	119	3,830	(20)	3,810	3,810	0
Total LBH Balances	10,558	208	10,766	(112)	10,654	4,772	5,882

5. Table 1 provides additional detail of the s106/278 contributions in accordance to service area. In quarter 1 additional income received in s106/278 monies was £327k, whilst expenditure totalling £132k was financed by the contributions.

6. The unallocated balance of £5,882k represents amounts yet to be formally allocated for specific projects, however proposals are in various stages of development to utilise these balances. The unallocated balances are generally required to be spent towards the following areas and within the specific terms identified in the individual agreements:

Table 2 - S106 unallocated balances breakdown

Category	£'000
Affordable Housing	1,543
Air Quality	580
Carbon Reduction	214
Community Facility	646
Economic Development	383
Libraries	18
Nature Conservation	78
Public Realm / Town Centres	526
Schools	494
TFL / Highways	543
Training Schemes	857
Total	5,882

7. From the above formally unallocated balances, those relating to affordable housing can potentially be utilised towards the planned residential development at the former Belmore Allotments site and other housing developments. Other balances are expected to be used towards the Schools Expansions programme, TFL LIP programme, town centre initiatives and CCTV programme.

8. Officers will continue to review the applicability of unallocated balances within existing and proposed capital and revenue budgets in order to minimise the impact on the Council's internal resources.

9. Contributions which are not spent within the designated time frame may need to be returned to the developer. As at end of June 2018 it has been identified that £81k needs to be spent within twelve months, i.e. 30th September 2019.

10. In addition, there are balances totalling £6k that were not able to be spent within the terms of the existing agreements and may therefore need to be returned. Negotiations with relevant developers to secure alternative schemes for these contributions are currently ongoing.

CORPORATE CONSIDERATIONS

Corporate Finance

Corporate Finance has reviewed this report, noting that schemes have not yet been identified to utilise £5,882k Section 106 / 278 Contributions received from developers to support investment in local infrastructure. As outlined in the financial implications above, proposals are in various stages of development to utilise these balances and officers will continue to review the applicability of these unallocated balances to ensure that where appropriate these are deployed to support existing or planned expenditure.

Legal

There are no specific legal implications arising from the recommendation which asks the Cabinet to note the current status on the receipt and expenditure of S106 monies. The monies referred to in this report are held by the Council for the purposes specified in each of the relevant legal agreements. Such monies should only be spent in accordance with the terms of those agreements. Where monies are not spent within the time limits prescribed in those agreements, such monies and interest accrued should be returned to the payee. Where officers are unsure whether monies held pursuant to particular agreements can be used for particular purposes, Legal Services should be consulted for advice on a case by case basis.

Corporate Property and Construction

There are no Corporate Property and Construction implications arising from the recommendation in the report.

BACKGROUND PAPERS

District Auditor's "The Management of Planning Obligations" Action Plan May 1999
Monitoring Officers Report January 2001
Planning Obligations Supplementary Planning Document Adopted July 2008 and revised 2014
Planning Obligations Quarterly Financial Monitoring Report to Cabinet September 2018

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CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
SECTION 278										
PORTFOLIO: PLANNING TRANSPORTATION AND RECYCLING										
PT278/30/115*22	Heathrow Villages	Terminal 5, Land at Longford Roundabout, Heathrow s278 10 Jan 02 47853/93/246	10,500.00	10,500.00	5,500.00	5,500.00	0.00	5,000.00	0.00	Fees & security (£5,000) associated with Highway Works to be undertaken by developer. Works consisted of temporary access works from Longford Roundabout to Western Perimeter Road. Access installed & will be removed following completion of Terminal 5. Security to be retained pending outcome of BAA proposals to make this access two-way and permanent for buses and emergency services vehicles as well as cyclists. Two way access implemented. Officers investigating whether all required works have been completed. Works completed, security to be refunded after maintenance period. £5,000 fees claimed by ECU.
PT278/34/86A*18	Brunel	Brunel site3 532/SPP/2001/1858 - Highways Works at Junction Hillingdon Hill / Kingston Lane & Pelican Crossing on Kingston Lane	392,358.87	392,358.87	197,448.22	197,448.22	0.00	194,910.65	0.00	Highway Works - £150k refundable security, £124,637.12 received for highway works at junction of Hillingdon Hill and Kingston Lane, £65,271.32 - received for Kingston Lane Pedestrian Crossing, £20,500 supervision fees. If the supervision fee following final completion exceeds 10% of the costs of the works plus statutory undertakers costs and TTS payment then the excess is to be refunded. Works complete and signals switched on. Officers continue to chase Brunel to perform remedial works to grass verges and are investigating options for the use of some of the security for the Council to perform the remedial works if necessary. Final certificate sent 30/4/09.
PT278/44/87A*20	Brunel	Brunel s278 16 April 04 532/SPP/2002/2237 - Traffic Calming on Cleveland Road & New Entrance on Kingston Lane	102,018.78	102,018.78	81,080.74	81,080.74	0.00	20,938.04	0.00	Traffic Calming on Cleveland Road & roundabout on Kingston Lane. £30,900 spent on engineering fees. £150k Refundable security deposit. £3,200 for Traffic DC project management costs. £58,962.38 TTS estimate for Pedestrian Crossing on Cleveland Road. Further payments received following receipt of estimate of works to cover security/costs. £10,000 received for improvements to a footpath on the site to be retained a security for Brunel to implement the works and to be transferred to PT84/87B-D. Traffic Calming on Cleveland Road (including new signalised crossing) & roundabout on Kingston Lane at new entrance to Brunel University now complete. TIL invoice paid. Residual on TIL payment due to VAT not claimed - funds to be held on as contingency for extra TIL costs. Interest Accrued. Remedial work completed and signed off in December 2007.
PT278/46/135*32	Northwood	10A Sandy Lodge Way, Northwood 54671/APP/2002/54	7,458.07	7,458.07	2,458.00	2,458.00	0.00	5,000.07	0.00	Improvement of visibility for junction of Sandy Lodge Way & Woodridge Way. ECU fees have been claimed and £5,000 security remains. Works substantially complete 12 month maintenance period, ended 16 September 2006. Final certificate has been prepared. Security held to part offset outstanding education contribution which is being sought via legal proceedings.
PT278/47	Various	Refunds Various	40,374.35	40,374.35	15,938.10	15,938.10	0.00	24,436.25	0.00	Funds transferred to here as refunds related to the Heinz, Hayes Park and former BT site, Glencoe Road, Yeading developments, not yet taken up by developer or owners. Also £10.79 from Wimpey Site Beaconsfield Road and £232.58 from Former Magnatex Site Bath Road which is residual interest omitted from refunds related to those schemes. Officers looking into appropriate recipients for refunds. Remaining balance from PT/37/40F (£838.48) transferred from PT/37/40B.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
PT278/48	Various	No Legal Agreement Various	594,345.74	539,607.50	514,306.62	457,068.38	64,202.60	80,039.12	0.00	No Legal Agreement - consultancy fees. £14,000 to be transferred to a PPR (08/09) for construction training secured from the s106 agreement for Budgens Site, South Ruislip. ECU fees claimed in relation to Bishop Ramsey school S278 works. £5,200 security deposit received for car park at Mount Vernon Hospital. Security deposit returned following completion of highway works at Mount Vernon Hospital. £25,448 received and £22,247 claimed by ECU this quarter as fees associated with 278 highways works. £3,201 is as a security deposit for heavy duty crossing (Gatefold Building, Blyth Road). Deposit received for highway works (Arla Foods)/fees claimed. Further engineering fees received and claimed.
PT278/49/117 *23	Yeading	Grand Union Village Southall 327/APP/2000/2106	77,331.55	77,331.55	55,222.89	55,222.89	0.00	22,108.66	0.00	Security deposit (£5K + interest) for highways works involving traffic calming to the junction with Glencoe Rd and a cycleway/footway on Broadmead Rd to Hayes Bypass. £52,363.10 for TfL costs for Broadmead Road Toucan Crossing proposed as part of works. Additional income is £1K of engineering fees. Detailed plans of works and design agreed. Consultation undertaken during February 2007 for traffic calming and toucan crossing. Officers chasing TfL for implementation. Following consultation Cabinet Member agreed to works to be carried out. Works completed Aug 09. Further £11,447 received for LBH fees. £43,775.89 paid towards TfL signal costs.
PT278/57/140 A	Pinkwell	MOD Records Office Stockley Road Hayes 18399/APP/2004/2284	419,128.68	419,128.68	325,719.61	325,719.61	0.00	93,409.07	0.00	£188,737.70 (including £170,027.34 for Transport For London signals unit) for installation of two sets of traffic signals, one at the entrance to the site the other at Lavender Rise on Stockley Road and £190,686.91 received in respect of the Council's costs for supervision of the works (to be carried out by the owner). Works complete. Stage 3 road safety audit now agreed await completion of remedial works. Remedial works completed. Additional item of works being sought by officers who are chasing the developer for this. Council's costs of £205,686.71 claimed, TTS invoice for signals at Lavender Rise paid. Funding for additional items of works (removal of right turn lane) and BT cabling received. Design work and public consultation completed. Removal of right turn lane completed Sept 09. Scheme in maintenance period awaiting financial completion.
PT278/60/147B	West Drayon	DERA Site, Kingston Lane, West Drayton - Highways 45658/APP/2002/3012	56,816.26	56,816.26	0.00	0.00	0.00	56,816.26	0.00	£55,000 was received towards the total cost of highway works for the purchase and installation of traffic signals at Station Road/ Porters Way Junction and any such other incidental work as identified by the Council to support the development. Funds not spent by February 2014 are to be refunded together with interest accrued. These works to be performed by developer of RAF Porters Way (see PT278/62/148A). Funds to be retained as a contingency for these works.
PT278/62/149A *51	Botwell	Hayes Goods Yard 10057/APP/2004/2996&2999	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.00	The Council's costs due upon lodgement of documents by the developer for the design, administration and supervision of the works to the public highways surrounding the site to be performed by the developer. £5,000 received as a security deposit for the due and proper execution of the highways works by the developer.
PT278/63/175A *49	South Ruislip	BFPO, R.A.F Northolt 189/APP/2006/2091	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	£5k received as the security deposit for the due and proper implementation of junction works at the White House Gate entrance to the development. Signals complete and in operation. Currently within 12 month maintenance period. Date of final completion to be confirmed.
PT/278/64/173	Eastcote & East Ruislip	R.A.F. Eastcote 10189/APP/2004/1781	19,200.00	19,200.00	12,201.13	12,201.13	0.00	6,998.87	0.00	Engineers fees paid prior to the execution of an agreement to secure access works associated with this application. Waiting restriction in Lime Grove undertaken. Elm Ave/Lime Grove junction improvement pending. Elm Ave Pedestrian crossing technical approval pending (£5,500) design fees received plus further £6,700 for temporary footpath works carried out by LBH. £7,500 engineering fees claimed. Funds spent towards temporary footpath works. Further £5,000 security deposit for proper execution of highway works.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
PT/278/65/182 *52	Heathrow Villages	Longford Roundabout - Fifth Arm, 63369/APP/2007/2294	9,521.00	9,521.00	4,521.00	4,521.00	0.00	5,000.00	0.00	Remaining balance is a security deposit for developer implementation of bus only access to Terminal 5 Heathrow. Spend on supervision costs. Works complete, security to be refunded following maintenance period.
PT/278/72/231A *66	West Ruislip	R.A.F West Ruislip (Ickenham Park) Design check on S278 Designs 38402/APP/2007/1072	53,986.57	53,986.57	45,486.57	45,486.57	0.00	8,500.00	0.00	Fees received for design checks. Pelican crossing and signals on Long Lane. S278 agreement and technical approval pending. Further £18,000 returnable deposit received to ensure reinstatement of temporary crossover on Alysham Drive. Further fees received towards inspection fees and traffic orders. Spend towards fees & inspection. Works completed, deposit returned.
PT/278/73	South Ruislip	R.A.F Northolt., South Ruislip Main Gate 189/APP/2007/1321	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00	Fees received for design checks. Junction improvements at West End Road/ Bridgewater Road. S278 agreement and technical approval pending.
PT/278/74/209C	Yiewsley	Proposed Tesco development, Trout Road, Yiewsley 609/APP/2007/3744	120,300.26	120,300.26	117,300.26	117,300.26	0.00	3,000.00	0.00	Fees received for design checks for proposed junction works and carriageway widening at Trout Road. S278 agreement and technical approval pending. Further fees received & claimed for inspection works.
PT/278/76/198A *60	Uxbridge	Former Gas Works site (Kier Park), Cowley Mill Road, Uxbridge 3114/APP/2008/2497	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	Funds received as a security deposit for due and proper execution of highways improvements. S278 agreement.
PT/278/77/197 *62	Ruislip Manor	Windmill Hill Public House, Pembroke Road, Ruislip 11924/APP/2632	24,000.00	24,000.00	1,000.00	1,000.00	0.00	23,000.00	0.00	Fees received for design checks (£1,000). £23,000 received as a security deposit to ensure works are carried out to a satisfactory standard. £1,000 engineering fees claimed.
PT/278/78/238G *76	West Ruislip	Fmr Mill Works, Bury Street, Ruislip 6157/APP/2009/2069	19,782.00	19,782.00	14,782.00	14,782.00	0.00	5,000.00	0.00	Fees received for design checks and monitoring & supervision. £5,000 received as a security deposit to ensure highway works are carried out to a satisfactory standard. Fees claimed for design checks & monitoring (£14,752).
PT/278/81/249E *84	Townfield	Fmr Glenister Hall, 119 Minet Drive, Hayes. 40169/APP/2011/243	6,000.00	6,000.00	2,000.00	2,000.00	0.00	4,000.00	0.00	Fees received for design checks and monitoring and supervision. £4,000 received as a security deposit to ensure highway works are carried out to a satisfactory standard. Fees claimed for design checks & monitoring.
PT/278/82/273A *87	Uxbridge South	Autoguild House (Lidl), 121 Cowley Rd, Uxbridge. 7008/APP/2010/2758	99,115.00	99,115.00	7,920.00	7,920.00	0.00	91,195.00	0.00	Fees received and claimed for design checks & monitoring of s278 works. £19,195 received towards upgrading of traffic lights at junction of Cowley Mill Road. £72,000 received as a security deposit to ensure highways works are carried out to a satisfactory standard. £5,920 received & claimed for design checks.
PT/278/83/283A *90	Uxbridge North	Former RAF Uxbridge, Hillingdon Road, Uxbridge 585/APP/2009/2752	253,636.00	253,636.00	222,136.00	222,136.00	0.00	31,500.00	0.00	£40,000 received and claimed for design checks & monitoring of 278 highway works. £31,500 received as a security deposit to ensure highway works are carried out to a satisfactory standard. £94,596 received and claimed by ECU towards fees associated with s278 agreement. Further £15,000 received and claimed towards design fees. £21,540 engineering fees claimed. £50k received and claimed for design checks for St Andrews roundabout.
PT/278/85 *93	Yiewsley	GSK Stockley Park, 5 Iron Bridge Road. 3057/APP/2012/2573	6,210.00	6,210.00	1,210.00	1,210.00	0.00	5,000.00	0.00	Fees received and claimed for design checks. £5,000 received as a security deposit to ensure highway works are carried out to an acceptable standard.
PT/278/86/237E	Eastcote & East Ruislip	Bishop Ramsey School (lower site), Eastcote Road, Ruislip - High Grove access 19731/APP/2006/1442	14,146.46	14,146.46	10,729.21	10,729.21	0.00	3,417.25	0.00	Funds received for the completion of remedial highway works and fees associated with the 278 agreements. £7,993.58 claimed towards remedial works & fees 13/14. Further £307.63 claimed.
PT/278/103/370A *118	Uxbridge	Belmont House (formerly Senator Court), Belmont Road, Uxbridge. 68385/APP/2012/2398	56,171.39	56,171.39	4,936.53	4,936.53	0.00	51,234.86	0.00	Funds held as a returnable bond to ensure the satisfactory completion of the highway works associated with the development. £4,936.53 fees claimed for design for design checks.
PT/278/105/350C *122	South Ruislip	Fmr Arla Dairy Site, Victoria Rd, Ruislip. 66819/APP/2014/1600	951,810.00	951,810.00	727,611.76	727,611.76	0.00	224,198.24	0.00	£5,000 received as a returnable deposit and £871,000 received as a bond deposit for the completion of highway works. Funds to be returned with interest on satisfactory completion of the works. Further £73,310 received and claimed by ECU for fees and checks. £2,500 to be used for payment of traffic orders. £2,500 spend towards required traffic orders for highway works. £654,301.76 (75% of bond) returned on satisfactory completion of works.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
PT/278/95/40J *131	Botwell	Land at Thorn EMI Complex (Old Vinyl factory) - Gatefold Building 51588/APP/2011/2253	33,425.25	33,397.13	33,425.25	0.00	33,425.25	0.00	0.00	£33,397.14 received as a returnable deposit sum. Funds to be returned with interest on satisfactory completion of the works.
PT/278/107/355E *132	Botwell	Former EMI site, Dawley Road (Prologis), Hayes. 8294/APP/2015/1406	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	£5,000 received as the highways deposit sum to ensure satisfactory completion of the works. Any unspent funds to be returned to the developer on completion.
PT/278/108/378C *133	Townfield	27 Uxbridge Rd.(Hayes Gate House) 2385/APP/2013/2523	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	£5,000 received as the highways deposit sum to ensure satisfactory completion of the works. Any unspent funds to be returned to the developer on completion.
PT/278/109/403 *144	Botwell	Former Hayes Swimming Pool, Botwell Lane, Hayes (Lidl) 1942/APP/2015/4127	135,000.00	135,000.00	0.00	0.00	0.00	135,000.00	0.00	£135,000 received as the highways deposit sum to ensure satisfactory completion of the works. Any unspent funds to be returned to the developer on completion.
PT/278/110/413 *149	South Ruislip	Imperial House, Stonefield Way, South Ruislip (Lidl) 5039/APP/2015/4365	750,233.62	750,233.62	0.00	0.00	0.00	750,233.62	0.00	£750,233.62 received as the highways deposit sum to ensure satisfactory completion of the works. Any unspent funds to be returned to the developer on completion.
PT/278/116 /405 *150	Botwell	Mercury House, Plot 6 Millington Road, Hayes (Premier Inn) 22632/APP/2016/2369	16,044.73	16,044.73	4,500.00	4,500.00	0.00	11,544.73	0.00	£11,544.73 received as the highway security deposit sum to ensure satisfactory completion of the works. £4,500 received and claimed for fees and and design checks.
PT/278/124 *154	Yeading	S278, Garage site at Hornbeam Road, Hayes 70799/APP/2015/3696	7,500.00	0.00	0.00	0.00	0.00	7,500.00	0.00	£5,000 received as the highway security deposit sum to ensure satisfactory completion of the works. £2,500 received for fees and and design checks.
PT/278/125 *155	Yeading	S278, Garage site at Larch Crescent, Hayes 70799/APP/2015/3696	7,500.00	0.00	0.00	0.00	0.00	7,500.00	0.00	£5,000 received as the highway security deposit sum to ensure satisfactory completion of the works. £2,500 received for fees and and design checks.
SECTION 278 SUB - TOTAL			4,312,914.58	4,243,148.22	2,407,433.89	2,316,770.40	97,627.85	1,905,480.69	0.00	
SECTION 106										
PORTFOLIO: PLANNING TRANSPORTATION AND RECYCLING										
PT/05/04a *2	Heathrow Villages	BA World Cargo / 50045A/95/1043	339,111.08	339,111.08	212,469.24	212,469.24	0.00	126,641.84	0.00	The balance is for improvements to public transport serving the south side of London Heathrow. Any scheme supported by these funds should provide a significant benefit to BA employees in the vicinity of Heathrow and the views of the Heathrow Transport Forum sought in determining any scheme. No time limits. BAA proposal for upgrade of bus services to the south side of Heathrow. S106 funding (from this case and PT/05/4b) would be used to 'pump prime' these services. £210,000 allocated to enhancements to 350 and 423 bus services (Cabinet Member decision 21/10/09). Enhanced services commenced December 09. £70,084 payment to London Buses (bus service agreement 09/10). Year 2 & 3 payments to London buses (£70,084). £23.5k allocated towards a pedestrian crossing facility on the A4 Colnbrook By-Pass (Cabinet Member Decision (29/03/2012). £2,217 paid towards upgrade of crossing facility on A4.
PT/05/04b *2	Heathrow Villages	BA World Cargo / 50045A/95/1043	406,331.57	406,331.57	173,645.35	173,645.35	0.00	232,686.22	0.00	The balance is for improvements to public transport serving London Heathrow. Any scheme supported by these funds should provide a significant benefit to BA employees in the vicinity of Heathrow and the views of the Heathrow Transport Forum are to be sought in determining any scheme to be funded. See update to PT/05/04a above regarding the remainder of the balance. No time limits.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
PT/25/56 *24	South Ruislip	J Sainsbury, 11 Long Drive, Ruislip 33667/T/97/0684	37,425.09	37,425.09	0.00	0.00	0.00	37,425.09	30,000.00	Highway improvements adjacent to the site. Legal advice stated that because of time that has elapsed, it would not be reasonable to proceed without Sainsbury's agreement. Officers investigating the potential to utilise these funds for traffic congestion mitigation at that junction to complement current works that have been commissioned for that location. A portion of land owned by Sainsbury's would need to be dedicated as public highway for the scheme to be feasible. Traffic congestion mitigation scheme is fully funded. Agreement obtained from the owner of the site to allow the Council to retain £30k towards public realm improvements in South Ruislip. Balance to be returned.
PT/37/40B-C (see: PPR/29)	Botwell	Land at Thorn EMI Complex - Highways Works & Environmental Improvements 51588/APP/2000/366&1418 (Old Vinyl Factory 5987/APP/2012/1893)	559,443.43	559,443.43	478,904.27	478,904.27	0.00	80,539.16	0.00	Project 40B- New agreement signed 19/04/13. Funds to be used towards public realm improvements in the vicinity of the site and Hayes Town Centre (see agreement for further details). No time limit for spend. £838.48 (remaining balance from PT/37/40F) transferred to PT/278/47. £12,500 allocated towards lighting scheme in Blyth Road. £100,000 allocated towards Hayes Town Centre Improvements (Cabinet Member Decision 19/06/2015). Remaining balance (£74,928) allocated towards public realm improvements in Blyth Road area (Cabinet Member Decision 28/08/2017). £100,000 spent towards Hayes Town Centre Scheme, end of year closing 2017/18.
PT37/40E *47	Botwell	Land at Thorn EMI Complex - Parking 51588/APP/2000/366&1418 (Old Vinyl Factory 5987/APP/2012/1838)	32,805.42	32,805.42	0.00	0.00	0.00	32,805.42	0.00	Project 40E - £30,000 received for controlled parking in Blyth Road area. New agreement signed 19/04/13. Funds held to be used towards controlled parking zones in the vicinity of the development or if not required, towards the same purpose as PT/37/40B above. Allocated towards public realm improvements in Blyth Road area (Cabinet Member Decision 28/08/2017). No time limit for spend.
PT/42/41	Heathrow Villages	Temp Stockpiling at Bedfont Court. 47853/SPP/2003/113	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00	£50,000 for landscape enhancement on specified land around the development. Unexpended funds at 19 June 2006 were to be repaid to the developer. Following consultations with BAA it has been agreed to spend the funds as part of the Colne Valley project. Deed of variation has been secured to remove time limits.
PT/44/03	Various	S278 Surplus	167,142.42	167,142.42	99,795.86	99,795.86	0.00	67,346.56	0.00	Income is from underspends on s278 projects where surplus funds do not have to be refunded. First priority for use of funds is to address otherwise irresolvable deficits from overspent projects. A further £1,391.64 transferred to reconcile overspend on PT278/26/127. £1,945.35 used towards zebra crossing scheme at PT/105/175B. Balance transferred from PT/21/39A (£2,165.41). Spend towards consultants for cycle scheme at PT/103/174A and footpath scheme at PT/88/140B. £500 spent towards Kingsend study at PT/120/241A. Remaining balance transferred from CSL/2/147E. Remaining balance transferred from PT/109. Diminimus balances transferred from PT/130/277B and PPR/67/265C and PT/88/140C. £4,250 spent towards legal fees, DOV Tesco. Diminimus balances totalling £15.11 transferred from PT/146 & PPR/69.
PT/54/21C	Botwell	Former EMI Site, Dawley Road - Landscaping 6198/BS/98/1343	57,000.00	57,000.00	0.00	0.00	0.00	57,000.00	0.00	£50,000 for Landscaping on adjacent land and £7,000 for maintenance of the landscaping works. Funds to be held for landscaping in accordance with the agreement subject to Crossrail. No time constraints.
PT/61/89B (see: E/35)	West Drayton	LHR Training Centre, Stockley Close / 51458/97/1537	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00	£25,000 for improvements at the junction of Stockley Road & Stockley Close / Lavender Rise, West Drayton. Scheme provided using TfL funding. Further improvements to area have been implemented as part of the MOD development. Funds to be held as contingency for any works required to the junction arising out of the MOD development. No time constraints.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
PT/65/74A (see EYL/40, E/20 & E/21)	Uxbridge North	Land at Johnson's Yard (former garage site), Redford Way, Uxbridge - Street Lighting 53936/APP/2002/1357	18,893.88	18,893.88	17,871.38	17,871.38	0.00	1,022.50	0.00	Street lighting according to the agreement drawing. No time constraints. Expenditure due to commencement of project for street lighting on Redford Way at Johnson's Yard. Columns & lanterns installed and working. Unable to install column in footpath leading to the high Street. Last column installed. Connection by Southern Electric were programmed for July 07. Columns all connected but require painting. Officers chasing painting contractor to progress. Painting completed - final invoices paid. Final balance to be confirmed after closure of 08/09 financial year accounts.
PT/76/119	Northwood	Land at 64 Ducks Hill Road Northwood/ 26900L/99/1077	35,253.56	35,253.56	28,119.15	28,119.15	0.00	7,134.41	0.00	To provide a speed camera, anti-skid surface and associated road markings in Ducks Hill Road. Speed camera cannot be installed in this location, as the accident rate in this location is below the threshold established by TIL. Deed of variation not required. site included in vehicle activated sign (VAS) forward programme. Officers looking into feasibility of 'Driver Feedback Sign'. Implementation due Spring 2007, subject to feasibility. Quotes being sought with the view to possible purchase of signs. Interest accrued. No time constraints. Utilities works completed Nov 08. Scheme programmed for implementation April/May 2010. Spend towards the provision of anti skid and electrical work. VAS signs installed, scheme complete, awaiting invoices.
PT/80/112 (formerly PT278/05)	Uxbridge South	Grand Union Park, Packet Boat Lane, site ref: 1197 (various applications)	47,774.85	47,774.85	2,228.56	2,228.56	0.00	45,546.29	0.00	No time constraints. Officers looking into project for spend of balance at junction of Packet Boat Lane & Cowley High Street. Cabinet Member for P&T concerned with affect of proposal and blind road bend heading towards Uxbridge. Funds to be held until sight lines are resolved.
PT/82/114 (formerly PT278/23)	Uxbridge South	Waterloo Road, Uxbridge - Highway Works / 332BD/99/2069	13,169.44	13,169.44	11,577.00	11,577.00	0.00	1,592.44	0.00	Highway Works for alternative traffic management on Waterloo Road. No time limits. Cabinet Member for Planning & Transportation has approved use of funds to extend the Uxbridge South Parking Management Scheme approved. Implementation occurred in the Autumn. £11k spend on Waterloo Road from the Parking Revenue Account to be recharged to this case for next quarter. Recharge completed.
PT84/87B-D (Formerly part of PT278/44)	Brunel	Brunel s106 16 April 04 532/SPP/2002/2237	27,614.47	27,614.47	15,164.48	15,164.48	0.00	12,449.99	0.00	£3,000 + interest for monitoring of landscape management plan (87B), £10,000 + interest for monitoring of green travel and public transport obligations (87D), and £200 + interest initial payment associated with footpath works to be undertaken by Council (87C). Engineers inspected site to ascertain whether works are required & whether further payments are due late Jan 2006. Officers chasing Brunel to provide a disabled ramp from the back of the privately owned footway at Hillingdon Hill. Interest accrued. £10k plus interest received for improvements (including lighting) to the footpath alongside the River Pinn linking 'Site 2' to Uxbridge Road. Footpath works complete, security deposit plus interest returned.
PT/88/140F *46	Pinkwell	MOD Records Office, Stockley Road, Hayes - Parking 16399/APP/2004/2284	74,089.77	74,089.77	64,089.77	64,089.77	0.00	10,000.00	10,000.00	Funds received for parking management system in Bourne Avenue and surrounding streets of the new and existing estate roads. There are currently no plans to consult with residents of the area on a Parking Management Scheme. However, any resident objections to increases in commuter parking on residential roads generated by the development may give reason to spend these funds. Officers continue to monitor the parking situation. Funds must be spent within 7 years following date of receipt i.e. Dec 2013. No parking scheme has been requested and time limit has now passed. Officers in contact with developer. Contribution required to be returned. Funds returned to developer as agreed towards a transport study on Stockley Road, to assess the traffic impact of their developments. £10,000 retained, earmarked towards lighting improvements in Bourne Avenue, subject to formal allocation.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
PT/102/161D	Yiewsley	Honeywell Site, Trout Road Yiewsley 335/APP/2002/2754	77,151.50	77,151.50	68,448.16	68,448.16	0.00	8,703.34	0.00	Funds received towards public transport and community facilities initiatives in the West Drayton area. Funds to be spent by September 2014. Funds allocated towards public transport initiatives in the West Drayton area to include bus stop accessibility and enhancement of the pedestrian link along Tavistock Road to West Drayton Station and bus interchange (Cabinet Member Decision 22/04/2014). Scheme completed September 2014, £10,000 can be retained towards other schemes related to the development. Remaining balance allocated towards West Drayton Station Complimentary measures (Cabinet Member Decision 13/03/2018).
PT/104/147H	West Drayton	DERA Site, Kingston Lane, West Drayton 45658/APP/2002/3012	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Funds received for the installation and maintenance of CCTV cameras on the site as specified in the relevant planning permission. Cameras to be installed by the developer. Funds to be retained as security. No time constraints.
PT/110/198B *61	Uxbridge	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge - Bond 3114/APP/2008/2497	14,240.00	14,240.00	0.00	0.00	0.00	14,240.00	0.00	Travel Plan Bond received to ensure compliance by the owner for monitoring and reporting in accordance with the travel plan. To be refunded after 10 years.
PT/111/204A *63	Uxbridge	106, Oxford Road, Uxbridge. 26198/APP/2008/2338	20,087.00	20,000.00	20,087.00	0.00	20,087.00	0.00	0.00	Travel Plan Bond received to ensure compliance by the tenant of its monitoring and reporting obligations in accordance with the travel plan. Returnable. Travel Plan Monitoring satisfactorily completed. Bond returned with accrued interest.
PT/115/209B	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	4,850.00	4,850.00	0.00	0.00	0.00	4,850.00	0.00	Contribution received for the purpose of the purpose of setting up a car club. Funds to be spent within 5 years of receipt (March 2015). Allocated towards setting up Hertz car club in Trout Road (Cabinet Member Decision 7/02/2014). Approved scheme not viable. DOV signed 24/10/17. Funds to be used towards another sustainable transport project. Spend by March 2020.
PT/122/248A	Uxbridge	97 Oxford Road, Highbridge Park, Uxbridge. 38074/APP/2008/1418	54,486.29	54,486.29	54,326.67	46,820.65	7,506.02	159.62	0.00	Contribution received towards street scene improvements within the vicinity of the land. Funds to be spent within 5 years of receipt (July 2016). Funds allocated towards phase 2 of Uxbridge gateway scheme (Cabinet Member Decision 17/12/2015). Scheme substantially completed July 2016. balance due to cost savings made, remaining funds be used to upgrade street lighting in line with original scheme. Lighting Scheme substantially completed March 2018. Final invoice received. Remaining balance deminimus. Scheme closed.
PT/125/242C	West Drayton	Drayton Garden Village (fmr NATS site), Porters Way, West Drayton. 5107/APP/2009/2348	457,092.63	457,092.63	125,000.00	125,000.00	125,000.00	332,092.63	82,092.63	£210,000 received as the phase 2 & 3 payments towards improvements and additions to TFL bus services within vicinity of the development (see legal agreement for further details). No time limits for spend. £159,910.54 received as the Phase 4 payment. £87,182 received this quarter as the final payment. £375,000 allocated towards improvements to the the U5 bus services (Cabinet Member Decision 14/09/2017). Payment to TFL for first year of bus service operation 17/18 (£125,000).
PT/126/242D *82	West Drayton	Drayton Garden Village (fmr NATS site), Porters Way, West Drayton. 5107/APP/2009/2348	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Travel plan bond received to ensure compliance by the owner of its monitoring and reporting obligations. To be refunded after 10 years.
PT/128/276A	Townfield	Fmr Hayes FC, Church Road, Hayes. 4327/APP/2009/2737	22,155.20	22,155.20	15,476.02	15,476.02	0.00	6,679.18	0.00	Contribution received towards the provision of public transport infrastructure in the vicinity of the site. Measures considered include upgrade to bus stops, improvements to bus services and cycle ways (see agreement for further details). Funds to be spent within 7 years of receipt (9/7/2019). Funds allocated towards upgrading two bus shelters in Church Road (Cabinet Member Decision 22/06/2017). Scheme substantially complete March 2018.
PT/129/277A	Heathrow Villages	The Portal, Scylla Rd, Heathrow Airport. 50270/APP/2011/1422	20,579.41	20,579.41	0.00	0.00	0.00	20,579.41	0.00	Funds received towards co-ordinating and monitoring the green travel plan associated with the site. No time limits for spend.
PT/131/273B	Uxbridge South	Autoguild House (Lidl), 121 Cowley Rd, Uxbridge. 7008/APP/2010/2758	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	Funds received as the Travel Plan bond to be used by the Council to cover the Council's expenses in monitoring compliance by the owner with the travel Plan for a ten year period. Balance to be refunded after 10 years (2022).

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			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
PT/132/149J *88	Botwell	Hayes Goods Yard (High Point) 10057/APP/2005/2996 & 2999	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00	Travel Plan bond received to ensure the completion by the owner of 3 travel surveys. £5,000 to be returned on completion of each survey.
PT/134/149L	Botwell	Hayes Goods Yard (High Point) 10057/APP/2005/2996 & 2999	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	0.00	Contribution received towards the maintenance of the towpath directly opposite the site (as defined in the agreement). Funds to be spent within 7 years of receipt (Nov 2019). Funds allocated towards appropriate maintenance works (Cabinet Member Decision 07/05/2015).
PT/136/297A	Heathrow Villages	Fmr Technicolor Site, 276 Bath Rd, Sipson, West Drayton. 35293/APP/2009/1938	34,541.66	34,541.66	0.00	0.00	0.00	34,541.66	34,541.66	Contribution received towards the cost of upgrading the bus stops and the installation of drop kerbing/ tactile paving to enable pedestrian access over Bath Road in the vicinity of the site. Funds to be spent within 7 years of receipt (May 2020).
PT/138/300B *102	Townfield	Fmr Powergen Site, North Hyde Gardens, Hayes 13226/APP/2012/2185	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Contribution received to be used by TIL to carry out required improvement works to the junction at The Parkway and Bulls Bridge Roundabout. No time limits
PT/139/300C	Townfield	Fmr Powergen Site, North Hyde Gardens, Hayes 13226/APP/2012/2185	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00	Contribution received towards improvements to the grand Union Canal frontage within the vicinity of Bulls Bridge. No time limits.
PT/140/315A	Pinkwell	Asda Unit 4 Westlands Estate, Millington Road, Hayes 32157/APP/2011/872	458,800.00	458,800.00	0.00	0.00	0.00	458,800.00	0.00	Contribution to be used towards (but not limited to) the provision of footway and public realm improvements between the land and Hayes Town Centre. No time limits for spend. Funds allocated towards works to improve the link between the Asda store & Hayes Town Centre (Cabinet Member Decision 24/08/2017).
PT/143/323A	Cavendish	150 Field End Road, (initial House), Eastcote, Pinner 25760/APP/2013/3632	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Contribution received towards improving town centre facilities in the Authority's Area. No time limits for spend. Funds allocated towards Eastcote Town Centre Improvements (Cabinet Member Decision 13/03/2018). Scheme completed July 2018. Awaiting invoices.
PT/144/198H	Uxbridge South	Former Gas Works site (Kier Park) Cowley Mill Road, Uxbridge 3114/APP/2012/2881	40,635.00	40,635.00	0.00	0.00	0.00	40,635.00	0.00	Funds received as the "reduced public transport contribution" to be applied towards the hopper bus service or other public transport links relating to the site (see legal agreement). Funds to be spent within 7 years of receipt (May 2021). Funds allocated towards footway improvements on Cowley Mill Road to improve pedestrian access to bus stops (Cabinet Member Decision 02/06/2017)
PT/145/198J	Uxbridge South	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge 3114/APP/2008/2497	20,317.00	20,317.00	0.00	0.00	0.00	20,317.00	20,317.00	Contribution received towards the provision or improvement of cycling in the vicinity of the site in accordance with the Council's adopted cycleway strategy. Funds to be spent within 7 years of receipt (May 2021).
PT/146/198K	Uxbridge South	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge 3114/APP/2008/2497	66,016.03	66,016.03	66,016.03	66,016.03	0.00	0.00	0.00	Funds received towards the reconstruction of the footway and kerbing on both sides of Cowley Mill Road between the site access and Cowley Road, together with minor improvements to the footway and kerbing on the eastern side of Waterloo Road. Funds to be spent within 7 years of receipt (May 2021). Funds allocated towards footpath scheme (Cabinet Member Decision 01/03/2016). Scheme complete. Balance £14,97 (diminimus) transferred to PT/44
PT/148/327 *105	Northwood Hills	Northwood School (University Technical College), Potter Street, Northwood. 12850/APP/2013/1810	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Contribution received as the travel plan bond to ensure compliance by the owner to its monitoring and reporting obligations. Funds to be returned at the end of the monitoring period (2024).
PT/149/325C *161	West Drayton	Stockley Close Units 1623 & 1685 51458/APP/2013/2973	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received as the travel plan contribution. For use by the Council to complete any remedial measures to ensure compliance by the owner with the travel plan. Unused funds to be returned at the end of the monitoring period (10 years).
PT/150/344A	Uxbridge South	Building 63, Phase 500, Riverside Way, Uxbridge 56862/APP/2014/170	45,000.00	45,000.00	11,855.00	11,855.00	0.00	33,145.00	0.00	Contribution to be used by the Council to offset the shortfall in energy savings and enable the Council to make annual energy carbon savings elsewhere in the Authority's area. Funds to be spent within 5 years of receipt (July 2020). £11,500 used towards Compass Theatre scheme as part of end of year financing (retrospective Cabinet Member Decision 23/05/2016).

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			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
PT/151/345A	Uxbridge South	Charter Place, Vine Street, Uxbridge 30675/APP/2014/1345	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	Contribution received towards improvement of the area from the High Street through to Windsor Street to Charter Place (see agreement for details). No time limits for spend.
PT152/344B *160	Uxbridge South	Building 63, Phase 500, Riverside Way, Uxbridge 56862/APP/2014/170	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received as the travel plan contribution. For use by the Council to complete any remedial measures to ensure compliance by the owner with the travel plan. Unused funds to be returned at the end of the monitoring period (10 years).
PT/153/345B *159	South Uxbridge	Charter Place, Vine Street, Uxbridge 30675/APP/2014/1345	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received as the travel plan contribution. For use by the Council to complete any remedial measures to ensure compliance by the owner with the travel plan. Unused funds to be returned at the end of the monitoring period (10 years).
PT/154/350A	South Ruislip	Fmr Arla Dairy Site, Victoria Rd, Ruislip. 66819/APP/2014/1600	135,000.00	135,000.00	98,555.57	98,555.57	0.00	36,444.43	0.00	Contribution towards the provision of public transport infrastructure improvements and related initiatives in the authority's area including; bus priority measures, improvements to bus services, public transport interchanges and cycle provision (see legal agreement for details). Funds to be spent within 7 years of receipt (Sept 2022). Funds allocated towards a scheme to improve the public transport interchange in vicinity of South Ruislip Station (Cabinet Member Decision 07/11/2017). Scheme complete March 2018, awaiting invoices.
PT/155/283D	Uxbridge North	Former RAF Uxbridge, Hillingdon Road, Uxbridge. 585/ APP/ 2009/2752	63,366.34	63,366.34	0.00	0.00	0.00	63,366.34	63,366.34	Contribution received as the first of two instalments towards the provision of bus stops serving the development, in line with the S106 Planning Obligations SPD 2008. Funds to be spent within 10 years of receipt (Oct 2025).
PT/157/355A *119	Botwell	Formr EMI Site, Dawley Rd, Hayes 8294/APP/2015/1406	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received as the travel plan bond to ensure that the obligations contained in the approved travel plan are satisfactorily carried out. Any remaining funds to be returned 10 years from occupation.
PT/158/371A *123	Heathrow Villages	272-276 Bath Rd, Hayes 464/APP/2014/2886	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received as the travel plan bond to ensure that the obligations contained in the approved travel plan are satisfactorily carried out. Any remaining funds to be returned at the end of the monitoring period (10 years from occupation).
PT/159/372A	Yiewsley	Phase 3, Stockley Park, Stockley Road. 37977/APP/2015/1004	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	contribution received to fund a flood attenuation feasibility study for packet Boat Lane (see agreement for details). Funds to be spent within 7 years of receipt (Jan 2023).
PT/160/354C *124	Botwell	Land on west side of Dawley Road, Hayes (EC House) 38065/APP/2014/2143	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received as the travel plan bond to ensure that the obligations contained in the approved travel plan are satisfactorily carried out. Any remaining funds to be returned at the end of the monitoring period (10 years from occupation).
PT/161/373 *125	Townfield	Airlink House, 18-22 Pump Lane, Hayes 5505/APP/2015/1546	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.00	Funds received as the travel plan bond to ensure that the obligations contained in the approved travel plan are satisfactorily carried out. Any remaining funds to be returned at the end of the monitoring period (10 years from occupation). Further £4,000 received as the second bond payment.
PT/162/249G	Townfield	Fmr Glenister Hall, 114 Minet Drive, Hayes 40169/APP/2011/243	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	2,500.00	Funds received towards the implementation of passing bays in Hunters Grove (if required). See agreement for details.
PT/163/40I	Botwell	Old Vinyl Factory, Blyth Rd, Hayes. 51588/APP/2000/1827 & 5987/APP/2012/1838	20,390.78	20,390.78	0.00	0.00	0.00	20,390.78	20,390.78	Contribution received towards the cost of upgrading the bus stops on Clarendon Road and providing Legible London signage in the vicinity of the site. Funds to be spent within 7 years of receipt (March 2023)
PT/164/374A	Botwell	Global Academy. Old Vinyl Factory, Blyth Road, Hayes. 59872/APP/2015/1798	120,000.00	120,000.00	0.00	0.00	0.00	120,000.00	120,000.00	Contribution to be used by TFL towards bus service improvements made necessary by the development, namely additional bus service provision on specified route serving the development and related infrastructure. Funds to be spent within 7 years of receipt (March 2023).

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			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
PT/165/374B *126	Botwell	Global Academy. Old Vinyl Factory, Blyth Road, Hayes. 5505/APP/2015/1546	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received as the travel plan bond to ensure that the obligations contained in the approved travel plan are satisfactorily carried out. Any remaining funds to be returned at the end of the monitoring period (10 years from occupation).
PT/166/359B	Yiewsley	26-36 Horton Rd, Yiewsley 3507/APP/2013/2327	50,500.00	50,500.00	0.00	0.00	0.00	50,500.00	50,500.00	Contribution to be used by the Council towards the provision of CCTV; provision of lighting; closure/gating of paths and links; safety improvements to public transport interchanges; facilities and car parks; enhanced night bus networks to and from major new facilities and leisure uses within the Authority's area (see agreement for details). Spend within 7 years of receipt (Jan 2023).
PT/167/382A	West Drayton	Kichener House, Warwick Rd, West Drayton. 18218/APP/2013/2183	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	Contribution received towards the provision of improvements to West Drayton Railway Station and its surroundings, arising from the Cross Rail development. Funds to be spent within 10 years of receipt (April 2026). Funds allocated towards West Drayton Station Complimentary Measures (Cabinet Member Decision 13/03/2018).
PT/168/383A *127	Uxbridge North	Pavilions Shopping Centre, Chequers Square, Uxbridge (Primark). 35214/APP/2014/2232	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received as the travel plan bond to ensure that the obligations contained in the approved travel plan are satisfactorily carried out. Any remaining funds to be returned at the end of the monitoring period (10 years from occupation).
PT/169/383B	Uxbridge North	Pavilions Shopping Centre, Chequers Square, Uxbridge (Primark). 35214/APP/2014/2232	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Contribution received towards the enhancement of hard landscaping outside the entrance points of the building located on the land. Funds to be spent within 7 years of receipt (May 2023). Funds allocated towards Uxbridge Town Centre Improvements (Cabinet Member Decision 15/06/2018).
PT/172/384A	Yiewsley	Caxton House, Trout Road, Yiewsley. 3678/APP/2013/3637	15,304.81	15,304.81	0.00	0.00	0.00	15,304.81	0.00	Contribution received towards the cost of improvement works to the Grand Union Canal. No time limits for spend. Funds allocated towards canal towpath improvements between Stockley Park and Horton Bridge Road (Cabinet Member Decision 03/04/2018).
PT/173/386	Yiewsley	Stockley Country Park, Stockley Golf Course, Uxbridge. 37850/APP/2012/2739	6,660.00	6,660.00	0.00	0.00	0.00	6,660.00	6,660.00	Contribution received towards providing a digital topographically measured survey of the site, prior to importation of materials. (see agreement for details). No time limits for spend.
PT/174/387A	Uxbridge North	Norwich Union House, 1-3 Bakers Road, Uxbridge 8218/APP/2011/1853	52,725.45	52,725.45	0.00	0.00	0.00	52,725.45	0.00	Funds received as the public realm/recreational open space contribution towards CCTV, provision of lighting; rerouting of underused paths & links; safety improvements to public transport interchanges; safer town centres; night bus networks; improvement to recreational open space in the Local Authority's area (see agreement for details). Funds to be spent within 7 years of receipt (Sept 2023). Funds allocated towards Uxbridge Town Centre Improvements (Cabinet Member Decision 15/06/2018).
PT/175/388 *134	Yiewsley	21 High Street, Yiewsley. 26628/APP/2014/675	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received as the travel plan bond to ensure that the obligations contained in the approved travel plan are satisfactorily carried out. Any remaining funds to be returned at the end of the monitoring period (10 years from occupation).
PT/177/283F	Uxbridge North	Former RAF Uxbridge. Hillingdon Road, Uxbridge. 585/APP/2009/2752	287,124.74	287,124.74	0.00	0.00	0.00	287,124.74	287,124.74	Funds received as the first instalment of the St Andrews Roundabout contribution, to be used towards the works shown on plan number 2152-sk 52 attached to the agreement. Funds to be spent within 10 years of receipt of the last relevant payment.
PT/178/394A	Yiewsley	Padcroft Works, Tavistock Road, Yiewsley. 45200/APP/2014/3638	22,330.64	22,330.64	0.00	0.00	0.00	22,330.64	2,000.00	Funds received to be used towards canal side signage (£2000) and £20,000 towards improvements to the Grand Union Canal frontage. Funds to be spent within 7 years (Oct 2023). £20,330 allocated towards canal towpath improvements between Stockley Park and Horton Bridge Road (Cabinet Member Decision 03/04/2018).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
PT/179/360C *138	Heathrow Villages	Former Unitair Centre, Great South West Road, Feltham. 49559/APP/2014/334	20,578.80	20,578.80	0.00	0.00	0.00	20,578.80	0.00	Funds to be used by the Council towards securing compliance with the Green Travel Plan and to co-ordinate and monitor the occupier Green Travel Plan for a period of 10 years.
PT/181/395 *139	Northwood	Land at Northwood School, Potter Street, Northwood. 12850/APP/2014/4492	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received to be used by the Council to secure compliance with the travel plan if required. Any unspent funds to be returned at the end of the monitoring period (10 years).
PT/182/396A	Pinkwell	Unit 3, Millington Road, Hayes 32157/APP/2016/1696	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	30,000.00	Funds received as the "Highways Contribution" towards a study/transport/highway capacity improvements in the surrounding area. No time limit for spend.
PT/183/350E *140	South Ruislip	Fmr Arla Dairy Site, Victoria Rd, Ruislip. 66819/APP/2014/1600	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	0.00	Funds received as the Travel Plan bond to ensure compliance with the travel plans required under schedules 2 & 3 of the agreement. Unspent funds to be returned at the end of the monitoring period (10 years).
PT/184/399B	Townfield	Unit A Bulls Bridge Centre, North Hyde Gardens, Hayes 13226/APP/2015/4623	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	30,000.00	Funds received as the "Transport Contribution" for the provision of transport matters related to the development. No time limits for spend.
PT/185/402A	Yiewsley	21 High St, Yiewsley 26628/APP/2014/675	22,620.29	22,620.29	0.00	0.00	0.00	22,620.29	0.00	Funds received towards improvements to the Grand Union Canal frontage within the vicinity of the site. No time limits for spend. Funds allocated towards canal towpath improvements between Stockley Park and Horton Bridge Road (Cabinet Member Decision 03/04/2018).
PT/186/402B	Yiewsley	21 High St, Yiewsley 26628/APP/2014/675	11,310.15	11,310.15	0.00	0.00	0.00	11,310.15	0.00	Funds received towards initiatives to improve Yiewsley Town Centre, located within the Authority's area. No time limit for spend. Funds allocated towards West Drayton Station Complimentary Measures (Cabinet Member Decision 13/03/2018).
PT/187/403A *141	Botwell	Fmr Hayes Swimming Pool, Botwell Lane, Hayes (Lidl) 1942/APP/2015/4127	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received to be used by the Council to secure compliance with the travel plan if required. Any unspent funds to be returned at the end of the monitoring period (10 years).
PT/188/404A	Botwell	The Gatefold Building, land east of the former EMI site, Blyth Rd, Hayes 51588/APP/2011/2253	111,554.62	111,554.62	0.00	0.00	0.00	111,554.62	111,554.62	Funds received as the public realm contribution towards CCTV; provision of lighting, rerouting/closure of underused paths and links; safety improvements to public transport interchanges; environmental projects which contribute to safer town centres; enhancement night bus networks to and from major new facilities and leisure uses in the Authority's area. Funds to be spent within 7 years of receipt (April 2024). £80k from this contribution earmarked towards Hayes Town Centre CCTV upgrade, as part of a Borough wide Scheme . Subject to formal allocation.
PT/189/405A	Pinkwell	Mercury House, Westlands Estate, North Hyde Road, Hayes (Premier Inn) 22632/APP/2016/2369	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	50,000.00	Funds received as the highways contribution to be used towards highway capacity improvements in the surrounding road network. Such improvements to incorporate air quality monitoring of the relevant road network. Funds to be spent within 7 years of receipt (June 2024)
PT/191/396C *145	Pinkwell	Unit 3, Millington Road, Hayes 32157/APP/2016/1696	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	0.00	Funds received as the travel plan sum (£20k each unit) to secure compliance with the travel plan. Unspent funds to be returned at the end of the monitoring period (10 years).
PT/192/242H	West Drayton	Fmr NATs Site, Drayton Garden Village, Porters Way, West Drayton 5107/APP/2009/2348	31,136.46	31,136.46	0.00	0.00	0.00	31,136.46	31,136.46	Funds received as the parking management contribution, to be used towards the cost of establishing a parking management scheme in the West Drayton Area. No time limits for spend.
PT/193/242I	West Drayton	Fmr NATs Site, Drayton Garden Village, Porters Way, West Drayton 5107/APP/2009/2348	249,091.68	249,091.68	0.00	0.00	0.00	249,091.68	0.00	Funds received as the "British Waterways contribution", to be used towards the cost of improvement works to the Grand Union Canal. No time limits for spend. Funds allocated towards towpath improvements on the Grand Union Canal between Horton Bridge Road and Trout Road, Yiewsley (Cabinet Member Decision 21/09/2018).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
PT/194/403D	Botwell	Former Hayes Swimming Pool, Botwell Lane, Hayes (Lid) 1942/APP/2015/4127	59,000.00	59,000.00	0.00	0.00	0.00	59,000.00	59,000.00	Funds received as the " Traffic Impact contribution" , to be used by the Council towards bus service improvements, installation of land mark bus shelters on Church Road, installation of road signs in the vicinity of the development (see agreement for details) . No time limits for spend.
PT/195/409A *147	Heathrow Villages	Fmr Contractor's Compound, South of Swindon Road, Heathrow Airport 67622/APP/2013/2532 & 67622/APP2015/1651	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received to be used by the Council to secure compliance with the travel plan if required. Any unspent funds to be returned at the end of the monitoring period (10 years) .
PT/196/410	Uxbridge South	66 High Street (Fassnidge Park Hall), Uxbridge 12156/APP/2015/4166 &12156/APP/2016/4647	109,503.00	109,503.00	0.00	0.00	0.00	109,503.00	0.00	Contribution received towards the improvement works in relation to the existing pedestrian link adjacent to the site, including street lighting, CCTV and realignment. No time limits for spend. Funds allocated towards Uxbridge Town Centre Improvements (Cabinet Member Decision 15/06/2018).
PT/197/40N *148	Botwell	The Old Vinyl Factory, Blyth Road, Hayes 59872/APP/2012/1838 & 59872/APP/2013/3775	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received to be used by the Council to secure compliance with the travel plan if required. Any unspent funds to be returned at the end of the monitoring period (10 years) .
PT/198/414A	Hillingdon East	Abbotsfield & Swakeleys School, Clifton Gardens, Hillingdon 3505/APP/2015/3030	450,000.00	450,000.00	0.00	0.00	0.00	450,000.00	0.00	Contribution received to be used by TFL towards bus service improvements. Funds to be spent within 7 years of payment (March 2025).
PT/199/415A *151	West Drayton	West Drayton Police Station, Station Road, West Drayton 12768/APP/2016/1580 & 12768/APP/2014/1870	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received to ensure compliance with the travel plan, if required. Any unspent funds to be returned at the end of the monitoring period (10 years) .
PT/200/414B	Hillingdon East	Abbotsfield & Swakeleys School, Clifton Gardens, Hillingdon 3505/APP/2015/3030	16,430.00	16,430.00	0.00	0.00	0.00	16,430.00	16,430.00	Contribution recieved to be used by TFL towards bus stop improvements along Long Lane. Funds to be spent within 7 years of payment (March 2025).
PT/201/404C *152	Hillingdon East	Abbotsfield & Swakeleys School, Clifton Gardens, Hillingdon 3505/APP/2015/3030	21,200.00	21,200.00	0.00	0.00	0.00	21,200.00	0.00	Funds received to ensure compliance with the travel plan, if required. Any unspent funds to be returned at the end of the monitoring period (10 years) .
PT/202/417A *153	West Drayton	Grand Union Office Park, Packet Boat Lane, West Drayton 1197/APP/2015/4164	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received to ensure compliance with the travel plan, if required. Any unspent funds to be returned at the end of the monitoring period (10 years) .
PT/203/400C *156	Heathrow Villages	World Business Centre, 4 Newall Road, heathrow Airport 71487/APP/2015/4718 &71478/APP/2017/1605	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00	Funds received to ensure compliance with the travel plan, if required. Any unspent funds to be returned at the end of the monitoring period (10 years) .
PT/204/419C *157	Heathrow Villages	Cessna Road, Terminal 2, Heathrow Airport 62360/APP/2015/4277	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00	Funds received to ensure compliance with the travel plan, if required. Any unspent funds to be returned at the end of the monitoring period (10 years) .
		PLANNING TRANSPORTATION & RECYCLING SUB - TOTAL	5,835,834.46	5,795,747.46	1,563,629.51	1,536,036.49	152,593.02	4,272,204.95	1,102,614.23	
		PLANNING TRANSPORTATION & RECYCLING TOTAL	10,148,749.04	10,038,895.68	3,971,063.40	3,852,806.89	250,220.87	6,177,685.64	1,102,614.23	
PORTFOLIO: EDUCATION AND CHILDREN'S SERVICES										
EYL/230/283C	Uxbridge North	Former RAF Uxbridge, Hillingdon Road, Uxbridge 585/ APP/ 2009/2752	3,909,383.23	3,909,383.23	3,909,383.23	3,909,383.23	0.00	0.00	0.00	£2,545,734 received as the first instalment towards providing education, educational improvements or facilities in the Authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and external leisure spaces. Contribution to be spent within 10 years of receipt (Oct 2025). Funds spent towards Council's School Expansion Programme as part of end of year financing 2015/16 (Cabinet Member Decision 06/01/2017 (retrospective). Further £1,363,649 received as the second instalment. Funds allocated and spent towards School Capital Programme (Cabinet Member Decision 27/02/2018).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
EYL/244/404B	Botwell	The Gatefold Building, land east of the former EMI site, Blyth Rd, Hayes 51588/APP/2011/2253	317,846.12	317,846.12	155,239.41	155,239.41	0.00	162,606.71	162,606.71	Funds received towards providing educational improvements or facilities in the Authority's area to included new school facilities, improvements to existing school facilities to accommodate extra children, improvement and expansion to playground and external leisure spaces (see agreement for details). Funds to be spent within 7 years of receipt (April 2024). £155,239.41 allocated and spent towards the School Capital Programme 2017/18 (Cabinet Member Decision 27/02/2018). Further £162,606.71 received as the second education instalment.
EYL/248/418A	Botwell	20-30 Blyth Road, Hayes 1425/APP/2011/3040	266,003.43	266,003.43	0.00	0.00	0.00	266,003.43	266,003.43	Funds received towards providing educational improvements or facilities in the Authority's area to included new school facilities, improvements to existing school facilities to accommodate extra children, improvement and expansion to playground and external leisure spaces (see agreement for details). Funds to be spent within 7 years of receipt (May 2025).
EYL/249/420A	Townfield	Fmr Kings Arms PH, 109 Coldharbour Lane, Hayes 10954/APP/2011/1997	65,178.15	0.00	0.00	0.00	0.00	65,178.15	65,178.15	Funds received towards providing educational improvements or facilities in the Authority's area to included new school facilities, improvements to existing school facilities to accommodate extra children, improvement and expansion to playground and external leisure spaces (see agreement for details). No time limits.
		EDUCATION, YOUTH AND LEISURE SUB - TOTAL	4,558,410.93	4,493,232.78	4,064,622.64	4,064,622.64	0.00	493,788.29	493,788.29	
PORTFOLIO: COMMUNITY, COMMERCE AND REGENERATION										
PPR/47/26A (formerly PT/56/26A)	Botwell	Trident Site, Phase 3 Stockley Park - Hayes Hub/H50 & Botwell Common Road Zebra Crossing 37977/P/94/335	2,601,600.00	2,601,600.00	1,808,071.42	1,808,071.42	0.00	793,528.58	0.00	See Cabinet report 18 December 2003. Balance allocated to Hayes & Harlington Station Improvements and associated interchange initiatives. Project on-hold due to design issues. Officers investigating alternative improvements to area around the station. No time limits. Funds earmarked towards improvements to the public transport interchange and public realm improvements as part of the Crossrail/Hayes Town Centre Scheme. Funds allocated towards Hayes Town Centre Complimentary Measures (Cabinet Member Decision 24/08/2017).
PPR/49/174C	Heathrow Villages	Terminal 2, Heathrow 62360/APP/2006/2942	600,000.00	600,000.00	447,521.80	447,521.80	0.00	152,478.20	92,376.20	Contribution towards the Local Labour Strategy. No time limits. £200,000 allocated to the delivery of the Strategy (Cabinet Member decision 27/10/10). £88,000 allocated and £42,900 spent towards support for Economic Development post within LBH 12/13 (Cabinet Member Decision 19/3/13). £44,100 spent towards E D post 2013/14. Further £91,323 allocated towards the continuation of the E D Officer Post. (Cabinet Member Decision 10/9/2014). £46,321 Spent towards E D Officer Post 2015/16. £150,000 received towards the same purpose (T2 instalments 2014/15, 15/16 and 16/17 to be confirmed). £110,902 allocated towards support for Senior E D Officer Post (Cabinet Member Decision 10/02/2017). £46,300 spent towards Officer post 2016/17. Final T2 instalment (£50k) received (2017/18). T2 instalment received 2018/19. £54,500 spent towards Senior Economic Development Officer Post (2017/18).
PPR/49/174D	Heathrow Villages	Terminal 2, Heathrow Airport. 62360/APP/2006/2942	531,426.00	531,426.00	450,000.00	450,000.00	0.00	81,426.00	0.00	Funds received towards the Local Labour Strategy, as defined in the agreement. No time limits. A total of £450,000 due to be received under this agreement has been allocated towards the Heathrow Academy Programme (Cabinet Member decision 19/11/12). Total of £261,000 paid towards Academy Programme 2012/13. Further £270,246 received towards the Programme. Total match funding towards Heathrow Academy Programme received and spent (2014).
PPR/53/149H	Botwell	Former Hayes Goodsyard site. 10057/APP/2005/2996&299	6,000.00	6,000.00	2,000.00	2,000.00	0.00	4,000.00	0.00	£2,000 received towards the maintenance and operation by the Council of the station approach cameras. Funds spent towards operation of station cameras 09/10. Further £4,000 received as 2nd & 3rd annual instalments.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
PPR/64/262C	Charville	Former Hayes End Library, Uxbridge Road, Hayes. 9301/APP/2010/2231	9,360.44	9,360.44	1,668.55	1,668.55	0.00	7,691.89	0.00	Funds received towards the provision of construction training courses delivered by recognised providers and the provision of a construction work placement coordinator within Hillingdon. No time limits. Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13). £1,668.55 spent towards work place co-ordinator 2017/18.
PPR/65/263C	South Ruislip	Former South Ruislip Library, Victoria Road, Ruislip (plot A). 67080/APP/2010/1419	9,782.64	9,782.64	0.00	0.00	0.00	9,782.64	0.00	Funds received towards the provision of construction training courses delivered by recognised providers and the provision of a construction work placement coordinator within Hillingdon. No time limits. Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR/69/276D	Townfield	Fmr Hayes FC, Church Road, Hayes 4327/APP/2009/2737	54,107.00	54,107.00	54,107.00	54,107.00	0.00	0.00	0.00	First instalment (£21,111,11) towards improvements to local community facilities within the Authority's area. Funds to be spent within 7 years of receipt (July 2019). £16,322 received as second instalment towards the same purpose (spend July 2020). Final instalment £16,673.28 received (spend by February 2022). Funds allocated and spent towards extension at Hayes & Harlington Community Centre (Cabinet Member Decision 16/02/2018). Remaining balance (0.14) diminimus, transferred to PT/44.
PPR/70/267C	Botwell	Fmr Ram PH, Dawley Rd, Hayes 22769/APP/2010/1239	10,000.00	10,000.00	8,883.47	8,883.47	0.00	1,116.53	0.00	Funds to be used for the purpose of improving community facilities in the vicinity of the development. No time limits for spend. Funds allocated towards upgrading cinema equipment at The Beck Theatre (Cabinet Member Decision 28/08/2014). Scheme complete, contribution not required, funds to be reallocated. Balance allocated towards accessibility improvements at the Beck Theatre (Cabinet Member Decision 28/06/2017). Scheme complete.
PPR/71/277C	Heathrow Villages	The Portal, Scylla Rd, Heathrow Airport 50270/APP/2011/1422	20,579.41	20,579.41	0.00	0.00	0.00	20,579.41	20,579.41	Contribution received towards public realm improvements in the vicinity of the development including, CCTV, footpath safety, safer town centres, public transport interchange facilities (see agreement for details). Further contribution received towards the same purpose. No time limits for spend.
PPR/72/277D	Heathrow Villages	The Portal, Scylla Rd, Heathrow Airport. 50270/APP/2011/1422	51,609.49	51,609.49	0.00	0.00	0.00	51,609.49	51,609.49	Contribution received towards training persons within the locality of the development for jobs of a nature to be carried out within the development. Further contribution received towards the same purpose. No time limits for spend.
PPR/75/291A	West Drayton	Fmr Swan PH, Swan Road, West Drayton. 68248/APP/2011/3013	13,699.22	13,699.22	11,203.77	11,203.77	0.00	2,495.45	0.00	Contribution to be used towards construction training courses delivered by recognised providers and the provision of a work place co-ordinator within the authority's area. No time limits. £1,939 spent towards Civic Centre apprentice scheme and £4,330.05 towards Partnership Team to support construction training in the Borough (Cabinet Member Decision 10/05/2017). £4,934.72 spent towards apprenticeship scheme (2017/18).
PPR/77/282D	West Ruislip	Lyon Court, 28-30 Pembroke Road, Ruislip 66985/APP/2011/3049	25,330.03	25,330.03	0.00	0.00	0.00	25,330.03	0.00	Contribution received towards the provision of CCTV, lighting, safety improvements to public transport facilities and car parks or safer town centres (see agreement for details). Funds to be spent within 5 years of completion of the development (Feb 2019). Funds allocated towards lighting improvements in Pembroke Road, Ruislip (Cabinet Member Decision 04/10/2018).
PPR/79/299E	Cavendish	161 Elliot Ave (fmr Southbourne Day Centre), Ruislip. 66033/APP/2009/1060	16,353.04	16,353.04	8,177.00	8,177.00	0.00	8,176.04	0.00	Contribution received towards construction training courses delivered by recognised providers and the provision of a construction work place co-ordinator for Hillingdon Residents. No time limits for spend. Funds allocated towards Partnership Team to support construction training in the Borough and the Civic Centre Apprentice Scheme (Cabinet Member Decision 10/05/2017). £8,177 spent towards apprenticeship scheme (2017/18).
PPR/80/297B	Heathrow Villages	Fmr Technicolor Site, 276 Bath Rd, Sipson. 35293/APP/2009/1938	46,055.55	46,055.55	0.00	0.00	0.00	46,055.55	46,055.55	Funds received towards public realm improvement works to be delivered within the vicinity of the land. Funds to be spent within 7 years of receipt (May 2020).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
PPR/81/81/297C	Heathrow Villages	Fmr Technicolor Site, 271 Bath Rd, Sipson. 35293/APP/1938	16,695.14	16,695.14	0.00	0.00	0.00	16,695.14	16,695.14	Contribution received towards the provision of training in the hospitality and leisure industry (see agreement for further details). Funds to be spent within 7 years of receipt (May 2020).
PPR/82/301B	Northwood	37-45 Ducks Hill Rd, Northwood 59214/APP/2010/1766	22,192.63	22,192.63	0.00	0.00	0.00	22,192.63	0.00	Contribution received towards public realm improvements in the vicinity of the development including, CCTV, footpath safety, safer town centres, public transport interchange facilities in the locality of the site (see agreement for details). No time limit (5 year spend period removed by later agreement). Funds allocated towards road safety improvements on Copsewood Way (Cabinet Member Decision 22/06/2018.)
PPR/87/303C	Botwell	70 Wood End Green Rd, Hayes 5791/APP2012/408	7,731.96	7,731.96	0.00	0.00	0.00	7,731.96	0.00	Contribution received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's Area. No time limits. Funds allocated towards Partnership Team core budget to support construction training in the Borough (Cabinet Member Decision 10/05/2017)
PPR/85/306B	Hillingdon East	Fmr Knights of Hillingdon, Uxbridge 15407/APP/2009/1838	7,875.62	7,875.62	0.00	0.00	0.00	7,875.62	0.00	Contribution received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator serving the locality of the development. No time limits. Funds allocated towards Partnership Team core budget to support construction training in the Borough (Cabinet Member Decision 10/05/2017)
PPR/88/325A	West Drayton	Stockley Close Units 1623 & 1685 51458/APP/2013/2973	20,713.00	20,713.00	0.00	0.00	0.00	20,713.00	0.00	Funds received as the "construction training scheme shortfall costs" & the "co-ordinator costs" towards construction training courses delivered by recognised providers and provision of a construction work place co-ordinator within the Authority's Area. Funds to be spent within 5 years of receipt (April 2019). Funds allocated towards on site construction training schemes at Grassy Meadows and Parkview (Cabinet Member Decision 14/06/2017)
PPR/90/331B	Cavendish	216 Field End Road, Eastcote. 6331/APP/2010/2411	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	Contribution received towards the costs of providing construction training schemes within the London Borough of Hillingdon. No time limit for spend.
PPR/91/331C	Cavendish	216 Field End Road, Eastcote. 6331/APP/2010/2411	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	Contribution to be used by the Council towards community facilities in the Authority's area. No time limit for spend.
PPR/92/333B	Yiewsley	39 High Street, Yiewsley 24485/APP/2013/138	22,543.13	22,543.13	0.00	0.00	0.00	22,543.13	0.00	Contribution received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator serving the locality of the development. No time limits. Funds allocated towards Partnership Team core budget to support construction training in the Borough (Cabinet Member Decision 10/05/2017)
PPR/93/333C	Yiewsley	39 High Street, Yiewsley 24485/APP/2013/138	25,010.10	25,010.10	0.00	0.00	0.00	25,010.10	0.00	Contribution received as the "public realm contribution" towards the provision of CCTV, lighting, closure/gating of paths and links, safety improvements to public transport interchanges, facilities, and car parks, enhanced night bus networks to and from major new facilities and leisure uses within the authority's area. No time limits for spend. Allocated towards public realm improvements at West Drayton Station as part of Crossrail Project (Cabinet Member Decision 13/03/2018).
PPR/96/347B	North Uxbridge	Honeycroft Day Centre, Honeycroft Hill, Uxbridge 6046/APP/2013/1834	24,335.69	24,335.69	0.00	0.00	0.00	24,335.69	0.00	Contribution received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. Funds to be spent/committed within 7 years of receipt (May 2022). Funds allocated towards on site construction training schemes at Grassy Meadows and Parkview (Cabinet Member Decision 14/06/2017)

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
PPR/97/314C	Pinkwell	Hyde Park Hayes, Dawley Road, Hayes (HPH4 & 5) 40652/APP/2012/2030	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. No time limits for spend. Funds allocated towards on site construction training schemes at Grassy Meadows and Parkview (Cabinet Member Decision 14/06/2017)
PPR/100/351B	Northwood	103, 105 & 107 Ducks Hill Rd, Northwood 64345/APP/2014/1044	10,959.04	10,959.04	0.00	0.00	0.00	10,959.04	0.00	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. No time limits for spend. Funds allocated towards on site construction training schemes at Grassy Meadows and Parkview (Cabinet Member Decision 14/06/2017)
PPR/101/348D	Uxbridge North	Lancaster & Hermitage Centre, Lancaster Road, Uxbridge. 68164/APP/2011/2711	3,331.89	3,331.89	0.00	0.00	0.00	3,331.89	3,331.89	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. No time limits for spend.
PPR/102/354A	Botwell	Land on west Side of Dawley Road, Hayes (E C House). 38065/APP/2014/2143	9,644.70	9,644.70	0.00	0.00	0.00	9,644.70	9,644.70	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. Funds to be spent within 7 years of receipt (Sept 2022)
PPR/103/356B	Yiewsley	Packet Boat House, Packet Boat Lane, Cowley 20545/APP/2012/2848	31,792.72	31,792.72	0.00	0.00	0.00	31,792.72	31,792.72	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. Funds to be spent within 5 years of completion (June 2022)
PPR/104/355B	Botwell	Formr EMI Site, Dawley Rd, Hayes 8294/APP/2015/1406	82,800.00	82,800.00	0.00	0.00	0.00	82,800.00	82,800.00	Contribution received towards investment in local energy efficiency and carbon reduction measures within the Authority's area. Spend within 7 years of receipt (Nov 2022).
PPR/105/355C	Botwell	Formr EMI Site, Dawley Rd, Hayes 8294/APP/2015/1406	9,600.00	9,600.00	0.00	0.00	0.00	9,600.00	9,600.00	Funds received towards the provision of a construction work place co-ordinator. Funds to be spent within 7 years of receipt (Nov 2022).
PPR/106/360A	Heathrow Villages	Fmr Unitair Centre, Great South West Rd, Feltham, 49559/APP/2014/334	9,984.00	9,984.00	0.00	0.00	0.00	9,984.00	9,984.00	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. No time limit for spend.
PPR/108/371B	Heathrow Villages	272-276 Bath Rd, Hayes 464/APP/2014/2886	19,600.00	19,600.00	0.00	0.00	0.00	19,600.00	19,600.00	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. No time limit for spend.
PPR/109/378A	Townfield	Hayes Gate House, Uxbridge Road, Hayes 2385/APP/2013/2523	138,774.29	138,774.29	0.00	0.00	0.00	138,774.29	0.00	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. Funds to be spent within 5 years of receipt (Jan 2021). Funds allocated towards the Construction Coordinator Service (Cabinet Member Decision 25/04/2018)
PPR/110/372B	Yiewsley	Phase 3, Stockley Park, Stockley Road. 37977/APP/2015/1004	9,600.00	9,600.00	0.00	0.00	0.00	9,600.00	9,600.00	Funds received as the "Phase 1 " payment towards the provision of a construction workplace coordinator within the Authority's area. Funds to be spent within 7 years of receipt (Jan 2023).
PPR/111/379A	Townfield	1-3 Uxbridge Rd, Hayes. 1911/APP/2012/3185	99,175.00	99,175.00	0.00	0.00	0.00	99,175.00	99,175.00	Funds received towards the provision of a construction work place co-ordinator within the Authority's area. Funds to be spent within 7 years of receipt (March 2023).
PPR/113/274C	Botwell	Global Academy. Old Vinyl Factory, Blyth Road, Hayes. 5505/APP/2015/1546	9,600.00	9,600.00	0.00	0.00	0.00	9,600.00	9,600.00	Funds received towards the provision of a construction work place co-ordinator within the Authority's area. Funds to be spent within 7 years of receipt (March 2023).
PPR/114/380A	Ickenham	211-213 Swakeleys Rd, Ickenham. 70701/APP/2015/3026	9,600.00	9,600.00	0.00	0.00	0.00	9,600.00	9,600.00	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. No time limit for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
PPR/115/381	South Ruislip	555 Stonefield Way, Ruislip	14,600.00	14,600.00	0.00	0.00	0.00	14,600.00	14,600.00	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. No time limit for spend.
PPR/116/382C	West Drayton	Kitchener House, Warwick Rd, West Drayton. 18218/APP/2013/2183	16,769.78	16,769.78	0.00	0.00	0.00	16,769.78	16,769.78	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. Funds to be spent within 10 years of receipt (April 2026).
PPR/117/283E	North Uxbridge	Pavilions Shopping Centre, Chequers Square, Uxbridge (Primark). 35214/APP/2014/2232	13,150.00	13,150.00	0.00	0.00	0.00	13,150.00	13,150.00	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. Funds to be spent within 7 years of receipt (May 2023).
PPR/118/384C	Yiewsley	Caxton House, Trout Road, Yiewsley. 3678/APP/2013/3637	35,415.97	35,415.97	0.00	0.00	0.00	35,415.97	35,415.97	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. No time limits for spend.
PPR/119/385A	Northwood Hills	Frank Welch Court, High Meadow Close, Pinner. 196/APP/2013/2958	26,307.20	26,307.20	0.00	0.00	0.00	26,307.20	26,307.20	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. No time limits for spend.
PPR/120350D	South Ruislip	Former Arla Dairy site, Victoria Road, Ruislip. 6619/APP/2014/1600	9,600.00	9,600.00	0.00	0.00	0.00	9,600.00	9,600.00	Funds to be used by the Council towards a work place co-ordinator payable per phase (phase1 payment received). Funds to be spent within 7 years of receipt (September 2023).
PPR/121/391	Brunel	Brunel University (AMCC2), Kingston Lane, Uxbridge. 532/APP/2015/350	24,559.38	24,559.38	0.00	0.00	0.00	24,559.38	24,559.38	Funds received towards the cost of providing construction training to residents in the local vicinity of the land. No time limits for spend.
PPR/122/387C	Uxbridge North	Norwich Union House, 1-3 Bakers Road, Uxbridge 8218/APP/2011/1853	32,443.83	32,443.83	0.00	0.00	0.00	32,443.83	32,443.83	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. Funds to be spent within 7 years of receipt (September 2023).
PPR/123/390E	West Drayton	Former Angler's Retreat PH, Cricketfield Road, West Drayton 11981/APP/2013/3307	13,111.01	13,111.01	0.00	0.00	0.00	13,111.01	13,111.01	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. Funds to be spent within 5 years of receipt (September 2021).
PPR/124/398A	Heathrow Villages	Building 717, Located Between Sheffield Way & Southern Perimeter Road, Heathrow. 50657/APP/2013/2214	24,000.00	24,000.00	0.00	0.00	0.00	24,000.00	24,000.00	Funds to be used towards (but not limited to) the cost of assisting relevant hotel and leisure industry related training course offered by recognised and accredited organisations such as uxbridge College or other training providers in the Authority's area. Funds to be spent within 5 years of receipt (Nov 2021).
PPR/125/398B	Heathrow Villages	Building 717, Located Between Sheffield Way & Southern Perimeter Road 50657/APP/2013/2214	65,984.00	65,984.00	0.00	0.00	0.00	65,984.00	0.00	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. Funds to be spent within 5 years of receipt (Nov 2021). Funds allocated towards construction training schemes at Hillside Infant & Junior School and Warrender Primary School (Cabinet Member Decision 31/08/2018).
PPR/126/396B	Pinkwell	Unit 3, Millington Road, Hayes 32157/APP/2016/1696	18,012.29	18,012.29	0.00	0.00	0.00	18,012.29	18,012.29	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. No time limit for spend.
PPR/128/399A	Townfield	Unit A Bulls Bridge Centre, North Hyde Gardens. 13226/APP/2015/4623	12,100.00	12,100.00	0.00	0.00	0.00	12,100.00	12,100.00	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. No time limit for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
PPR/130/403B	Botwell	Fmr Hayes Swimming Pool, Botwell Lane, Hayes (Lidl) 1942/APP/2015/4127	16,388.00	16,388.00	0.00	0.00	0.00	16,388.00	16,388.00	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. No time limit for spend.
PPR/133/407	Heathrow Villages	IAG Cargo Campus, Sealand Road, Heathrow Airport 50045/APP/2016/2081	47,100.00	47,100.00	0.00	0.00	0.00	47,100.00	47,100.00	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. No time limit for spend.
PPR/134/411A	Ickenham	Harefield Place, The Drive, Ickenham 1257/APP/2015/3649	37,100.00	37,100.00	0.00	0.00	0.00	37,100.00	37,100.00	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. No time limit for spend.
PPR/135/400B	Heathrow Villages	World Business Centre, 4 Newall Road, Heathrow Airport 71487/APP/2015/4718	9,600.00	9,600.00	0.00	0.00	0.00	9,600.00	9,600.00	Funds received towards the cost of providing a construction work place co-ordinator within the Authority's area. Funds to be spent within 7 years of receipt (Oct 2024).
PPR/136/409B	Heathrow Villages	Fmr Contractor's Compound, South of Swindon Road, Heathrow Airport 67622/APP/2013/2532 & 67622/APP2015/1651	149,250.00	149,250.00	0.00	0.00	0.00	149,250.00	149,250.00	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. Funds to be spent within 5 years of receipt (Dec 2023).
PPR/137	Heathrow Villages	Fmr Contractor's Compound, South of Swindon Road, Heathrow Airport 67622/APP/2013/2532 & 67622/APP2015/1651	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00	Funds received towards the cost of assisting relevant hotel and leisure industry related training courses offered by recognised and acceridated organisations such as Uxbridge College or other training providers within the Authority's area. Funds to be spent within 5 years of receipt (Dec 2023).
PPR/138/412A	Botwell	Enterprise House, 133 Blyth Road, Hayes 11623/APP/2013/3606	91,331.24	91,331.24	0.00	0.00	0.00	91,331.24	91,331.24	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. No time limits
PPR/139/415B	West Drayton	West Drayton Police Station, Station Road, West Drayton 12768/APP/2016/1580 & 12768/APP/2014/1870	9,600.00	9,600.00	0.00	0.00	0.00	9,600.00	9,600.00	Funds received towards the cost of providing a construction work place co-ordinator within the Authority's area. No time limit for spend.
PPR/140/420B	Townfield	Fmr Kings Arms PH, 109 Coldharbour Lane, Hayes 10954/APP/2011/1997	18,952.76	0.00	0.00	0.00	0.00	18,952.76	18,952.76	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. No time limits.
PPR/141/419B	Heathrow Villages	Cessna Road, Terminal 2, Heathrow Airport 62360/APP/2015/4277	72,400.00	0.00	0.00	0.00	0.00	72,400.00	72,400.00	Funds received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's area. Funds to be spent within 7 years of receipt (August 2025).
PPR/142/419C	Heathrow Villages	Cessna Road, Terminal 2, Heathrow Airport 62360/APP/2015/4277	12,000.00	0.00	0.00	0.00	0.00	12,000.00	12,000.00	Funds received towards the provision of recruitment, training and employment opportunities in the hotel, hospitality and leisure industry, to people residing in the Borough. Funds to be spent within 7 years of receipt (August 2025).
		COMMUNITY, COMMERCE & REGENERATION TOTAL	5,397,237.19	5,293,884.43	2,791,633.01	2,791,633.01	0.00	2,605,604.18	1,255,835.36	
PORTFOLIO: CENTRAL SERVICES, CULTURE & HERITAGE										
CSL/6/189A	Ruislip	30 Kings End, Ruislip. 46299/APP/2006/2165	7,674.48	7,674.48	0.00	0.00	0.00	7,674.48	0.00	Towards the provision of community facilities in the immediate vicinity of the land. No time limits. Earmarked towards Manor Farm Library. Subject to formal allocation of funding.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
CSL/9/199A	Ruislip	41, Kingsend, Ruislip. 2792/APP/2006/3451	9,338.43	9,338.43	32.50	32.50	0.00	9,305.93	0.00	Funds received towards the provision of community facilities in the Borough. No time constraints. Earmarked towards Manor Farm Library. £782 from this contribution has been allocated towards new equipment at Manor Farm Library (Cabinet Member decision 29/03/2016)
CSL/10/200B	Manor	Former Ruislip Manor Library, Victoria Road, Ruislip. 14539/APP/2008/2102	5,200.00	5,200.00	0.00	0.00	0.00	5,200.00	0.00	Funds received towards improvements to nearby community facilities. Earmarked towards Ruislip Manor Library and Community Resources Centre. Subject to formal allocation of funding.
CSL/12/215A	Ruislip	5 - 11, Reservoir Road, Ruislip 61134/APP/2006/260	13,338.00	13,338.00	0.00	0.00	0.00	13,338.00	13,338.00	Contribution received towards the provision of community facilities in the locality. No time limits on spend.
CSL/14/220	Townfield	Trescott House, Hayes . 36261/APP/2010/215	1,599.00	1,599.00	0.00	0.00	0.00	1,599.00	1,599.00	Funds received towards additional or improved library facilities in the vicinity of the site. No time limits.
CSL/26/249B	Townfield	Fmr Glenister Hall, Minet Drive, Hayes. 40169/APP/2011/243	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received towards the provision of necessary capacity enhancements at the Townfield Community Centre. No time limit for spend.
CSL/59/283E	Uxbridge North	Former RAF Uxbridge, Hillingdon Road, Uxbridge. 585/APP/ 2009/2752	22,000.00	22,000.00	0.00	0.00	0.00	22,000.00	0.00	Funds received as the second instalment of the Library contribution (5 instalments due in total). Funds to be used towards the provision or improvement of library facilities and/or books within the Authority's area. Spend within 10 years of receipt (2027) . Earmarked towards Library refurbishment Programme.
CSL/68/404C	Botwell	The Gatefold Building, land east of the former EMI site, Blyth Rd, Hayes 51588/APP/2011/2253	33,466.39	33,466.39	0.00	0.00	0.00	33,466.39	33,466.39	Funds received as a contribution towards community facilities in the vicinity of the development. Funds to be spent within 7 years of receipt (April 2024).
CSL/69/404D	Botwell	The Gatefold Building, land east of the former EMI site, Blyth Rd, Hayes 51588/APP/2011/2253	4,213.13	4,213.13	2,057.74	2,057.74	0.00	2,155.39	2,155.39	Funds received towards the provision or improvement to library facilities and/or library books within the Authority's area. Funds to be spent within 7 years of receipt (April 2024). £2,057.74 allocated and spent towards the Library Book Fund 2017/18 (Cabinet Member decision 20/02/2018). Second instalment £2,155.39 received March 2018.
CSL/70/40L	Botwell	Old Vinyl Factory (Boiler House & Materials Store), Blyth Rd, Hayes. 59872/APP/2012/1838 & 59872/APP/2013/3775	8,633.28	8,633.28	0.00	0.00	0.00	8,633.28	8,633.28	Funds received towards the provision of library facilities within the Authority's area. Funds to be spent within 7 years of receipt (July 2024)
CSL/72/418B	Botwell	20-30 Blyth Road, Hayes 1425/APP/2011/3040	5,145.76	5,145.76	0.00	0.00	0.00	5,145.76	5,145.76	Funds received towards the provision of library facilities and /or library books within the Authority's area. Funds to be spent within 7 years of receipt (May 2025)
CSL/73/420C	Townfield	Fmr Kings Arms PH, 109 Coldharbour Lane, Hayes 10954/APP/2011/1997	954.47	0.00	0.00	0.00	0.00	954.47	954.47	Funds received towards the provision of library facilities and /or library books within the Authority's area. No time limits.
		CENTRAL SERVICES, CULTURE & HERITAGE - TOTAL	131,562.94	130,608.47	2,090.24	2,090.24	0.00	129,472.70	65,292.29	
PORTFOLIO: FINANCE PROPERTY & BUSINESS SERVICES										
E/02/18	West Drayton	Old Mill House, Thorney Mill Road, West Drayton 41706C/91/1904	59,556.42	59,556.42	55,657.45	55,657.45	0.00	3,898.97	0.00	Revenue cost (12K) spent. The balance is required for the establishment and management of a nature reserve on nearby land. Works identified and now awaiting quotations from contractors. Officers have liaised with London Wildlife Trust and contractors with regards to phasing of the works (access and conservation improvements) required to improve the nature reserve. Works have now been scheduled by the area officer. Spend towards tree and footpath works. Further spend towards maintenance works. There are no time constraints upon the expenditure of the funds.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
E/28/71 (Formerly PT/40)	Botwell	Land at Hendrick Lovell, S.W of Dawley Road, Hayes 43554/C/92/787	12,692.00	12,692.00	267.81	267.81	0.00	12,424.19	0.00	Landscaping works (12.69K). Limited to specific area of land. Delays caused by land being in Stockley Park Consortium ownership. Green Spaces team is looking into the potential for a scheme within the parameters of the legal agreement. Site overgrown preventing planting trees in preferred location. The trees officer has suggested two locations on the site where they could be planted instead. Officers currently considering feasibility. No time constraints.
E/38/153B	Heathrow Villages	Polar Park, Bath Road, Harmondsworth 2964/APP/2002/1436 &1437	10,000.00	10,000.00	7,764.09	7,764.09	0.00	2,235.91	0.00	Funds received towards Air Quality initiatives within the vicinity of the site. No time constraints. Funds allocated towards two monitoring stations in vicinity of the site. (Cabinet Member Decision 22/6/2010). £7,764.09 spent towards air quality monitoring.
E/47/177B	Manor	41-55, Windmill Hill, Ruislip planning ref.48283/APP/2006/2353	38,258.39	38,258.39	32,124.97	32,124.97	0.00	6,133.42	0.00	Funds received towards open green space and recreational open space within a 3 mile radius of the land. This sum includes approximately £8k for bins and benches and £30k for children's play space. Funds not spent within 5 years of receipt (24 December 2012) are to be refunded. Officers currently drawing up a programme of works for Warrender Park. Funds allocated towards a scheme of improvements at Warrender Park (Cabinet Member Decision 3/9/2010). Works complete Dec 12. Accounting adjustment made, scheme to be closed.
E/59/155F	West Drayton	Former RAF - Porters Way, West Drayton 5107/APP/2005/2082	20,000.00	20,000.00	9,291.00	9,291.00	0.00	10,709.00	0.00	Funds received towards the maintenance of play facilities at Stockley Recreation Ground (Mulberry Parade). £10,415 allocated towards costs incurred in maintaining the playground (Cabinet Member Decision 7/11/2012). Developer has agreed that the remaining balance can be retained and spent towards the continued maintenance of the play equipment (letter received June 2015).
E/62/231E	Ruislip	Former RAF Ruislip (Ickenham park), High Road, Ickenham. 38402/APP/2007/1072	146,879.75	146,879.75	44,059.48	44,059.48	0.00	102,820.27	0.00	Funds received as a commuted sum towards the maintenance of the playing fields as part of the scheme for a period of 10 years. Spend subject to conditions as stipulated in the legal agreement. £44,063 allocated towards the annual cost of maintaining the playing fields provided at Ickenham Park development (Cabinet Member Decision 7/11/2012). £15,191.56 Spend towards maintenance costs 2012/13. Maintenance costs claimed 2014/15. Maintenance costs claimed 2015/16.
E/66/239D	Eastcote	Highgrove House, Eascote Road, Ruislip. 10622/APP/2006/2294 & 10622/APP/2009/2504	10,000.00	10,000.00	9,614.17	9,614.17	0.00	385.83	0.00	Contribution received towards the cost of enhancement and/or nature conservation works at Highgrove Woods. No time limits. Funds allocated towards conservation works at Highgrove Woods Nature Reserve (Cabinet Member Decision 16/3/12). Works on going.
E/69/246B	Botwell	561 & 563 Uxbridge Road, Hayes. 63060/APP/2007/1385	20,175.83	20,175.83	18,410.35	18,410.35	0.00	1,765.48	0.00	Contribution received towards the cost of improving Rosedale Park which adjoins the land. No time limit on spend. Funds allocated towards improvements at Rosedale Park (Cabinet Member Decision 08/06/2016). Scheme completed August 2016. Invoices paid. Scheme to be closed.
E/71/250	South Ruislip	Land adjacent to Downe Barns Farm, West End Road, West End Road, Northolt. 2292/APP/2006/2475	50,000.00	50,000.00	25,000.00	25,000.00	0.00	25,000.00	20,000.00	Funds received as maintenance instalments to assist with the management of Ten Acres Wood Nature Reserve including, staffing, tree & river Maintenance and volunteers' tools & equipment. Funds to be spent within 11 years of receipt (August 2021). £15,000 allocated towards ongoing management works at the reserve (Cabinet Member Decision 7/11/2012). Spend towards stock fencing and ditch restoration at the reserve. £5,000 spent towards access improvements at the reserve. Further £15,000 allocated towards the management of Ten Acre Woods (Cabinet Member Decision 22/07/2016). £5,000 spent towards essential tree works 2016/17. £5,000 spent towards ditch restoration 2017/18. £20,000 received as final payment. Funds to be spent by May 2029.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
E/76/276E	Townfield	Fmr Hayes FC, Church Road, Hayes. 4327/APP/2009/2737	199,656.76	199,656.76	5,058.50	0.00	5,058.50	194,598.26	54,500.76	First instalment (£64,740) of a contribution received towards improvements to local recreation and sports facilities within the vicinity of the land. Funds to be spent within 7 years of receipt (July 2019). £66,741 received as the second instalment towards the same purpose (spend July 2020). Final instalment £68,174 received (spend by Feb 2022). £145,156 allocated towards the refurbishment and relocation of the former Yiewsley bowls club house to Sipson Recreation Ground for use by Sipson Explorers (Cabinet Decision 21/06/2018). Scheme on site.
E/77/276F	Townfield	Fmr Hayes FC, Church Road, Hayes 4327/APP/2009/2737	27,018.91	27,018.91	22,593.94	21,750.94	13,703.98	4,424.97	0.00	First instalment (£8,761) of a contribution received towards air quality improvements in the Authority's area including, measures to reduce emissions, tree planting, use of cleaner fuels and air quality strategy (see agreement for details). Funds to be spent within 7 years of receipt (July 2019). £9,031 received as the second instalment towards the same purpose (spend by July 2020). Final instalment received this quarter (spend Feb 2022). Funds allocated towards the Borough's air quality monitoring network (Cabinet Member Decision 26/10/2016). £8,889.96 spent towards air quality monitoring 2017/18. Further spend towards monitoring this quarter.
E/78/282A	West Ruislip	Lyon Court, 28-30 Pembroke Road, Ruislip. 66895/APP/2011/3049	10,000.00	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00	Contribution received as the first instalment towards the cost of providing a scheme to protect and enhance the off site nature conservation interest in the locality of the site. Estimated time limit for spend 2019 (see agreement for details). Funds allocated towards ecological improvements at Pinn Meadows (Cabinet Member Decision 31/10/13). Scheme complete.
E/80/249F	Townfield	Glenister Hall, 119 Minet Drive, Hayes 40169/APP/2011/243	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00	Contribution received towards the provision and maintenance of junior football pitches/ refurbishment of cricket wicket at Grassy meadows (see agreement for details). No time limits.
E/83/198G	Uxbridge	Fmr Gasworks Site, Cowley Mill Road, Uxbridge (Kier Park). 3114/APP/2012/2881	15,000.00	15,000.00	15,000.00	15,000.00	54.02	0.00	0.00	Contribution received towards undertaking an assessment of air quality within the vicinity of the site. Funds to be spent within 7 years of receipt (March 2020). Funds allocated towards Borough Air Quality Monitoring Programme (Cabinet Member Decision 09/07/2014). £5,945 spent towards the operation of air quality monitoring stations in the Borough (2015/16). £7,100 spent towards the operation of air quality monitoring stations 2016/17.
E/84/297D	Heathrow Villages	Fmr Technicolor Site, 271 Bath Rd, Sipson. 35293/APP/1938	17,270.83	17,270.83	0.00	0.00	0.00	17,270.83	17,270.83	Funds received to be used by Hillingdon Council towards initiatives to improve air quality within LBH. Funds to be spent within 7 years of receipt (May 2020).
E/85/300D	Townfield	Fmr Powergen Site, North Hyde Gardens, Hayes 13226/APP/2012/2185	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	Contribution received to be used towards reducing emissions, tree & other planting, vehicle restrictions, use of cleaner fuels, environmental management and air quality strategy (see legal agreement for details). No time limits.
E/86/305B	Northwood	London School of Theology, Green Lane, Northwood 10112/APP/2012/2057	30,609.90	30,609.90	0.00	0.00	0.00	30,609.90	0.00	Contribution received towards the provision of tennis courts within Northwood Recreation Ground. No time limits. Funds allocated towards the refurbishment of a single tennis court at Northwood Recreation Ground (Cabinet Member Decision 19/10/2018).
E/89/315C	Pinkwell	Asda Unit 3 Westlands Estate, Millington Rd, Hayes 32157/APP/2011/872	26,323.47	26,323.47	0.00	0.00	0.00	26,323.47	0.00	Contribution received as the "air quality contribution", to be used by the Council towards air quality monitoring in the Authority's area. No time limits for spend. Funds allocated towards the Borough's air quality monitoring network (Cabinet Member Decision 26/10/2016).
E/91/323B	Cavendish	150 Field End Road (Initial House), Eastcote, Pinner 25760/APP/2013/3632	55,000.00	55,000.00	0.00	0.00	0.00	55,000.00	0.00	Funds received towards the costs of improvements to public open space in the Authority's Area. No time limits for spend. Funds allocated towards the provision of a skate park at Field End Recreation Ground (Cabinet Member Decision 24/03/2017). Scheme completed and skate park opened August 2018. Awaiting invoices.
E/93/326	Pinkwell	Prologis Park, Stockley Road, Hayes 18399/APP/2013/3449	21,789.00	21,789.00	0.00	0.00	0.00	21,789.00	21,789.00	Contribution received as the "allowable solutions" (energy) contribution. Funds to be used towards local carbon emissions reduction initiatives in the London Borough of Hillingdon. No time limit for spend.

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			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
E/94/338B	Uxbridge South	37 St John's Road, Uxbridge 15811/APP/2012/2444	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	Contribution received towards the cost of environmental and ecological mitigation measure and enhancements at the Little Britain site of Metropolitan Importance for Nature Conservation as made necessary by the development. No time limits for spend.
E/95/344D	South Uxbridge	Building 63, Phase 500, Riverside Way, Uxbridge 56862/APP/2014/170	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). Funds to be spent within 5 years of receipt (July 2020).
E/96/344E	South Uxbridge	Building 63, Phase 500, Riverside Way, Uxbridge 56862/APP/2014/170	5,750.00	5,750.00	0.00	0.00	0.00	5,750.00	5,750.00	Contribution received towards the maintenance of the footpath works as shown on a plan attached to the agreement. Funds to be spent within 5 years of receipt (July 2020).
E/97/344F	South Uxbridge	Building 63, Phase 500, Riverside Way, Uxbridge 56862/APP/2014/170	5,000.00	5,000.00	3,000.00	3,000.00	0.00	2,000.00	0.00	Contribution received towards the cost of tree works to those trees sited in the adjoining nature reserve. Funds to be spent within 5 years of receipt (July 2020). Funds allocated towards tree works at Uxbridge Moor Nature Reserve (Cabinet Member Decision 24/11/2016). £3,000 spent towards tree works within the reserve 2016/17.
E/98/354B	Botwell	Land on west Side of Dawley Road, Hayes (EC House). 38065/APP/2014/2143	12,558.21	12,558.21	0.00	0.00	0.00	12,558.21	0.00	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). Funds to be spent within 7 years of receipt (Sept 2022). Funds allocated towards the Borough's air quality monitoring network (Cabinet Member Decision 26/10/2016).
E/99/350B	West Ruislip	Fmr Arla Dairy Site, Victoria Rd, Ruislip. 66819/APP/2014/1600	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	50,000.00	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). Funds to be spent within 5 years of receipt (Sept 2022).
E/100/40H	Botwell	Land at Thorn EMI Complex (Old Vinyl Factory). 51588/APP/2000/1827 & 5987/APP/2012/1838	25,361.47	25,361.47	0.00	0.00	0.00	25,361.47	25,361.47	Contribution received towards initiatives to improve air quality within the Authority's area. Funds to be spent within 7 years of receipt (Nov 2022)
E/101/355D	Botwell	Fmr EMI Site, Dawley Rd, Hayes 8294/APP/2015/1406	12,500.00	12,500.00	10,050.30	10,050.30	0.00	2,449.70	0.00	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). Funds to be spent within 5 years of receipt (Nov 2022). Funds allocated and £10,050 spent towards a scheme of tree planting in the Borough (Cabinet Member Decision 05/04/2017)
E/102/360B	Heathrow Villages	Fmr Unitair Centre, Great South West Rd, Feltham, 49559/APP/2014/334	26,000.00	26,000.00	0.00	0.00	0.00	26,000.00	26,000.00	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). No time limit for spend.
E/103/359D	Yiewsley	26-36 Horton Rd, Yiewsley 3507/APP/2013/2327	12,625.00	12,625.00	0.00	0.00	0.00	12,625.00	12,625.00	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). Funds to be spent within 7 years of receipt (Jan 2023).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
E/104/371C	Heathrow Villages	272-276 Bath Rd, Hayes 464/APP/2014/2886	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). No time limit for spend.
E/105/378B	Townfield	Hayes Gate House, Uxbridge Road, Hayes 2385/APP/2013/2523	12,625.00	12,625.00	10,073.78	2,000.00	8,073.78	2,551.22	0.00	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). Funds to be spent within 5 years of receipt (Jan 2021). Funds allocated towards street tree planting and support for the Hillingdon air text pollution alert service (Cabinet Member Decision 04/04/2018). £2,000 spent towards the air text service 2017/18. £8,073 spent this quarter towards street tree planting in the Borough.
E/106/732C	Yiewsley	Phase 3, Stockley Park, Stockley Road. 37977/APP/2015/1004	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	50,000.00	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). Funds to be spent within 7 years of receipt (Jan 2023).
E/107/356C	Yiewsley	Packet Boat House, Packet Boat Lane, Cowley 20545/APP/2012/2848	15,450.00	15,450.00	0.00	0.00	0.00	15,450.00	15,450.00	Contribution received towards the maintenance and provision of open space; the maintenance and provision of children's play spaces; the provision of off-site community facilities to be used for the benefit of residents within the Authority's area. No time limit for spend.
E/108/380B	Ickenham	211-213 Swakeleys Rd, Ickenham 70701/APP/2015/3026	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	12,500.00	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). No time limit for spend.
E/109/382E	West Drayton	Kitchener House, Warwick Rd, West Drayton. 182118/APP/2013/2183	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	12,500.00	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). Funds to be spent within 10 year of receipt (April 2023).
E/110/384E	Yiewsley	Caxton House, Trout Road, Yiewsley. 3678/APP/2013/3637	25,508.01	25,508.01	0.00	0.00	0.00	25,508.01	25,508.01	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). No time limits for spend.
E/111/385C	Northwood Hills	Frank Welch Court, High Meadow, Pinner. 196/APP/2013/2958	31,369.64	31,369.64	0.00	0.00	0.00	31,369.64	31,369.64	Contribution received to improve the ecological facilities at Pinn meadows including; access for river dipping, creation of an Ox- bow pond, creation of wildflower meadow (see agreement for details). No time limit for spend.
E/112/382	Brunel	82A-86 Pield Heath Road, Hillingdon. 70060/APP/2014/2070	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00	Contribution to be used to plant and maintain an appropriate tree within the landscaping enhancement area described in the agreement. No time limits for spend. Funds allocated toward a suitable scheme (Cabinet Member Decision 24/11/2016).
E/113/393	West Drayton	Land West of Laurel Lane (Laurel Lane School), West Drayton. 70019/APP/ 2014/1807	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	Funds received as the tree planting and landscape improvement contribution, to be used towards the cost of landscaping works to The Closes Recreation Ground (see agreement for details). No time limits for spend.

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			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
E/114/390C	West Drayton	Former Angler's Retreat PH, Cricketfield Road, West Drayton 11981/APP/2013/3307	12,937.65	12,937.65	0.00	0.00	0.00	12,937.65	12,937.65	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). Funds to be spent within 5 years of receipt (Sept 2021).
E/115/394B	Yiewsley	Padcroft Works, Tavistock Road, Yiewsley. 45200/APP/2014/3638	25,375.72	25,375.72	0.00	0.00	0.00	25,375.72	25,375.72	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). Funds to be spent within 7 years of receipt (Oct 2023).
E/116/345C	Uxbridge South	Charter Place, Vine Street, Uxbridge. 30675/APP/2014/1345	81,000.00	81,000.00	0.00	0.00	0.00	81,000.00	81,000.00	Funds received as an off-site contribution to be used by the Council towards reducing carbon emissions within the London Borough of Hillingdon. Funds to be spent within 5 years of receipt (Oct 2021).
E/117/398C	Heathrow Villages	Building 717, Located Between Sheffield Way & Southern Perimeter Road 50657/APP/2013/2214	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	Funds received towards initiatives to improve air quality within the Authority's area. Funds to be spent within 5 years of receipt (Nov 2021).
E/118/399C	Townfield	Unit A Bulls Bridge Centre, North Hyde Gardens, Hayes. 13226/APP/2015/4623	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). No time limit for spend.
E/119/402D	Yiewsley	21 High St, Yiewsley 26628/APP/2014/675	28,275.36	28,275.36	0.00	0.00	0.00	28,275.36	28,275.36	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). No time limit for spend.
E/120/403C	Botwell	Fmr Hayes Swimming Pool, Botwell Lane, Hayes (Lidl) 1942/APP/2015/4127	9,900.00	9,900.00	0.00	0.00	0.00	9,900.00	9,900.00	Funds received to be used by the Council towards off site carbon reduction measures, schemes and initiatives to mitigate the development. No time limits for spend.
E/121/404E	Botwell	The Gatefold Building, land east of the former EMI site, Blyth Rd, Hayes 51588/APP/2011/2253	27,888.66	27,888.66	0.00	0.00	0.00	27,888.66	27,888.66	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). Funds to be spent within 7 years of receipt (April 2024).
E/122/406	South Ruislip	23 Stonefield Way, South Ruislip 25508/APP/2014/3570	15,355.00	15,355.00	0.00	0.00	0.00	15,355.00	15,355.00	Funds received as the air quality contribution to be used towards air quality improvements in the Borough. No time limits for spend.
E/123/242J	West Drayton	Fmr NATs Site, Drayton Garden Village, Porters Way, West Drayton 5107/APP/2009/2348	488,493.68	488,493.68	0.00	0.00	0.00	488,493.68	488,493.68	Funds received as the "indoor/outdoor sport & recreation contribution ", to be used by the Council towards the provision of indoor & outdoor sports and recreation facilities within the Authority's area. No time limits for spend.
E/124/411B	Ickenham	Harefield Place, The Drive, Ickenham 1257/APP/2015/3649	18,310.23	18,310.23	0.00	0.00	0.00	18,310.23	18,310.23	Funds received to be used by the Council towards off site carbon reduction measures, schemes and initiatives to mitigate the development. No time limits for spend.
E/125/409D	Heathrow Villages	Fmr Contractor's Compound, South of Swindon Road, Heathrow Airport 67622/APP/2013/2532 & 67622/APP2015/1651	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	Contribution received to be used towards initiatives to improve air quality within the Authority's area. Funds to be spent within 5 years of receipt (Dec 2023).

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			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
E/126/412B	Botwell	Enterprise House, 133 Blyth Road, Hayes 11623/APP/2013/3606	26,546.69	26,546.69	0.00	0.00	0.00	26,546.69	26,546.69	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). No time limit for spend.
E/127/283G	Uxbridge North	Former RAF Uxbridge, Hillingdon Road, Uxbridge. 585/ APP/ 2009/2752	317,775.00	317,775.00	0.00	0.00	0.00	317,775.00	0.00	Funds received as 25% of the district park maintenance contribution . Funds to be spent within 10 years of receipt (Dec 2027). Remaining 75% of the maintenance contribution received this quarter.
E/128/416	Ickenham	Vyners School, Warren Rd, Ickenham 4514/APP/2017/1771	70,000.00	70,000.00	0.00	0.00	0.00	70,000.00	70,000.00	Contribution received as the drainage improvement contribution to be used to improve drainage in the Authority's area, including improvements to two pitches at Hillingdon House Farm. No time limits for spend.
E/129/415C	West Drayton	West Drayton Police Station, Station Road, West Drayton 12768/APP/2016/1580 & 12768/APP/2014/1870	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	12,500.00	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). No time limit for spend.
E/130/418C	Botwell	20-30 Blyth Road, Hayes 1425/APP/2011/3040	10,720.34	10,720.34	0.00	0.00	0.00	10,720.34	10,720.34	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). Funds to be spent within 7 years of receipt (May 2025).
E/131/420D	Townfield	Fmr Kings Arms PH, 109 Coldharbour Lane, Hayes 10954/APP/2011/1997	14,012.23	0.00	0.00	0.00	0.00	14,012.23	14,012.23	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). No time limits.
E/132/419D	Heathrow Villages	Cessna Road, Terminal 2, Heathrow Airport 62360/APP/2015/4277	25,000.00	0.00	0.00	0.00	0.00	25,000.00	25,000.00	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). Funds to be spent within 7 years of receipt (August 2025).
		FINANCE PROPERTY & BUSINESS SERVICES SUB -TOTAL	2,465,069.15	2,426,056.92	277,965.84	263,990.56	26,890.28	2,187,103.31	1,421,940.27	
PORTFOLIO: SOCIAL SERVICES, HOUSING, HEALTH & WELLBEING										
H/11/195B *57	Ruislip	Highgrove House, Eascote Road, Ruislip. 10622/APP/2006/2494	3,156.00	3,156.00	0.00	0.00	0.00	3,156.00	0.00	Funds received towards the provision of local health care facilities in the vicinity of the site. No time limits.
H13/194E *59	Uxbridge	Frays Adult Education Centre, Harefield Road, Uxbridge. 18732/APP/2006/1217	12,426.75	12,426.75	0.00	0.00	0.00	12,426.75	0.00	Funds received towards the provision of healthcare facilities in the Borough. No time limits.
H/18/219C *70	Yeading	Land rear of Sydney Court, Perth Avenue, Hayes. 6593/6APP/2009/2629	3,902.00	3,902.00	0.00	0.00	0.00	3,902.00	0.00	Funds received towards the cost of providing health facilities in the Authorities Area. No time limits. £1,800 earmarked towards conversion of existing office space to an additional consulting room at the Pine Surgery, Hayes, subject to formal approval.
H/22/239E *74	Eastcote	Highgrove House, Eascote Road, Ruislip. 10622/APP/2006/2494 & 10622/APP/2009/2504	7,363.00	7,363.00	0.00	0.00	0.00	7,363.00	0.00	Funds received towards the cost of providing health facilities in the Borough (see legal agreement for further details). No time limits.
H/27/262D *80	Charville	Former Hayes End Library, Uxbridge Road, Hayes. 9301/APP/2010/2231	5,233.36	5,233.36	0.00	0.00	0.00	5,233.36	0.00	Funds received towards the cost of providing health facilities in the Authority's area including the expansion of health premises to provide additional facilities, new health premises or services (see legal agreement for details). No time limit for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
H/28/263D *81	South Ruislip	Former South Ruislip Library, Victoria Road, Ruislip (plot A). 67080/APP/2010/1419	3,353.86	3,353.86	0.00	0.00	0.00	3,353.86	0.00	Funds received towards the cost of providing health facilities in the Authority's area including the expansion of health premises to provide additional facilities, new health premises or services (see legal agreement for details). No time limit for spend.
H/30/276G *85	Townfield	Fmr Hayes FC, Church Road, Hayes. 4327/APP/2009/2737	104,319.06	104,319.06	68,698.26	68,698.26	0.00	35,620.80	0.00	First instalment of a contribution (£33,826) received towards the cost of providing health facilities in the Authority's area including the expansion of health premises to provide additional facilities, new health premises or services (see legal agreement for details). Funds to be spent within 7 years of receipt (July 2019). £34,871 received as the second instalment towards the same purpose (spend July 2020). £68,698.86 allocated towards phases 2-5 of the HESA extension (Cabinet Member Decision 4/12/2014). Final instalment (£35,620.80) received this quarter (spend by Feb 2022). £68,698.86 transferred to NHS Property Services 24/02/2015.
H/34/282F *92	West Ruislip	Fmr Lyon Court, 28-30 Pembroke Road, Ruislip . 669895/APP/2011/3049	15,031.25	15,031.25	0.00	0.00	0.00	15,031.25	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. Funds to be spent within 5 years of completion of the development (February 2019). Earmarked by HCCG towards improvements to St Martin's MCG Centre, subject to formal approval.
H/35/282G	West Ruislip	Fmr Lyon Court, 28-30 Pembroke Road, Ruislip. 669895/APP/2011/3049	40,528.05	40,528.05	0.00	0.00	0.00	40,528.05	0.00	Funds received as the affordable housing contribution to be used by the Council to provide subsidized housing through a registered social landlord to persons who can't afford to rent or buy houses generally available on the open market. Funds to be spent within 5 years of completion of the development (estimated to be 2019). Funds allocated towards the provision of affordable housing units at Hornbeam Road, Hayes (Cabinet Member Decision 05/11/2018).
H/36/299D *94	Cavendish	161 Elliot Ave (fmr Southbourne Day Centre), Ruislip. 66033/APP/2009/1060	9,001.79	9,001.79	0.00	0.00	0.00	9,001.79	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits for spend.
H/39/304C *97	Yeading	Fmr Tasman House, 111 Maple Road, Hayes 38097/APP/2012/3168	6,448.10	6,448.10	0.00	0.00	0.00	6,448.10	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. Funds to be spent within 7 years of receipt (August 2020).
H/42/242G *100	West Drayton	West Drayton Garden Village (north site) off Porters Way, West Drayton. 5107/APP/2009/2348	337,574.00	337,574.00	0.00	0.00	0.00	337,574.00	0.00	Contribution received towards providing additional primary health care facilities in the West Drayton area including: expansion of existing premises to provide additional facilities and services to meet increased patient numbers, new health premises on the land or in the local area (see agreement for details). No time limits.
H/43/319C	Northwood Hills	117 Pinner Road, Northwood 12055/APP/2006/2510	221,357.83	221,357.83	0.00	0.00	0.00	221,357.83	221,357.83	Contribution to be used towards the cost of providing affordable housing in the Authority's area. No time limits for spend.
H/44/319D *103	Northwood Hills	117 Pinner Road, Northwood 12055/APP/2006/2510	24,312.54	24,312.54	0.00	0.00	0.00	24,312.54	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits
H/45/323F	Cavendish	150 Field End Road (Initial House), Eastcote, Pinner 25760/APP/2013/3632	86,000.00	86,000.00	0.00	0.00	0.00	86,000.00	86,000.00	Contribution received towards subsidised housing available through a Registered Provider to persons who cannot afford to rent or buy houses generally available on the open market. No time limit for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
H/46/323G *104	Cavendish	150 Field End Road (Initial House), Eastcote, Pinner 25760/APP/2013/3632	14,126.88	14,126.88	0.00	0.00	0.00	14,126.88	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits
H/47/329E *106	Townfield	Land at Pronto Industrial Estate, 585-591 Uxbridge Road, Hayes 4404/APP/2013/1650 4404/APP/2008/3558	14,066.23	14,066.23	0.00	0.00	0.00	14,066.23	0.00	Contribution received towards the cost of providing healthcare facilities in the London Borough of Hillingdon. Funds to be spent within 10 years of receipt (July 2024).
H/48/331E *107	Cavendish	216 Field End Road, Eastcote 6331/APP/2010/2411	4,320.40	4,320.40	0.00	0.00	0.00	4,320.40	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits.
H/49/283B *108	Uxbridge North	Former RAF Uxbridge, Hillingdon Road, Uxbridge 585/APP/2009/2752	624,507.94	624,507.94	177,358.31	177,358.31	0.00	447,149.63	0.00	Contribution received towards the provision of healthcare facilities serving the development, in line with the S106 Planning Obligations SPD 2008. Funds to be spent within 10 years of receipt (August 2024). £177,358 from this contribution is allocated towards capacity improvements at Uxbridge Health Centre (Cabinet Member Decision 12/06/2015). Funds transferred to HCCG (July 2015).
H/50/333F *109	Yiewsley	39 High street, Yiewsley 24485/APP/2013/138	12,444.41	12,444.41	0.00	0.00	0.00	12,444.41	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits.
H/51/231H *110	Ruislip	Fmr RAF West Ruislip (Ickenham Park), High Road, Ickenham 38402/APP/2013/2685 & 38402/APP/2012/1033	17,374.27	17,374.27	0.00	0.00	0.00	17,374.27	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits
H/52/205G	Eastcote	Former RAF Eastcote (Pembroke Park), Lime Grove, Ruislip 10189/APP/2014/3354 & 3359/3358 & 3360	298,998.00	298,998.00	0.00	0.00	0.00	298,998.00	298,998.00	Funds received as the affordable housing contribution to be used by the Council to provide subsidized housing through a registered social landlord to persons who can't afford to rent or buy houses generally available on the open market. No time limit for spend.
H/54/343D *112	Harefield	Royal Quay, Coppermill Lock, Harefield 43159/APP/20131094	17,600.54	17,600.54	0.00	0.00	0.00	17,600.54	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits. Second instalment (£8,901.77) received towards the same purpose.
H/53/346D *113	Northwood	42-46 Ducks Hill Road, Northwood 49987/APP/2013/1451	8,434.88	8,434.88	0.00	0.00	0.00	8,434.88	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits
H/55/347D *114	North Uxbridge	Honeycroft Day Centre, Honeycroft Hill, Uxbridge 6046/APP/2013/1834	12,162.78	12,162.78	0.00	0.00	0.00	12,162.78	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. Funds to be spent/committed within 7 years of receipt (May 2022).
H/56/348A	North Uxbridge	Lancaster & Hemitage Centre, Lancaster Road, Uxbridge. 68164/APP/2011/2711	390,564.64	390,564.64	0.00	0.00	0.00	390,564.64	390,564.64	Contribution received to be used by the Council to provide subsidised housing available through a Registered Social Landlord to persons who cannot afford to rent or buy houses generally available on the open market. No time limits for spend. Index linking received.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
H/57/351D *116	Northwood	103, 105 & 107 Ducks Hill Road, Northwood. 64345/APP/2014/1044	6,212.88	6,212.88	0.00	0.00	0.00	6,212.88	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits
H/58/348B *117	Uxbridge North	Lancaster & Hermitage Centre, Lancaster Road, Uxbridge. 68164/APP/2011/2711	7,587.72	7,587.72	0.00	0.00	0.00	7,587.72	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits
H/59/356E *120	Yiewsley	Packet Boat House, Packet Boat Lane, Cowley 20545/APP/2012/2848	14,997.03	14,997.03	0.00	0.00	0.00	14,997.03	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. Funds to be spent within 5 years of completion (June 2022).
H/60/359E *121	Yiewsley	26-36 Horton Rd, Yiewsley 3507/APP/2013/2327	25,291.09	25,291.09	23,599.93	23,599.93	0.00	1,691.16	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. Spend within 7 years of receipt (Jan 2023). £23,559 allocated towards improvements to Yiewsley Health Centre (Cabinet Member Decision 17/01/ 2018). Funds transferred to NHS Property Services Feb 2018.
H/61/382F *128	West Drayton	Kitchener House, Warwick Rd, West Drayton. 18218/APP/2013/2183	8,872.64	8,872.64	0.00	0.00	0.00	8,872.64	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. Spend within 10 years of receipt (April 2026).
H/62/384F *129	Yiewsley	Caxton House, Trout Road, Yiewsley. 3678/APP/2013/3637	15,482.07	15,482.07	0.00	0.00	0.00	15,482.07	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits for spend.
H/63/385D *130	Northwood Hills	Frank Welch Court, High Meadow Close, Pinner. 186/APP/2013/2958	10,195.29	10,195.29	0.00	0.00	0.00	10,195.29	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits for spend.
H/64/387E *136	Uxbridge North	Norwich Union House, 1-3 Bakers Road, Uxbridge 8218/APP/2011/1853	15,518.40	15,518.40	0.00	0.00	0.00	15,518.40	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. Spend within 7 years of receipt (September 2023).
H/65/387F	Uxbridge North	Norwich Union House, 1-3 Bakers Road, Uxbridge 8218/APP/2011/1853	170,545.32	170,545.32	0.00	0.00	0.00	170,545.32	170,545.32	Contribution received towards subsidised housing available through a Registered Provider to persons who cannot afford to rent or buy houses generally available on the open market. Funds to be spent within 7 years of receipt (September 2023).
H/67/402E *142	Yiewsley	21 High St, Yiewsley 26628/APP/2014/675	18,799.72	18,799.72	0.00	0.00	0.00	18,799.72	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
H/68/329F	Townfield	Pronto Industrial Estate, 585-591 Uxbridge Rd, Hayes 4404/APP/2014/2206	120,793.95	120,793.95	0.00	0.00	0.00	120,793.95	120,793.95	Funds received towards the provision of affordable housing in the Authority's area. No time limits for spend.
H/69/404F *143	Botwell	The Gatefold Building, land east of the former EMI site, Blyth Rd, Hayes 51588/APP/2011/2253	39,689.49	39,689.49	0.00	0.00	0.00	39,689.49	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. Fund to be spent within 7 years of receipt (April 2024). £20,304 received March 2018 as the second instalment.
H/70/40M *146	Botwell	Old Vinyl Factory (Boiler House & Materials Store), Blyth Rd, Hayes. 59872/APP/2012/1838 & 59872/APP/2013/3775	81,329.25	81,329.25	0.00	0.00	0.00	81,329.25	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. Fund to be spent within 7 years of receipt (July 2024).
H/72/411C	Ickenham	Harefield Place, The Drive, Ickenham 1257/APP/2015/3649	254,308.70	254,308.70	0.00	0.00	0.00	254,308.70	254,308.70	Contribution received towards the provision of off site affordable housing available through a registered provider to persons who cannot afford to rent or buy housing generally available on the open market. No time limit for spend.
H/73/420E *158	Townfield	Fmr Kings Arms PH, 109 Coldharbour Lane, Hayes 10954/APP/2011/1997	8,991.50	0.00	0.00	0.00	0.00	8,991.50	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits for spend.
		SOCIAL SERVICES HEALTH & HOUSING SUB-TOTAL	3,093,223.61	3,084,232.11	269,656.50	269,656.50	0.00	2,823,567.11	1,542,568.44	
		SECTION 106 SUB - TOTAL	21,481,338.28	21,223,762.17	8,969,597.74	8,928,029.44	179,483.30	12,511,740.54	5,882,038.88	
		Interest on all interest bearing schemes	47,965.60	47,965.60	1,468.34	1,353.22	28.12	46,497.26	0.00	
		GRAND TOTAL ALL SCHEMES	25,842,218.46	25,514,875.99	11,378,499.97	11,246,153.06	277,139.27	14,463,718.49	5,882,038.88	

The balance of funds remaining must be spent on works as set out in each individual agreement.

Bold and strike-through text indicates key changes since the Cabinet report for the previous quarter's figures.

Bold figures indicate changes in income and expenditure

Income figures for schemes within shaded cells indicate where funds are held in interest bearing accounts.

* Denotes funds the Council is unable to spend currently totals £3,810,308.50

- *2: PT/05 £359,328.06 is restricted to public transport serving London Heathrow and subject to approval from BAA and bus operators.
- *18: PT278/34 £194,910.65 includes a returnable security deposit for the highway works (to be later refunded) plus interest.
- *20: PT278/44 £20,938.04 includes a returnable security deposit for the highway works (to be later refunded) plus interest.
- *22: PT278/30 £5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded)
- *23: PT278/49 £22,108.66 includes a returnable security deposit for the highway works (to be later refunded) plus interest and funds for TfL costs.
- *24: PT/25 £7,425.09 reasonable period" for expenditure has lapsed. Balance to be returned
- *32: PT278/46 £5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded).
- *46:PT/88/140F £10,000.00 there has not been any petitions for parking schemes in the area.
- *49:PT278/63 £5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded).
- *51:PT278/62/149A £5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded).
- *52:PT/278/65 £5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded).
- *57:H11/195B £3,156.00 funds have been received to provide health care services in the borough.
- *59:H13/194E £12,426.75 funds have been received to provide health care services in the borough.
- *60:PT/278/76 £5,000.00 is to be held as a returnable security deposit for highway works (to be later refunded)
- *61:PT/110/198B £14,240.00 is to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
- *62:PT/278/77/197 £23,000.00 held as security for the due and proper execution of the works.
- *63:PT/111/205A £0.00 is to be held as a returnable deposit for the implementation of the travel plan (later to be refunded)
- *70:H/18/219C £3,902.00 funds have been received to provide Health Care services in the borough.
- *74 H22/239E £7,363.00 funds have been received to provide Health Care services in the borough.
- *76:PT278/78/238G £5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded).
- *80:H/27/262D £5,233.36 funds have been received to provide Health Care services in the borough.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2018 / 2019 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at November 2018)
			AS AT 30/09/18	AS AT 30/06/18	AS AT 30/09/18	AS AT 30/06/18	To 30/09/18	AS AT 30/09/18	AS AT 30/09/18	
*81:H/28/263D			£3,353.86							funds have been received to provide Health Care services in the borough.
*82:PT/126/242D			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (later to be refunded)
*84:PT/278/81/249E			£4,000.00							funds received as a security deposit to ensure proper execution of works (to be refunded)
*85:H/30/276G			£35,620.80							funds received to provide health care facilities in the borough.
*87:PT/278/82/273A			£72,000.00							funds received as a security deposit to ensure proper execution of works (to be refunded)
*88:PT/132/149J			£15,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*90:PT/278/83/292			£31,500.00							funds to be held as a returnable deposit for highways works (to be later refunded).
*92:H/34/282F			£15,031.25							funds received to provide health care facilities in the borough.
*93:PT/278/85			£5,000.00							funds to be held as a returnable deposit for highways works (to be later refunded).
*94:H/36/299D			£9,001.79							funds received to provide health care facilities in the borough.
*97: H/39/304C			£6,448.10							funds received to provide health care facilities in the borough.
*100:H/42/242G			£337,574.00							funds received to provide health care facilities in the borough.
*102: PT/138/300B			£20,000.00							funds to be used towards TFL scheme at Bulls Bridge roundabout
*103: H/44/319D			£24,312.54							funds received to provide health care facilities in the borough.
*104: H/46/323G			£14,126.88							funds received to provide health care facilities in the borough.
*105: PT/148/327			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (later to be refunded)
*106: H/47/329E			£14,066.23							funds received to provide health care facilities in the borough.
*107: H/48/331E			£4,320.40							funds received to provide health care facilities in the borough.
*108: H/49/283B			£447,149.63							funds received to provide health care facilities in the borough.
*109: H/50/333F			£12,444.41							funds received to provide health care facilities in the borough.
*110: H/51/231H			£17,374.27							funds received to provide health care facilities in the borough.
*112:H/54/343D			£17,600.54							funds received to provide health care facilities in the borough.
*113: H/53/346D			£8,434.88							funds received to provide health care facilities in the borough.
*114: H/55/347D			£12,162.78							funds received to provide health care facilities in the borough.
*116: H/57/351D			£6,212.88							funds received to provide health care facilities in the borough.
*117: H/58/348B			£7,587.72							funds received to provide health care facilities in the borough.
*118: PT/278/103/370A			£51,234.86							is to be held as a returnable security deposit for the highway works (to be later refunded).
*119: PT/157/355A			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*120: H/59/356E			£14,997.03							funds received to provide health care facilities in the borough.
*121: H/60/359E			£1,691.16							funds received to provide health care facilities in the borough.
*122: PT/278/105/350C			£224,198.24							is to be held as a returnable security deposit for the highway works (to be later refunded).
*123: PT/158/371A			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*124: PT/160/354C			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*125: PT/161/373			£8,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*126: PT/165/374B			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*127: PT/168/383A			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*128: H/61/382F			£8,872.64							funds received to provide health care facilities in the borough.
*129: H/62/384F			£15,482.07							funds received to provide health care facilities in the borough.
*130: H/63/385D			£10,195.29							funds received to provide health care facilities in the borough.
*131: PT/278/95/40J			£33,397.13							is to be held as a returnable security deposit for the highway works (to be later refunded).
*132: PT/278/107/355E			£5,000.00							is to be held as a returnable security deposit for the highway works (to be later refunded).
*133: PT/278/108/378C			£5,000.00							is to be held as a returnable security deposit for the highway works (to be later refunded).
*134: PT/175/388			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*136: H/64/387E			£15,518.40							funds received to provide health care facilities in the borough.
*138: PT/179/360C			£20,578.80							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*139: PT/181/395			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*140: PT/183/350E			£40,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*141: PT/187/403A			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*142: H/67/402E			£18,799.72							funds received to provide health care facilities in the borough.
*143: H/69/404E			£39,689.49							funds received to provide health care facilities in the borough.
*144:PT/278/109/403E			£135,000.00							is to be held as a returnable security deposit for the highway works (to be later refunded).
*145:PT/191/396C			£40,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*146:H/70/40M			£81,329.25							funds received to provide health care facilities in the borough.
*147: PT/195/409A			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*148: PT/197/40N			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*149: PT/278/110			£750,233.62							is to be held as a returnable security deposit for the highway works (to be later refunded).
*150: PT/278/116			£11,544.73							is to be held as a returnable security deposit for the highway works (to be later refunded).
*151: PT/199			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*152: PT/201			£21,200.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*153: PT/202			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*154: PT/278/124			£5,000.00							is to be held as a returnable security deposit for the highway works (to be later refunded).
*155: PT/278/125			£5,000.00							is to be held as a returnable security deposit for the highway works (to be later refunded).
*156: PT/203/400C			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*157: PT/204/419A			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*158: H/73/420E			£8,991.50							funds received to provide health care facilities in the borough.
*159: PT/153/345B			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*160: PT/152/344B			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
*161: PT/149/325C			£20,000.00							funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)
			£3,810,308.50							

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